

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 7th August 2017

Venue: 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council
Tuesday 1st August 2017

17-18/71 APOLOGIES FOR ABSENCE

LGA 1972s95.

17-18/72 COUNCILLORS DECLARATIONS OF INTEREST

17-18/73 Welcome and co-option of Mr Simon Paveling onto Isleham Parish Council

17-18/74 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)

(a) At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

17-18/75 TO APPROVE MINUTES OF MEETING HELD 3rd July 2017

17-18/76 MATTERS ARISING/CLERKS REPORT (*also see appendix 1*)

17-18/77 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

(a) County Councillors Report.

(a) District Councillors Report.

17-18/78 PLANNING MATTERS

(a) **Planning Applications**

17/00422/OUT Outline application for 1.5 storey development. (Amendment – updated flood risk assessment) 24 Prickwillow Rd. Mr Hudson.

17/00941/FUL Erection of single storey, pre-fabricated, detached garage behind front elevation of house in garden of property. 19 Church Lane Isleham. Mrs F Borley

17/01706/FUL2 storey side extension plus single storey rear extension. 2 Goodchilds Gardens Isleham. Mr E Raymond

17/01145/FUL Erection of 2 borehole kiosks & temp amazon filter kiosk. Isleham water treatment works. Forham Rd Isleham. Anglian Water Services Ltd.

17/01264/FUL Two storey and single storey extension. 18 Pound Lane Isleham. Mr Fuga & Dr Judkins.

17/01295/FUL & 17/01245/LBC Replace outside balcony and cellar windows. 2 Pound Lane Isleham. Mr Jones.

17/00510/FUM Erection of ten dwellings & associated works. Amendment to previous application (layout and house designs) Land on Eastern side of Fordham Rd & to the south of Pritty Gardens. K&J Carpenter.

17/00851/FUL 4 no detached dwelling houses and 4 no garages (amendment – layout and rotation of plans) 30 Church Lane Isleham TLC Groundwork & development.

17/01061/FUL Two storey rear extension. 5 Beck Road. Isleham. Mrs M Turton.

17/01178/FUL Proposed erection of 1 No private detached dwelling and cart lodge. 53 Pound Lane Isleham. Mr Baxter *Previously 17/00436/FUL*

17/01220/FUL Erection of a new dwelling and associated development. 29a Hall Barn Rd Isleham. Mr Stebbeds.

17/01249/RMN Application for reserved matters approval for the erection of 14 dwellings and new access pursuant to outline planning permission 16/00055/OUM. Land adjacent to 8 Hall Barn Rd Isleham. Cloughmore Homes Ltd

17/01109/FUL Development of an external artificial turf pitch (ATP) with fencing floodlighting and a storage container. Isleham recreation ground. Mr Caffarelli.

(b) **Planning Approvals**

17/00627/OUT Outline application for single storey dwelling along with associated parking access & site works. Plot 2 Site adjacent to 3 Hall Barn Rd Isleham. Mr & Mrs R Clarke

17/00707/FUL Replace existing house with 3 bedroom, two storey detached dwelling, garage and green house. Chalk Farm Temple Road Isleham.

17/01032/TRE Cherry tree –Overall crown reduction. 26 Limestone Close Isleham. Mrs Z French

(c) **Other Planning Matters**

17/00707/FUL replace existing house with 3 bedroom, two storey detached dwelling. Chalk Farm Temple Rd Isleham. Amended site plan and ecology report. For Information only

17/00550/OUT Proposed Two 2 storey dwellings, garaging, parking access and site works. (Amendment & ecology report (creation of passing place subsequently withdrawn) Appleyard Farmyard 1 Houghtons Lane Isleham. Mr D Beckett

17/00983/CLP Certificate of lawfulness of proposed use or development – Installation of ground mounted solar PV array, underground cabling, fencing & switchgear housing. 143 Fordham Rd Isleham. Anglian Water Services.

(d) Proposed meetings to consider interim planning applications

17-18/79 POLICE MATTERS

17-18/80 RECREATION GROUND MATTERS

(a) Tractor shed update (LW)

(b) Approval of July spending on tractor shed

(c) Sports Clubs contribution to tractor shed (JM)

(d) Proposed charging for storage space

(e) Proposed date for joint IPC/Sports leaders meeting

17-18/81 PLAY AREA/SKATEPARK/MUGA MATTERS

(a) Illegitimate ground works

17-18/82 CEMETERY & CHURCHYARD MATTERS

(a) Right of burial of cremated remains - B Alder

(b) Memorial stones for - S Maynard & B Alder

17-18/83 ICA REPORT/THE BEECHES

Display Board (CP)

17-18/84 MONTHLY FINANCIAL MATTERS

(a) Feedback of Finance working party meeting of 31.7.17

(b) Pay Accounts Aug 2017 – see appendix 2

(c) To Approve Bank Reconciliation for June

(d) Informer Adobe license

17-18/85 HIGHWAYS/FOOTPATH MATTERS

(a) Speed Camera update

(b) Coop Parking update

(c) Traveller site

(d) Telephone boxes (GP)

17-18/86 PARISH COUNCIL POLICY UPDATES AND REVIEW

(a) Neighbourhood Planning Forum feedback

(b) Update annual calendar

17-18/87 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY :

(a) Acknowledgment of condition of discharge notice

(b) Certificate of street numbering for 58 West Street

(c) Car Park – Grid force quote

17-18/88 ALLOTMENT MATTERS

Feedback of Allotment working party meeting of 1.8.17

17-18/89 ORCHARD MATTERS

17-18/90 WASH MATTERS

17-18/91 MOTION TO EXCLUDE THE PUBLIC AND PRESS

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, Mill Street, Isleham, Ely, Cambridgeshire, CB7 5RY

01638 781687

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

(a) To approve minutes of exclusion of 8th June 2017

(b) To approve minutes of exclusion of 3rd July 2017

17-18/92 DATE OF MEETINGS FOR 17-18 YEAR

(a) Monday 4th September 2017

Monday 2nd October 2017

Monday 6th November 2017

17-18/93 AGENDA ITEMS FOR NEXT MEETING

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

Speed Camera presentation – September mtg



Appendix 1 July Actions

Agenda No	Action Point	Responsible	Comments on Progress
17-18:	Complete minutes.	Clerk	10.7.17 Completed & draft emailed to councillors
50(b)	Consider options for securing cricket shed	Clerk	10.7.17 Email conversation with Adrian Sheldrick. To use spare/scrap sheeting to temp repair roof
50(c) & (e)	Chase up CCC & FHDC re highways issues	Clerk	11.7.17 re Limestone Close case number 00267793 – Timeframe = 12 weeks (from 26.5.17 = 18 th August) re Four Ways Bridge original case number 00170783 / new case number 00174908 (no identified date yet) re Hall Barn / Fordham Rd road surface case number 00270464. Subsequently notified that work to be undertaken within next 4-6 weeks
53	Invite Mr Paveling to the August meeting	Clerks	11.7.17 – Emailed invite. Attendance confirmed
55(a)	Submit responses to planning applications	Clerk	4.7.17 Submitted 17/01002/FUL & DC/16/0866/VAR 6.7.17 Submitted 17/01043/FUL
55(c)	Submit condition 2	Clerk	4.7.17 Submitted . Acknowledgement & payment received
56 & 58	Inform PCSO of continuing drug problem	Clerk	18.7.17 Issues emailed once again. Notified that issue been referred to new PCSO Matt Chennell
57(a)	Purchase planings for tractor shed	Clerk	5.7.17 hard core delivered
	Respond to sports clubs re advance fees and tractor shed	Clerk	10.7.17 – Sports leaders notified
57(b)	Amend MoU and organise date for joint sports leaders / IPC mtg	Clerk	11.7.17 MoU amended and emailed out. 17.7.17 Doodle poll suggested 7 th , 15 th , 16 th , 22 nd , 23 rd , 29 th or 30 th August
59	Contact resident re updating cemetery records	Clerk	4.7.17 –Spoke directly to Mrs Diver. Mutually convenient arrangements to be made
60(a)	Establish utility costs and invoice funfair	CP & Clerk	
60(b)	Install Beeches Road signs	CP & Clerk	
60(c)	Contact Planet Aid re recycling bin	Clerk	11.7.17 Emailed with advice to pursue Coates Drove location
60(d)	Pursue quotes for alternative road surfacing for car park	Clerk	18.7.17 Emails sent to Sure green, Terram and Gridforce re matting and Anglia surfacing (again) re tarmac 26.7.17 Gridforce quote received
60(e)	Establish if planning permission is required for Beeches advertising board	Clerk	11.7.17 Tel conv and email with Catherine Lopper / Gareth Pritchard re proposal. Subsequently notified that anything above 2m2 requires planning permission
60(f)	Pursue protection for Beeches lights	Clerk	
61	Complete procedures for Pay Accounts	Clerk	4.7.17 – Cheques sent 10.7.17 - June Bank reconciliation completed 17.7.17 – July Pay accounts posted
62(a)	Discuss MoU and positioning of speed cameras with Joshua Rutherford	Clerk	17.7.17 – meeting held with JR – to include as August & September agenda items (see CCC email of 17.7.17)
62(b)	Contact the coop re parking conditions	Clerk	17.7.17 Letter sent to Mr Goodwin
62(c) & (d)	Arrange for Mr Wilding to clear shrubs on: -Causeway -Top of The Pitts -Footpath 14	Clerk	4.7.17- Discussed with TW Footpath 14 had already been cleared

	Arrange for Mr Stebbed to tractor flail either side of Station Rd	Clerk	11.7.17 – Contact made with CS who is to flail Station Rd & cemetery
62(e)	Contact CCC re Fordham Rd drains	Clerk	11.7.17 - Reported, case number 00270466 17.7.17 - Deemed 'no immediate action required'
64(c)	Complete Fol response	Clerk	17.7.17 -Response completed and emailed to applicant
64(d)	Submit paperwork for road closure	Clerk	6.7.17 - Paperwork copied to applicant
65	Establish date for allotment working party	Clerk	11.7.17 - Doodle poll sent suggesting 24.7/1.8/7.8 or 15.8
Other actions			
11.7.17 First quarter VAT return submitted			
11.7.17 Solar panel meter reading submitted - £1,093.06 refund received			
17.7.17 Informer invoices issued			
31.7.17 Notified that moto cross planning application DC/160313/FL will be heard in September (date tbc)			

Appendix 2

ISLEHAM PARISH COUNCIL TO PAY ACCOUNTS August 7th 2017

Cheque No;	Payee	Item	Net	VAT	Total	Power
Payments made since the last meeting						
BACS	Staff	July Salaries	£1,665.39	£0.00	£1,665.39	LGA 1972 s112
BACS	Welplan	Pension contribution	£3.62	£0.00	£3.62	LGA 1972 s112
Direct Debit	British Telecom	Phone services	£40.00	£8.00	£48.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300368	Cardinalis Concrete	Tractor shed base	£772.20	£154.44	£926.64	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300369	ECDC	Consent of discharge fee	£97.00	£0.00	£97.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
		sub total	£2,578.21	£162.44	£2,740.65	
Payments for Tonight's meeting:						
300370	Post Office Counters (HMRC)	Tax & NI	£46.41	£0.00	£46.44	LGA 1972 s 112
300371	Sentinal lightning Ltd	repairs to lightning protection	£295	£59.00	£354	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300372	Veolia	Bin collection	£178.80	£35.76	£214.56	Local Authorities Cemeteries' Orders 1977 and 1986
300373	Truelink	Grass cutting x 3 days	£459.90	£91.98	£551.88	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300374	Bussens & Parkin	MUGA lock	£15.38	£3.08	£18.46	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300375	D Haird & Co	Tractor shed hardcore	£482.75	£96.55	£579.30	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300376	Gipping Press	Isleham Informer June edition	£638.77	£0.00	£638.77	LGA 1972 ss142
300377	J Sheldrick	July payroll services	£37.01	£7.40	£44.41	LGA 1972 s 112
300378	R Palmer & Sons	Tractor fuel fault	£97.43	£19.49	£116.92	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300379	Greenwood tree surgery.	June tree watering	£60.00	£12.00	£72.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300380	L Alderson	Informer software licenses June & July	£50.56	£10.12	£60.68	LGA 1972 s142
300381	Barnwell Electrical Contractors	Electrical supply to tractor shed	£760.00	£152.00	£912.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
300382	JD Glass	Beeches window repair	£11.10	£2.22	£13.32	Open Spaces Act 1906 ss9 &10 LGA 1972 s214

sub total **£3,133.11** **£489.60** **£3,622.74**
grand total **£5,711.32** **£652.04** **£6,363.39**