

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 7th November 2022

Venue: The Beeches

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK A MINIMUM OF 5 WORKING DATES BEFORE ANY MEETING IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THIS MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 2nd November 2022

		Action
22-23/133	APOLOGIES FOR ABSENCE LGA 1972s95	
22-23/134	DECLARATION OF INTEREST	
22-23/135	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
22-23/136	TO APPROVE MINUTES OF MEETINGS HELD: Monday 3rd October 2022	
22-23/137	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	Sunnica <ul style="list-style-type: none">- Statement of Common Ground (Alliance version)- Additional contribution- Rule 8 Question	
(b)	Beeches Solar Project Update	
(c)	Additional Benches (RR)	
(d)	Church Street Tree / Sanctuary Housing update	
(e)	Bloor Land <ul style="list-style-type: none">- Update from site visit- CCC land- Footpath access	
22-23/138	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors	
(b)	District Councillors Report	
22-23/139	PLANNING MATTERS	
(a)	Planning Applications: <u>Appeal to The Secretary of State</u> 22/00282/FUL The High House 41 Mill Street Isleham . Proposed change of use of a curtilage-listed annexe to a separate 2-bed dwelling house and alterations to front boundary walls including repair works, reinstating of coping stone, railings and entrance gate. Rose George.	
	22/00837/FUL Proposal: Proposed replacement dwelling. An amended plan/additional information has been received for this application on 18th October 2022. The additional information received includes an additional statement from the applicants, clarifying the land ownership together with revised drawings with the elevational labels clarified 25 The Pits Isleham	
	22/00984/FUL Extension above existing single storey extension to rear, garage conversion and part car port conversion. 11 Jubilee Close Isleham Mr & Mrs Marrazo	

	22/01064/FUL Single storey side extension, partial conversion of existing garage 27 Robins Close Isleham Mrs G Paulley	
	22/01158/FUL Proposed detached 3 Bedroom, one and a half storey dwelling and detached double garage. 45 East Fen Road Isleham. Mr & Mrs Earl	
	22/01185/FUL Proposed new porch, remove the existing front door and widen the old entrance. 2 Croft Road Isleham Mr C Grove	
	22/01187/FUL Enlarge window opening to create bifold doors with Juliette balcony 4 Priory Gardens Isleham Mr D Fitchett	
(b)	Planning Approvals	
	22/00950/FUL Proposed extension above existing single storey extension + single storey rear extension: 17 Station Road Isleham	
	22/01098/TRE T1 Horse Chestnut - Reduce back to previous pruning points around 1.5-2m reduction to allow more light and to keep the tree maintained. T3 Hawthorn - Remove due to poor health. Manor House 2 Pound Lane Isleham	
	22/01099/TRE T1 Walnut - Reduce back from building and undertake safety prune removing any dead dying or dangerous branches crown raise to allow better access and to brighten up the area T2 Cherry - Reduce by up to 1.5m to make a more aesthetically pleasing shape and allow more sunlight T3 Cherry - Remove the tree to protect wall and barn. Photo to indicate attached T4 Hornbeam - Crown raise to allow better access under tree for grass maintenance etc. 2 Sun Street Isleham	
	22/01256/TRE T2 Beech - Reduce selectively to allow for a more aesthetically pleasing shape. 2 Pound Lane Isleham	
(c)	Planning Refusals	
	Nil	
(d)	Other Planning Matters	
	22/00726/FUL Application withdrawn Proposed balcony. 14 Hall Barn Road Isleham	
	22/00837/FUL Proposed replacement dwelling 25 The Pits Isleham An amended plan/additional information has been received for this application on 11th October 2022.	
	22/00950/FUL Proposed extension above existing single storey extension + single storey rear extension. 17 Station Road Isleham Amendment The reduction in the depth and height of the first floor side extension. Mr & Mrs Browning	
22-23/140	POLICE MATTERS	
	<u>Reported crimes - July Data</u> – 7 reported crimes - Violence and sexual offences x3 - Criminal damage / Arson x1 - Public order x1 - Other theft x1 - All other crime x1	
22-23/141	PLAY AREA & SKATEPARK	
	MUGA Vandalism	
22-23/142	RECREATION GROUND MATTERS	
	ISRC Meeting	
22-23/143	CEMETERY & CHURCHYARD MATTERS	
(a)	Memorial approvals: - EW - DT	
(b)	Interments/Burials: - SW - SR - EC	

22-23/144	ICA REPORT/THE BEECHES	
(a)	Trustee Report (GP)	
(b)	Dan The Pizza Man	
(c)	Cladding (DB)	
(d)	Extending the Beeches Car Park (MC)	
22-23/145	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts November 2022 – see appendix 2	
(b)	To Approve Bank Reconciliation for September 2022 – see appendix 3	
(c)	Plant Expenditure	
(d)	Remembrance Day Wreath	
22-23/146	HIGHWAYS/FOOTPATH MATTERS	
(a)	- LHI 22-23 - Fordham Rd - LHI 23-24 - 20mph zones	
22-23/147	PARISH COUNCIL POLICY UPDATES AND REVIEW	
22-23/148	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
(a)	Cultivate Cambs Grant	
22-23/149	ALLOTMENT MATTERS	
	Nil matters	
22-23/150	ORCHARD MATTERS	
	Councillor Report (JM)	
22-23/151	WASH MATTERS	
	Councillor Report (DB/RR)	
22-23/152	DATE OF NEXT MEETINGS	
	Monday 5 th December	
	Monday 2 nd January	
22-23/153	EXCLUDED MATTERS	
	Clerk – additional hours Financial officer appointment	
22-23/154	AGENDA ITEMS FOR NEXT / FUTURE MEETING	
	Phil Clark re Nature Reserve land Finance Update	

R. D. Liddington

Agenda No	Action Point	Responsible	Action undertaken
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	Distribute draft mins	Clerk	
113a	Follow through fencing off of rec	Clerk	4.10 Messaged SA
113b	Contact IUYFC re more hardware being left on rec (additional 4x iron stakes also left)	Clerk	5.10 Emailed SI. No response
113c	Notify new trustee of appointment	GP	
114	Post September mins on Website	Clerk	11.10 Emailed to CP
115a	Attend Sunnica east site visit 2.11.22	Cllrs	Registered for attendance
	Notify Sunnica re Statement of Common Ground	Clerk	4.10 Notified Sunnica by email Follow up meeting arranged for XXX
115c	Organise Sports clubs meeting	Clerk	Meeting arranged for Monday 21 st Nov
115d	Organise Bloor site visit by Rec comm	Clerk	31.10 Visit undertaken see Nov agenda
	Chase up ECDC re transfer of land	Clerk	3.10 Notified by Zara Holland that she's been given responsibility for following through
115e	Org Morelock VAS conversion	Clerk	
115f	Clarify ownership of East Rd site	DB	
	Notify John Allen of hedge cutting	Clerk	4.10 Confirmed via email
116b	Consider applying to ECDC re become a Warmer Hub	GP	
117	Submit planning responses	Clerk	4.10 emailed responses incl 'call in' of 22/00837/FUL
120a	Pay invoice for changing room materials	JB	
120b	Order fertiliser	DB	Ordered and applied
	Obtain quotation for replacing: knee rails / installing mesh below cricket nets	Clerk	
121a	Confirm memorial approvals	Clerk	11.10 Confired via email
121b	Complete burial documentation	Clerk	Ongoing
122a	Notify applicants of horse approval / dog refusal	FB	
122b	Pursue Infrastructure grant for kitchen refurb	Clerk	3.10. Emailed ECDC to establish their priorities
	Discuss ICA contribution towards kitchen refurb	GP	
122c	Establish agenda for IPC/ICA meeting	Clerk	6.10 Email sent out.No responses
123a	Complete Pay Accounts	JB	
123c	Set up Finance committee meeting incl	Clerk	31.10 Meeting held
	- review of fees - sports ground expenditure - VAS conversions		
124	Contact CCC r LHI proposals	Clerk	4.10 Emailed James Tombs
127	Confirm chicken approval	Clerk	6.10 Emailed tenant
Other action:	28.9 reported fly tipping on East Fen Drove ref 454932135 28.9 reported (again) fly tipped tyres on Common Gate Drove ref 454934325 28.9 Submitted formal complaint UK Power, and again 11.10 28.9.22 Submitted formal complaint to Open Reach ref number C50245965 (chat ref b2sm3-4d1ba213-d7a5-4d73-9395-4ca16a31596b ref number EA5NYV84. Previously reported 12.9.22 3 rd ref EA5 NTE.... Not recognised) 17.10 Chased up overdue allotment payments		

Appendix 2 Pay Accounts

Pay Accounts 7th November 2022

Cheque No	Payee	Item	Net	VAT	Total	Power
Payments made since last meeting						
BACS	Staff Salaries	October 2022	£2,187.68	£0.00	£2,187.68	LGA 1972 s112
DD	Lloyds Bank Multipay Card JB	Monthly Fee	£3.00	£0.00	£3.00	LGA 1972 s50
					Total £3.00	
DD	Lloyds Bank Multipay Card RR	Monthly Fee	£3.00	£0.00	£3.00	LGA 1972 s50
	Sign Trade	Signage	£15.11	£3.02	£18.13	LGA 1972 s50
					Total £21.13	
DD	Smart	October 2022	£0.00	£0.00	£0.00	LGA 1972 s112
BACS	Collings Brothers	Tractor	£29,700.00	£5,940.00	£35,640.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
DD	PWLB	Loan	£3,040.20	£0.00	£3,040.20	LGA 1972 s50
Payments for authorisation at tonight's meeting						
126PB00008019	HMRC	Tax & NI October	£1.40	£0.00	£1.40	LGA 1972 s112
SBO186314	Veolia	Cemetery Bin	£91.35	£18.27	£109.62	Local Authorities Cemetery Orders 1977 & 1986
1112	Jane Sheldrick	Prepare <u>October 2022 Salaries</u>	£23.00	£0.00	£23.00	LGA 1972 s112
SBO1185736	Veolia	Annual Duty of Care	£44.75	£8.95	£53.70	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
	Clive Patterson	Adobe Licence	£99.84	£19.98	£119.82	LGA 1972 S142

SI-38	Earl Contracting	Recreation Ground Works	£944.00	£188.80	£1,132.80	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
SI-40	Earl Contracting	Recreation Ground Works	£450.00	£90.00	£540.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
423003244431	Cambridgeshire County Council	Three Tree Rent	£285.00	£0.00	£285.00	LGA 1972 S142
17430	R Palmer & Sons	Tractor Repairs	£166.60	£33.32	£199.92	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
CHQ	Clive Winters	Allotment & Orchard Work	£650.00	£0.00	£650.00	Local Authorities Cemetery Orders 1977 & 1986
2742	Burner & Combustion Ltd	Boiler Repair	£583.00	£116.60	£699.60	LGA 1972 s112
135625	Pear Technology	Maplink	£85.00	£17.00	£102.00	LGA 1972 s112
6616	The Beeches	Cleaner Wages	£127.76	£0.00	£127.76	LGA 1972 s112
526	CSP Services	Software Update MUGA	£20.00	£0.00	£20.00	LGA 1972 s112
4398	Engage	Fertiliser	£1,820.00	£364.00	£2,184.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
11092637	WAVE	Water Burial Ground	£12.16	£0.00	£12.16	Local Authorities Cemetery Orders 1977 & 1986
75477	Barnwell Electrical Company	MUGA & St Andrews Church Lighting Repairs	£303.95	£60.79	£364.74	LGA 1972 ss137

87476	GMS	New Hedgecutter Attachment	£72.08	£14.42	£86.50	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
6590	The Beeches	Cleaning Materials	£62.52	£0.00	£62.52	LGA 1972 s112
20956	SP Landscapes	Village Grass Cutting	£855.00	£171.00	£1,026.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
1013	Clarke Farms	Diesel for Tractor	£105.93	£21.19	£127.12	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	Tim Wilding	Fuel for Mower	£16.67	£3.33	£20.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
70162	Gipping Press	Print Isleham Informer	£660.00	£0.00	£660.00	LGA 1972 S142
1151768739	NFU Mutual	Tractor Insurance	£144.37	£0.00	£144.37	LGA Finance Act 1992 S50

£42,573.37 £7,070.67 £48,839.67

Date: 06/10/2022

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Time: 12:19

**Bank Reconciliation Statement as at 30/09/2022
for Cashbook 1 - Current Bank Account - New**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current (710)	30/09/2022	112	206,908.86
Unity Trust Account (723)	30/09/2022	87	88,388.38
			<u>295,297.24</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			295,297.24
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			295,297.24
		Balance per Cash Book is :-	295,297.24
		Difference is :-	0.00

Redwood Account

Date: 06/10/2022

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Time: 12:22

**Bank Reconciliation Statement as at 30/09/2022
for Cashbook 2 - Redwood Bank**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Redwood Bank	30/09/2022	26	85,000.00
			<u>85,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			85,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			85,000.00
		Balance per Cash Book is :-	85,000.00
		Difference is :-	0.00