

# ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



## Notice of Meeting: Full Council

**Time:** 7.15pm

**Date:** Monday 9<sup>th</sup> May 2022

**Venue:** The Beeches

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK A MINIMUM OF 5 WORKING DATES BEFORE ANY MEETING IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

### THIS MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 29<sup>th</sup> April 2022

|          |  | Action |
|----------|--|--------|
| 22-23/01 | <b><i>Election of Chair and vice chair</i></b>   |        |
| 22-23/02 | <b>APOLOGIES FOR ABSENCE LGA 1972s95</b>   |        |
| 22-23/03 | <b>DECLARATION OF INTEREST</b>   |        |
| 22-23/04 | <b>OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)</b>  |        |
| 22-23/05 | <b>TO APPROVE MINUTES OF MEETINGS HELD: 4<sup>th</sup> April 2022</b>  |        |
| 22-23/06 | <b>MATTERS ARISING / CLERKS REPORT (also see appendix 1)</b>   |        |
| (a)      | Dog Bylaw  |        |
| (b)      | Feedback from Beeches Garden Meeting   |        |
| (c)      | Little Wash Barrier  |        |
| (d)      | 22/00316/RMM - Planning Approval Clarification   |        |
| (e)      | Grass Cutting Schedule   |        |
| 22-23/07 | <b>COUNTY &amp; DISTRICT COUNCILLORS REPORT &amp; BUSINESS</b>   |        |
| (a)      | County Councillors   |        |
| (b)      | District Councillors Report  |        |
| 22-23/08 | <b>PLANNING MATTERS</b>  |        |
| (a)      | <b>Planning Applications:</b>  |        |
|          | 22/00170/FUL: Demolition of existing extensions and construction of extensions and associated works. 17 Croft Road Isleham. An amendment has been received for the development described above. The amendment involves the two storey extension being reduced in size. Mr & Mrs Casey  |        |
|          | 22/00368/FUL Cart lodge – resubmission. 20B Little London Isleham Mrs Lack   |        |
|          | 22/00459/FUL Demolition of existing outbuilding and erection of single storey outbuilding & and associated works. : 47 West Street Isleham Mr K Hall   |        |
|          | 22/00462/FUL Erection of four market dwellings, garages, parking spaces, hard and enhanced soft landscaping, access and all other associated infrastructure (see 21/01636/FUL)(part-retrospective) : Land Accessed Between 2 And 4 Fordham Road Isleham An amendment has been received for the development described above. The amendment involves : Change of description to: “Erection of four market dwellings, garages, parking spaces, hard and enhanced soft landscaping, access and all other associated infrastructure (see 21/01636/FUL) (part-retrospective).Bloor Homes |        |
| (b)      | <b>Planning Approvals</b>  |        |
|          | 22/00133/FUL Partial change of use from garage to grooming parlour<br>34 The Pits Isleham:   |        |

|          |  |  |
|----------|--|--|
|          | 22/00197/FUL Single storey rear extension (resubmission of 21/00665/FUL) 6 Little London Isleham   |  |
|          | 22/00343/TRET1 Eucalyptus in adjacent garden – Remove lowest horizontal branch back to main stem. T2 Spruce – Remove tree leaving a 5m high section of trunk to allow the retention of a climbing Rose. Removal of the tree is due to its proximity to buildings and potential instability   |  |
|          | 21/01062/VAR To vary Condition 6 (Soft landscaping scheme), of previously approved 20/00890/VAR for To Vary Conditions 1 (Approved Plans) and 12 (Hard Landscaping) for previously approved 18/00819/FUL to erect two dwellings with attached garages and external works. Site Between Houghtons Lane And East Fen Road Isleham.   |  |
|          | 21/01770/VARM To vary Condition 1 (Approved plans) of previously approved 20/00260/OUM for Erection of 17 dwellings and new access. Land Adjacent To 8 Hall Barn Road Isleham  |  |
| (c)      | <b>Planning Refusals</b>   |  |
|          | 22/00282/FUL & 22/00312/LBC Proposed change of use of a curtilage-listed annexe to a separate 2-bed dwelling house and alterations to front boundary walls including repair works, reinstating of coping stone, railings and entrance gate. The High House 41 Mill Street Isleham  |  |
| (d)      | <b>Other Planning Matters</b>  |  |
|          | 22/00327/VAR <b>No response required</b> To Vary Conditions 1 (Approved plans) of previously approved 20/01047/RMA for Approval of the details for reserved matters for Landscaping for previously approved 20/00286/VAR for Variation of condition 1 (Approved plans) of previously approved 19/01115/OUT for Construction of 2no. detached single storey dwellings and associated Works. 55 Pound Lane Isleham |  |
|          | 21/01809/FUL Erection of 4no. new detached dwellings, associated parking and formation of 2no. new vehicular accesses off Pound Lane Land Northwest Of 15 Pound Lane Isleham. I am writing to inform you that the above proposal on which we consulted you has now been withdrawn.   |  |
| 22-23/09 | <b>POLICE MATTERS</b>  |  |
|          | Crime Commissioner Round Table Meeting   |  |
| 22-23/10 | <b>PLAY AREA &amp; SKATEPARK</b>   |  |
| 22-23/11 | <b>RECREATION GROUND MATTERS</b>   |  |
| (a)      | Cricket Nets   |  |
| (b)      | Beeches Letting Appeal   |  |
| (c)      | Fertiliser   |  |
| (d)      | Jubilee Picnic & Gifts   |  |
| 22-23/12 | <b>CEMETERY &amp; CHURCHYARD MATTERS</b>   |  |
| 22-23/13 | <b>ICA REPORT/THE BEECHES</b>  |  |
| (a)      | Trustee Report (GP)  |  |
| (b)      | Replacement Boiler   |  |
| (c)      | Roof Repairs   |  |
| (d)      | Maintenance Schedule (AD)  |  |
| 22-23/14 | <b>MONTHLY FINANCIAL MATTERS</b>   |  |
| (a)      | Pay Accounts May 2022 – see appendix 2   |  |
| (b)      | To Approve Bank Reconciliation for March 2022 – see appendix 3   |  |
| (c)      | Laptop Purchase  |  |
| (d)      | Beeches Insurance Questionnaire  |  |
| 22-23/15 | <b>HIGHWAYS/FOOTPATH MATTERS</b>   |  |
| (a)      | Proposed TTRO: East Road, Isleham 06/06/2022-08/06/2022  |  |
| (b)      | Proposed TTRO: Pound Lane 20/06/2022-24/06/2022  |  |
| 22-23/16 | <b>PARISH COUNCIL POLICY UPDATES AND REVIEW</b>  |  |
| (a)      | NP Referendum Result   |  |

|          |  |  |
|----------|--|--|
| (b)      | Haddenham & Aldrith Neighbourhood Plan   |  |
| (c)      | Annual Parish Meeting  |  |
| (d)      | ECDC Local Plan - Single issue Review  |  |
| 22-23/17 | <b>CORRESPONDENCE/MATTERS FOR INFORMATION ONLY</b>   |  |
| (a)      | Footpaths  |  |
| (b)      | Detritus   |  |
| 22-23/18 | <b>ALLOTMENT MATTERS</b>   |  |
| 22-23/19 | <b>ORCHARD MATTERS</b>   |  |
|          | Councillor Report (JM)   |  |
| 22-23/20 | <b>WASH MATTERS</b>  |  |
|          | Councillor Report (DB/RR)  |  |
| 22-23/21 | <b>MOTION TO EXCLUDE THE PUBLIC AND PRESS</b><br>At this point any members of the press or public must leave the meeting<br>Mins of ex mtg 4.4.22<br>TW contract |  |
| 22-23/22 | <b>DATE OF NEXT MEETINGS</b>   |  |
|          | Monday 6 <sup>th</sup> June  |  |
|          | Monday 4 <sup>th</sup> July  |  |
| 22-23/23 | <b>AGENDA ITEMS FOR NEXT / FUTURE MEETING</b>  |  |

*R. D. Liddington*

#### Appendix 1

| Agenda | Action Point | Responsible | Comments on Progress |
|--------|--------------|-------------|----------------------|
|--------|--------------|-------------|----------------------|

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, Mill Street, Isleham, Ely, Cambridgeshire, CB7 5RY

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| No            |   |            |  |
|---------------|---|------------|--|
|               | Distribute draft mins   | Clerk      | 5.4 emailed to councillors   |
| 234c          | Discuss dog issues with IUYFC   | DB         |  |
| 235           | Publish March mins  | Clerk      | 11.4.22 emailed to CP  |
| 236b          | Obtain further cladding samples   | DB         |  |
| 236d          | Explore <ul style="list-style-type: none"> <li>- dog byelaws</li> <li>- national schemes relating to dog fouling</li> </ul> | Clerk      | Contacted Soham and Histon & Impington PC<br>Also ECDC legal services Reference: (FS-Case-414757598) who've referred it back to their dog warden<br>12.4.22 Registered interest with Keep Britain Tidy (we're watching you) schemes<br><br><a href="https://www.gov.uk/guidance/local-government-legislation-byelaws">https://www.gov.uk/guidance/local-government-legislation-byelaws</a> |
| 238a          | Submit planning responses   | Clerk      | 5.4 responses submitted via email  |
| 241a          | Explore MUGA options  | Clerk      | 19.4 emailed<br>NovaSport: mtg 4.5.22<br>Dura Sport: mtg tba<br>HB Sport Surface for tenders   |
|               | Discuss cricket nets with ICC   | Clerk      | 11.4 & 19.4 Various emails<br>Nets put up 23.4 repairs still required  |
|               | Seek quotes for boundary fencing with reduced size mesh   | Clerk      | 19.4 Email sent to Palmers – no response as yet  |
|               | Purchase any identified hand tools  | Clerk / JB | 12.4. Notified Sam Earl of approval – await request list   |
| 242a-e        | Confirm headstone requests  | Clerk      | 11.4 Confirmed via email   |
| 242f          | Confirm cemetery wall quote   | Clerk      | 12.4 Confirmed via email   |
|               | Transfer £40k from Redwood account  | JB         |  |
| 243a          | Chase up: <ul style="list-style-type: none"> <li>- Roof repairs</li> <li>- Door fixture</li> <li>- Bar window</li> </ul>    | Clerk      | Roof quote received and forward to RR & GP (added to May agenda)   |
| 243b          | Develop Beeches maintenance plan  | AD. CC, RR |  |
| 243c          | Respond to Table Tennis request   | Clerk      | 11.4 Confirmed no funding available  |
| 243d          | Respond to letting request  | Clerk      | 11.4 Confirmed. requested appeal (May meeting)   |
| 244           | Complete Pay Accounts   | JB         |  |
| 245           | Confirm SP Landscape tender   | Clerk      | 11.4 Confirmed. Scheduled:   |
| 247           | Respond to Dog for Ella funding request   | Clerk      | 11.4 Confirmed.  |
| 248           | Confirm Shed request  | Clerk      | 11.4 Confirmed   |
| 250           | Explore wash barriers<br>Contact residents  | Clerk      | 11.4 Emails sent to Mead, Melcon and Truelink.<br>Posted on Marina Facebook page and residents association<br>See May agenda   |
| Other action: |   |            |  |

## Appendix 2

## Pay Accounts 9<sup>th</sup> May 2022

| Cheque No  | Payee                     | Item                            | Net       | Vat    | Total            | Power   |
|--|---------------------------|---------------------------------|-----------|--------|------------------|---|
| <b>Payments made since last meeting</b>                |                           |                                 |           |        |                  |   |
| BACS   | Staff Salaries            | April 2022                      | £2,194.43 | £0.00  | £2,194.43        | LGA 1972 s112                                 |
| DD   | Lloyds Bank Multipay Card | Monthly Fee                     | £3.00     | £0.00  | £3.00            | LGA 1972 s50                                  |
|  |                           | Laptop                          | £316.66   | £63.33 | £379.99          | LGA 1972 s50                                  |
|  |                           |                                 |           |        | Total<br>£382.99 |   |
| DD   | Smart                     | Pension-March 2022              | £38.34    | £0.00  | £38.34           | LGA 1972 s112                                 |
| DD   | Smart                     | Pension-April 2022              | £37.15    | £0.00  | £37.15           | LGA 1972 s112                                 |
| DD   | PWLB                      | Loan                            | £3,040.20 | £0.00  | £3,040.20        | LG Finance Act 1992 s50                       |
| <b>Payments for authorisation at tonight's meeting</b> |                           |                                 |           |        |                  |   |
| 126PB00008019  | HMRC                      | Tax & NI April                  | £34.06    | £0.00  | £34.06           | LGA 1972 s112                                 |
| SBO1173351   | Veolia                    | Cemetery Bin                    | £90.10    | £18.02 | £108.12          | Local Authorities Cemetery Orders 1977 & 1986 |
| 3859   | Shinetime                 | Beeches Changing Rooms-Cleaning | £330.00   | £66.00 | £396.00          | Open Spaces Act 1906 ss9 &10 LGA 1972 s214    |
| 1061   | Jane Sheldrick            | Prepare April 2022 Salaries     | £39.00    | £0.00  | £39.00           | LGA 1972 s112                                 |
|  | Tim Wilding               | Fuel & Travel                   | £35.11    | £4.50  | £39.61           | Local Authorities Cemetery Orders 1977 & 1986 |
| 423002882911   | Cambs County Council      | Three Trees Allotment Rent      | £285.00   | £0.00  | £285.00          | Open Spaces Act 1906 ss9 &10 LGA 1972 s214    |
| 10323023   | Wave                      | Burial Ground-Water             | £11.78    | £0.00  | £11.78           | Local Authorities Cemetery Orders 1977 & 1986 |
| IN03159001   | Npower                    | Street Lights                   | £30.96    | £1.55  | £32.51           | Open Spaces Act 1906 ss9 &10 LGA 1972 s214    |

|        |                         |                                    |           |         |           |  |
|--------|-------------------------|------------------------------------|-----------|---------|-----------|--|
| 985    | Clarke Farms            | Diesel                             | £34.66    | £6.93   | £41.59    | Open Spaces Act 1906 ss9 &10 LGA 1972 s214 |
| 2645   | Burner & Combustion Ltd | Service Boiler                     | £290.00   | £58.00  | £348.00   | LG Misc provisions act 1976 s19(d)         |
| 102576 | CamAlarms               | Fire Alarm Service                 | £125.66   | £25.13  | £150.79   | LG Misc provisions act 1976 s19(d)         |
| 102543 | CamAlarms               | Call Out-Fault                     | £144.26   | £28.85  | £173.11   | LG Misc provisions act 1976 s19(d)         |
| 85695  | Newmarket GMS           | Honda Strimmer- Repair             | £50.00    | £10.00  | £60.00    | Open Spaces Act 1906 ss9 &10 LGA 1972 s214 |
| 68860  | Gipping Press           | Print Isleham Informer-May Edition | £652.00   | £0.00   | £652.00   | LGA 1972 ss137                             |
|        | Cambs Acre              | Annual Membership                  | £57.00    | £0.00   | £57.00    | LG Misc provisions act 1976 s19(d)         |
|        | ECDC                    | Rates Cemetery North Side          | £12.00    | £0.00   | £12.00    | Open Spaces Act 1906 ss9 &10 LGA 1972 s214 |
|        | Clive Patterson         | Adobe Licence                      | £116.48   | £23.31  | £139.79   | LGA 1972 s142                              |
| 817483 | Wicksteed               | Playground Repairs                 | £1,006.40 | £201.28 | £1,207.68 | Open Spaces Act 1906 ss9 &10 LGA 1972 s214 |
|        |                         |                                    | £8,974.25 | £506.90 | £9,481.15 |  |