

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 4th December 2017

Venue: 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council
Tuesday 28th November 2017

17-18/203 APOLOGIES FOR ABSENCE

LGA 1972s95.

17-18/204 COUNCILLORS DECLARATIONS OF INTEREST

17-18/205 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

17-18/206 TO APPROVE MINUTES OF MEETING HELD 6th November 2017

17-18/207 MATTERS ARISING/CLERKS REPORT (*also see appendix 1*)

(a) Co-Option of New Councillor

(b) Burwell Power Plant

17-18/208 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

(a) County Councillors Report.

(b) District Councillors Report.

17-18/209 PLANNING MATTERS

(a) Planning Applications:

17/01220/FUL Erection of new dwelling and associated development. 29a Hall Barn Rd Isleham (amendment) Mr Stebbeds.

17/01944/FUL (previously 17/00672/FUL) Proposed two bedroom bungalow. Plot adj 20 little London Isleham. Mr T Drayton.

17/02021/TRE T1 & T2 HORNBEAM TREES Reduce tree canopies by 1m all over and thinning canopies throughout by 20% 1 Robins Close Isleham Mr & Mrs Edwards

(b) Planning Approvals:

17/01739/CLE Certificate of lawfulness of existing use or development. Larkhall Farm 38 Prickwillow Rd Isleham. Hasse Estate Farming Company Ltd.

17/01698/VAR To vary condition 1 of previously approved 15/0167/FUL for proposed 1 and ½ storey dwelling, garage and new access drive. Lilybob 58a West St Isleham. Mr & Mrs L Clarke.

(c) Planning Refusals

17/01729/FUL Proposed demolition of redundant workshops / barns and replacing with private detached dwelling and associated works. 2 Station Rd Isleham Mr & Mrs Hawkins.

17/01795/FUL Construction of 3 bedroom detached dwelling. Land adjacent to 3 Croft Rd Isleham. Mr Coleman.

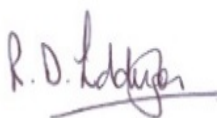
(d) Other Planning Matters:

17/01710/FUL Construction of new workshop. (information purposes only) 8 Church Street Isleham. Mr Manchett

Local Plan Consultation Response

17-18/210 POLICE MATTERS

- 17-18/211 RECREATION GROUND MATTERS**
 (a) Wickstead Playground Inspection Report
 (b) Tractor Shed update (DB)
- 17-18/212 CEMETERY & CHURCHYARD MATTERS**
 (a) Right of Burials: Mrs Alder
 (b) Memorial Stone for Mr F Flack
- 17-18/213 ICA REPORT/THE BEECHES**
 Charge for Fun Fair Electricity
- 17-18/214 HIGHWAYS/FOOTPATH MATTERS**
 Charge for hedge cutting - Lady Peyton
 Local Highways Grant
 Temporary Traffic Order – Maltings Lane
- 17-18/215 MONTHLY FINANCIAL MATTERS**
 (c) Pay Accounts Dec 2017 – see appendix 2.
 (d) To Approve Bank Reconciliation for October 2017.
 (g) Draft budget 2018-19
 (h) Parish Precept 2018-19
 (i) Revised Financial Regulations (electronic payments)
 (j) Removal of Signatories
 (k) SLCC Membership
- 17-18/216 PARISH COUNCIL POLICY UPDATES AND REVIEW**
- 17-18/217 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**
- 17-18/218 ALLOTMENT MATTERS**
 Water Pump Contributions
- 17-18/219 ORCHARD MATTERS**
- 17-18/220 WASH MATTERS**
- 17-18/221 MOTION TO EXCLUDE THE PUBLIC AND PRESS**
 That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).
- 17-18/222 DATE OF MEETINGS FOR 17-18 YEAR**
 Interim planning meeting – Monday 18th December 2017
- 17-18/223 AGENDA ITEMS FOR NEXT MEETING**
Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.



Appendix 1a November Actions

Agenda No	Action Point	Responsible	Comments on Progress
17-18	Write and distribute minutes	Clerk	8.11.17 - draft mins emailed to councillors
177 (a)	Research Burwell power plant project	Clerk	13.11.17 – details emailed to councillors
177 (b)	Contact Dr George re overgrown shrubs affecting Limestone Close	Clerk	
	Contact WSDC re 4 Way Junction	Clerk	13.11.17 – already reported ref 163943 & 00156664
	Correct the position of school sign	Clerk	
178	Post minutes on website	Clerk	7.11.17 – emailed to CP
179 (a)	Pursue bark chippings for wash	Clerk	
179 (b)	Inform ECDC and advertise for replacement councillor	Clerk	13.11.17 – ECDC notified. Advert posted on Facebook page 14.11.17 – advert posted on noticeboards and parish website
179 (d)	Inform committee of approval of gala date	Clerk	8.11.17 – committee notified
181	Submit comments re planning applications	Clerk	7.11.17 – responses submitted
183 (a)	Inform IYFC of approval of festival date	Clerk	8.11.17 – IYFC informed via email
183 (e)	Write to Mr Elwood and Mr Clarke	Clerk	14.11.17 – letters written and sent
185 (a)	Collate names for recognition board	CP & DB	
186 (a)	Complete Pay accounts	Clerk	7.11.17 – cheques sent, RIALTUS updated
186 (d)	Build 2018-19 budget to include CIL coding	Clerk	Wb 27.11.17 – budget built ready for December mtg
186 (e)	Submit new burial charges to funeral directors	Clerk	13.11.17 – submitted
186 (f)	Draft new financial arrangements re e banking	Clerk	14.11.17 – draft procedures emailed to Councillors
186	Complete Veolia waste transfer note	Clerk	13.11.17 - completed
187 (b)	Letter of appreciation to Mrs Murfitt	Clerk	14.11.17 – letter sent
188	Contact ACRE re support with Neighbourhood Plan	Clerk	14.11.17 – Mark Deas emailed with suggested date of 18 th December
189 (b)	Draft & submit response to Mr Clarke	Clerk	13.11.17 – letter proof read by RR and issued
189 (d)	Pay Beeches insurance premium	Clerk	21.11.17 – cheque posted
190 (b)	Submit invoice for Paddock rent	Clerk	14.11.17 – invoice sent to Mr & Mrs Summers
190 (c)	Confirm approval for allotment shed	Clerk	13.11.17 – conveyed via tel call
192	Issue cheque to FINR (Nov Pay accounts)	Clerk	21.11.17 – cheque issued
Ex matters	Contact IYFC re lease proposal	Clerk	8.7.19 – IYFC informed
Other actions / Issues			
Highways report: 00274389 (Pound Lane trees) – deemed the landowners responsibility			
Isleham Informer – Invoices issued			

Appendix 2 Pay Accounts

ISLEHAM PARISH COUNCIL						
TO PAY ACCOUNTS December 4th 2017						
Cheque No	Payee	Item	Net	VAT	Total	Power
Payments made since the last meeting						
BACS	Staff	November Salaries	£2,272.84	£0.00	£2,272.84	LGA 1972 s112
BACS	Welplan	Pension contribution	£13.60	£0.00	£13.60	LGA 1972 s112
300426	CAS Ltd (Zurich Insurance)	Beeches insurance	£1,909.54	£0.00	£1,909.54	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300427	Friends of Isleham Nature Reserve	Donation	£250.00	£0.00	£250.00	LGA 1972 S50
Direct Debit	Multi Pay Card Statement - 17.11.17					
	Lloyds Bank multi pay card	Cemetery Petrol (Tesco)	£17.55	£3.51	£21.06	LGA 1972 ss50
		Hardi plank boards for Beeches (U Plastic)	£94.60	£18.92	£113.52	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
		spare key for MUGA electricity box (Shoe Doctor)	£3.96	£0.79	£4.75	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
		Monthly charge	£3.00	£0.00	£3.00	LGA 1972 ss50
	Multi Pay Card Statement - 24.11.17					
	Lloyds Bank multi pay card	Clips for Beeches Road signs (Nuneaton signs)	£17	£3.40	£20.40	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
		sub total	£4,582.09	£26.62	£4,608.71	
Payments for Tonight's meeting:						
300428	Post Office Counters (HMRC)	Tax & NI	£338.04	£0.00	£338.04	LGA 1972 s 112
300429	Veolia	Bin collection	£184.76	£36.95	£221.71	Local Authorities Cemeteries' Orders 1977 and 1986
300430	JD Glass	Repairs to broken glass in Beeches	£22.69	£4.54	£27.23	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300431	Barnwell Electrical Company	Repairs to Beeches lighting bollards	£97.20	£19.44	£116.64	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300432	J Sheldrick	November payroll services	£19.67	£3.93	£23.60	LGA 1972 s 112
300433	Isleham Agricultural Contractors Ltd	Hedge cutting of cemetery & Station Rd	£270.00	£54.00	£324.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300434	Isleham Community Association	MUGA electricity	£1,646.90	£82.35	£1,729.25	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300435	Royal British legion	Poppy Wreath	£35.00	£0.00	£35.00	LGA 1972 s 137

300436	C Elwood	6 month tractor storage	£110.00	£0.00	£110.00	LGA 1972 s 214
300437	C Elwood	6 month (520l) tractor diesel	£277.35	£13.86	£291.21	LGA 1972 s 214

sub total **£3,001.61** **£215.07** **£3,216.68**
grand total **£7,583.70** **£241.69** **£7,825.39**