

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Derrick Beckett



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 3rd April 2017

Venue: 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council
28th March 2017

16-17/257 APOLOGIES FOR ABSENCE

LGA 1972s95.

16-17/258 COUNCILLORS DECLARATIONS OF INTEREST

(a) Existence & Nature with regard to items on the agenda.

Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2012 (Standing Orders section 7 C & D).

16-17/259 OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)

(a) At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

16-17/260 TO APPROVE MINUTES OF MEETING HELD 6th March 2017

16-17/261 MATTERS ARISING/CLERKS REPORT (*also see appendix 1*)

(a)

16-17/262 POLICE MATTERS

(a) Matters to Report

16-17/263 COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS

(a) County Councillors Report.

(b) District Councillors Report.

16-17/264 RECREATION GROUND MATTERS

(a) Dead Beech tree

16-17/265 PLAY AREA/SKATEPARK/MUGA MATTERS

(a) Reports:

(b) Establishment of tennis club

16-17/266 CEMETERY & CHURCHYARD MATTERS

(a) Cemetery Report

- stolen vases (BM)

(b) Exclusive right of burial

- Mrs H Wells

16-17/267 ICA REPORT/THE BEECHES

(a) ICA Report

- roof leak

(b) Car park lighting charge (CP)

(c) Solar panels update (LW)

16-17/268 MONTHLY FINANCIAL MATTERS

(a) Pay Accounts April 2017 – see appendix 2

- (b) To Approve Bank Reconciliation for March
 - (c) Proposed lettings charges
 - (d) Pension responsibilities
 - 16-17/269 HIGHWAYS/FOOTPATH MATTERS**
 - (a) Highways Report
 - (b) Matters arising from Annual Parish Meeting:
 - Project to improve village aesthetics
 - Footpath to Fordham
 - Reduced speed limit within village
 - Cellar grills
 - (c) Staploe medication- drop off arrangements (MB)
 - (d) Positioning of new Vehicle Activated Signs (VAS)
 - (e) Cenotaph grant
 - (f) Jubilee Mugs
 - 16-17/270 PARISH COUNCIL POLICY UPDATES AND REVIEW**
 - (a) Financial regulations (from Feb meeting)
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- 16-17/271 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**
 - (a) Nature reserve email re Wash
 - (b) Local plan update (email from Richard Kaye)
 - (c) Complaint from marina resident re DC/16/0866/VAR
 - 16-17/272 ALLOTMENT MATTERS**
 - (a) Allotment Report
 - RL & PC measuring out plots
 - (b) Possible sale of plot (PC)
 - 16-17/273 ORCHARD MATTERS**
 - (a) Orchard Report
 - (b) Station Rd wood (MB)
 - 16-17/274 WASH MATTERS**
 - (a) Wash Report
 - (b) Fishing lease
 - 16-17/275 PLANNING MATTERS**
 - Planning Applications**
 - DC/16/0866/VAR Increase / improve operational times – variation to conditions 5_6 under application F/2001/768 Motocross Circuit Hayland Drove West Row. Mr T Waters
 - 17/00349/VAR Vary condition of previously approved application. 83 The Causeway. Mr M Earl
 - 17/00436/FUL Proposed erection of 1No private detached dwelling and cart lodge on land at 53 Pound Lane, Isleham Mr G Baxter
 - Planning Approvals**
 - 16/01546/FUL – External rendering. 2 Mill Street Isleham. Mrs Ashleigh Palmer
 - Planning Refusals**
 - 16/00216/FUL Proposed six houses with cart lodges. 15 Pound Lane Isleham. Mrs W Davies
 - Other Planning Matters**
 - 17/00162/TRE - Approval of 30% reduction in crown of tree at Grain house , 2a Maltings Lane Isleham. Mr Morton
 - 16-17/276 DATE OF NEXT MEETING**
 - (a) Monday 8th May 2017
 - Monday 5th June 2017
 - Monday 3rd July 2017
 - 16-17/277 AGENDA ITEMS FOR NEXT MEETING**
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Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

Appendix 1 March Actions

Agenda No	Action Point	Responsible	Comments on Progress
	Complete minutes.	Clerk	Completed & draft emailed to councillors 13.3.17
241	Explore the opportunity and liabilities of employing a joint PCSO with Fordham Parish Council.	Clerk	13.3.17 Fordham clerk emailed re further talks 20.3.17 Answerphone message left with Fordham Chair
243	Award contract for tractor shed.	LW	10.3.17 Cheque issued for £6012.62
	Explore options for extending the current CCTV network to include MUGA and skate park.	CP	27.3.17 Aztek emailed for quote
	Contact travelling funfair.	Clerk	10.3.17 Conversation held. Agreed for 4 th to 10 th June 2017. Prelim visit arranged for 21.3.17 (subsequently cancelled). To be rearranged
244	Explore secondary light switch for MUGA.	Clerk	10.3.17 S Downey contacted re site visit. Await cost
	Contact multi sports provider.	Clerk	10.3.17 Conversation held. To be followed up with approved charges
	Finance working party meeting to consider further.	Clerk	13.3.17 Doodle poll issued re meeting date 20.3.17 Meeting held – agenda item 16/17- 268(c)
245	Pressure wash cemetery footpaths.	TW	
	Purchase 3:1 cutting tool	TW	17.3.17 Item purchased
	Organise commercial cutting of cemetery hedge.	Clerk	21.3.17 site visit from Zion landscapes. Await tender.
246	Organise gravel racking of Beeches car park	Clerk	13.3.17 Paul Greenwood emailed with instruction to proceed – to be undertaken during quiet period
	Pursue directional signs to The Beeches	Clerk	20.3.17 Proposals emailed to Balfour Beatty
	Organise remedial works to lightening protection	Clerk	13.3.17 – commissioned via email
	Pursue solar batteries	LW	Agenda item 16-17/267 (c)
	Clarify responsibility & training for defibrillator.	Clerk	20.3.17 Contacted supplier. Item purchased 16.3.16 Pads good for two years / batteries for 5 years. No further checks / servicing required at this point
248	Pursue grant for war memorial wall.	Clerk	20.3.17 Email sent to councillors re proposed wall
	Contact Veolia re dog bin on the Wash	Clerk	13.3.17 Map and request emailed to Veolia 17.3.17 Bin ordered /24.3.17 Bin received 24.3.17 Instructed ECDC to install 28.3.17 Installed
254	Respond to planning applications	Clerk	7.3.17 Submitted by email
Other actions			
Limestone close potholes			13.3.17 reported to ECDC ref 00264355
Cemetery fence damaged as a result of storm Doris			Await confirmation from solicitors re ownership / responsibility for the fence
Annual Parish meeting			Held 27.3.17
Bloor homes meeting			Scheduled for 28.3.17

R. D. Liddington

Appendix 2

ISLEHAM PARISH COUNCIL TO PAY ACCOUNTS April 3rd 2017

Cheque No;	Payee	Item	Net	VAT	Total	Power
Payments made since the last meeting						
BACS	Staff	March Salaries				LGA 1972 s112
300310	BarchamTrees	Recreation field trees	£996.00	£199.20	£1,195.20	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
Payments for Tonight's meeting:						
300313	Post Office Counters (HMRC)	Tax & NI				LGA 1972 s 112
300314	Isleham Community Association	MUGA electricity 3.11.16-31.01.17	£268.48	£13.42	£281.90	Open Spaces Act 1906 ss9 & 10
300315	Cambridgeshire County Council	Allotment rent	£285.00	£0.00	£285.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300316	Fenland Leisure Products	Roundabout repairs	£1,233.23	£246.65	£1,479.88	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300317	Rialtus business solutions	Finance software support & maintenance contract	£353.00	£70.60	£423.60	Local Authorities Cemeteries' Orders 1977 and 1986
300318	Garden machinery Specialist (GMS)	3:1 Cutting tool, oil and strimmer line	£252.49	£50.50	£302.99	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300319	Glasdon	dog bin	£185.66	£37.13	£222.79	Local Authorities Cemeteries Orders 1977 & 1986 Open Spaces Act 1906ss9 & 10
300320	ECDC	North cemetery rates	£22.29	£0.00	£22.29	LG Finance Act 1992 s50
300321	ECDC	South cemetery rates	£264.37	£0.00	£264.37	LG Finance Act 1992 s50
300322	Richard Liddington (MatsGrids)	Play area mats	£97.86	£19.58	£117.44	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300323	Greenwood Tree Surgery	Plant trees in rec ground	£657.83	£131.57	£789.40	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300324	Veolia	Bin collection	£166.88	£33.38	£200.26	Local Authorities Cemeteries' Orders 1977 and 1986
300325	Jane Sheldrick	Payroll	£19.67	£3.93	£23.60	LGA 1972 s 112
300326	Lisa Alderson	Adobe license for The Informer (Feb edition)	£25.28	£5.06	£30.34	LGA 1972 s142
300327	NFU Mutual	Tractor insurance	£299.21	£0.00	£299.21	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
Grand Total>>>			£5,127.25	£811.02	£5,938.27	