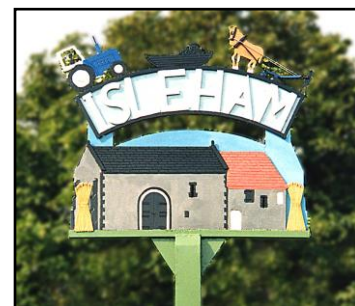


ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 5th February 2018

Venue: 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council
Tuesday 30th January 2018

- 17-18/262 APOLOGIES FOR ABSENCE**
LGA 1972s95.
- 17-18/263 COUNCILLORS DECLARATIONS OF INTEREST**
- 17-18/264 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 17-18/265 TO APPROVE MINUTES OF MEETING HELD 8th & 22nd January 2018**
- 17-18/266 MATTERS ARISING/CLERKS REPORT (*also see appendix 1*)**
Jubilee Close Trees
Tractor Shed CCTV
CiL (123 list) Funding
- 17-18/267 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS**
(a) County Councillors Report.
(b) District Councillors Report.
- 17-18 /268 PLANNING MATTERS**
(a) **Planning Applications:**
17/01249/RMM Land adjacent to 8 Hall Barn Rd Isleham Cloughmore Homes. Amendment to layout, house designs and heights.
(b) **Planning Approvals:**
17/02050/FUL Single storey rear extension (resubmission of previously approved 17/01484/FUL 39 West St Isleham Mr Rashed
17/02110/FUL Residential development of two bungalows, garages, parking, access & associated site works. Site adjacent to 3 hall Barn rd. Isleham Mr & Mrs R Clarke & Mr & Mrs Green
(c) **Planning Refusals**
(d) **Other Planning Matters:**
Local Plan Consultation – IPC response assigned references PS287 – PS290.
17/02020/FUL Development of 2 No. three bedroom bungalows. Land to south of 61 to 71 East Fen Rd Isleham Referred to Planning Committee meeting on 7.2.18
- 17-18/269 POLICE MATTERS**
- 17-18/270 PLAY AREA & SKATEPARK**
- 17-18/271 RECREATION GROUND MATTERS**
- 17-18/272 CEMETERY & CHURCHYARD MATTERS**
Cemetery Records (JM)
- 17-18/273 ICA REPORT/THE BEECHES**
Donations Board (CP)
- 17-18/274 MONTHLY FINANCIAL MATTERS**

- (a) Pay Accounts February 2018 – see appendix 2.
 - (b) To Approve Bank Reconciliation for December 2017 .
 - (c) Feedback from Finance Committee Meeting 29.1.18
- 17-18/275 HIGHWAYS/FOOTPATH MATTERS**
- (a) Feedback from Highways Committee Meeting 22.1.18
 - (b) Surface Water – Beck Rd & Fordham Rd
 - (c) Condition of Road – Waterside
 - (d) Leylandii – Fordham Rd
- 17-18/276 PARISH COUNCIL POLICY UPDATES AND REVIEW**
- 17-18/277 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**
- Vehicle Speeding
- 17-18/278 ALLOTMENT MATTERS**
- Request To Purchase Dunstall Plot 44
Shed Request
- 17-18/279 ORCHARD MATTERS**
- Asset of Community Value Status Grant
- 17-18/280 WASH MATTERS**
- 17-18/281 MOTION TO EXCLUDE THE PUBLIC AND PRESS**
- That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).
- 17-18/282 DATE OF MEETINGS FOR 17-18 YEAR**
- Interim planning meeting – Monday 19th February 2018 (tbc)
- Parish Council Meeting – Monday 5th March 2018
Interim planning meeting – Monday 19th March 2018 (tbc)
- Parish Council Meeting - Monday 9th April 2018
Interim planning meeting - Monday 23rd April 2018 (tbc)
- 17-18/253 AGENDA ITEMS FOR NEXT MEETING**
- Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*
- 22nd January – Neighbourhood Plan



Appendix 1 January 2018 Actions

Agenda No	Action Point	Responsible	Comments on Progress
17-18	Write and distribute minutes	Clerk	16.12.17 – draft mins completed and emailed to councillors
235	Publish December minutes	Clerk	9.1.18 – sent to CP
238	Respond to planning applications	Clerk	9.1.18 Submitted
239	CCTV footage to be review	Clerk	10.1.18 – images submitted to police
241	Discuss CCTV options with IYFC	Clerk	10.1.17 & 22.1.18. Proposal is to install a (motion sensed) camera and digital recorder inside the unit. The recorder will have 4 ports enabling IPC to put up an external camera which will be to the benefit of all concerned
242	Contact TW re repairs to clunch wall	Clerk	16.1.18 – spoke to TW who is to assess
243(a)	Pay MUGA electricity bill	Clerk	9.1.18 – Payment set up (mistakenly not sent for auth so re set up 22.1.18)
243(b)	Contact CiL team re car park funding	Clerk / DB	11.1.18 – Contact made with team by DB 19.1.18 – Application received for submission onto 123 list. To be completed by 2.3.18
244(a)	Correct the pay accounts	Clerk	9.1.18 – resubmitted to RR, DB & CP
244(c)	Submit precept request	Clerk	16.1.18 submitted
245(a)	Submit response to highways closure	Clerk	No response required
245(b)	Organise Highways committee meeting	JM	Organised for 22.1.18 Subsequent action: 23.1.18 - contacted Jacob Mayall re mtg 22.1.18 – contacted ECDC re responsibilities (below) 26.1.18 – emailed community payback re litter pick
	Contact ECDC / CCC re cleaning of highways & footpaths	Clerk / DB	22.1.18 reported ref 66383403 including need to adhere to 'All towns and villages in East Cambridgeshire and the city of Ely are divided into 'zones' and the zones which are busiest and get dirtiest are cleaned more often. For example the centres of Ely, Littleport and Soham are swept and cleaned daily, including the emptying of litter bins, whilst the villages and roads are swept and cleaned on a twenty working day cycle, litter bins are emptied weekly
245(c)	Contact Veolia re dog bins. Establish cost of larger bins	Clerk	
246	Publicise AGM (incl in Informer)	Clerk	
247(e)	Establish ownership of Jubilee close land/trees, Respond accordingly to residents	Clerk	18.1.18 Request submitted to land registry Notified that land isn't registered 26.1.18 Requested action by CCC ref 00281928 Letter sent to residents
2479(g)	Respond to policing precept	Clerk	22.1.18-reponse submitted
Other actions / Issues			
4.12.17 Fly tipping on Temple Rd reported - 63287320			
10.1.18 - Waterside potholes reported - 00279690			
12.1.18 - Church St potholes reported - 00279933			
16.1.18 - VAT return submitted			
16.1.18 – Reported un emptied coop bins -65912664			
Preparation for finance committee meeting			
Preparation for Highways grant preparation			
22.1.18 - Letters sent to			
-41 Mill Street re continuing overgrown bushes & wall damage			
- 6 The Causeway re Clunch Wall			
- 27 Croft Rd re overgrown allotment			

Appendix 2 Pay Accounts

ISLEHAM PARISH COUNCIL						
TO PAY ACCOUNTS February 5th 2018						
Cheque No;	Payee	Item	Net	VAT	Total	Power
Payments made since the last meeting						
#NAME?	Staff	January Salaries	£1,802.10	£0.00	£1,802.10	LGA 1972 s112
Direct Debit	BT	Broadband services	£41.20	£8.24	£49.44	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
Direct Debit	Welplan	Pension contribution (12.1.18)	£10.62	£0.00	£10.62	LGA 1972 s112
BACS	CAPALC	Annual subscription fee	£447.84	£0.00	£447.84	LGA 1972 s144
Direct Debit	Statement					
	Lloyds Bank multipay card	Jewson: Tractor shed drain pipes	£21.84	£4.37	£26.21	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
		Viking Direct: printer ink cartridges	£103.48	£20.70	£124.18	LGA Misc provisions act 1976 s19 (d)
		Monthly fee	£3.00	£0.00	£3.00	LGA 1972 SS50
BACS Payments for authorisation at tonight's meeting:						
126PB000080191810	Post Office Counters (HMRC)	Tax & NI	£87.72	£0.00	£87.72	LGA 1972 s 112
SBO1071781	Veolia	Bin collection	£184.76	£36.95	£221.71	Local Authorities cemeteries Orders 1977 & 1986
IPC001	J Sheldrick	December payroll services	£19.67	£3.93	£23.60	LGA 1972 s 112
3689	Isleham Community Enterprises	Annual changing room cleaning fees	£2,100.00	£420.00	£2,520.00	LGA Misc provisions act 1976 s19 (d)
3690		Kaspersky anti virus software	£19.99	£4.00	£23.99	LGA 1972 s111 LGA misc provisions act 1976 s 19(d)
3691		MUGA electricity 8th Nov - 9th Jan	£120.87	£6.04	£126.91	LGA 1972 s50
3692		Car Park lighting Jan - March 18	£132.00	£6.60	£138.60	lga Misc provisions act 1976 s19 (d)
3693		Rec ground water use	£15.00	£0.00	£15.00	LGA 1972 s50

grand total £5,110.09 £510.83 £5,620.92