

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 7th February 2022

Venue: The Beeches

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK A MINIMUM OF 5 WORKING DATES BEFORE ANY MEETING IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THIS MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 1st February 2022

		Action
20-21/188	APOLOGIES FOR ABSENCE LGA 1972s95	
20-21/189	DECLARATION OF INTEREST	
20-21/190	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
20-21/191	TO APPROVE MINUTES OF MEETINGS HELD: Monday 6th December 2021	
20-21/192	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	SUNNICA	
(b)	Bloor Land	
(c)	Litter Picker Vacancy	
(d)	Village Information Board	
(e)	Pitts Allotment Purchase	
(f)	Queens Jubilee	
(g)	Beeches Maintenance Plan Update AD	
(h)	Cladding Quotes	
20-21/193	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors	
(b)	District Councillors Report	
20-21/194	PLANNING MATTERS	
(a)	Planning Applications:	
	21/01830/FUL Erection of a coach workshop building with ancillary offices, concrete pad and associated works. Neals Travel 102 Beck Road Isleham. J Miller	
	21/01850/FUL Proposal: Demolish one house, one derelict house and ancillary lean-to structures attached to the garage and replace them with one new house, retaining the existing garage 21 East Road Isleham. Mr Bown	
	22/00027/FUL Alterations to existing conservatory 25 Beck Road Isleham. Mr Churley	
	21/01807/TRE Proposal: T1 - Norway Spruce - Removal to ground level due to poor form. T2 - Mulberry - Removal to ground level, due to location next to garage. 5 Church Lane Isleham Mr/Ms Steer	
(b)	Planning Approvals	
	21/01749/FUL Single storey rear extension and internal alterations. 19 Robins Close Isleham	
	21/01467/FUL Additional first floor windows to service existing mezzanine floor. Kelly Developments Ltd 28 Hall Barn Road Industrial Estate Hall Barn Road Isleham	

(c)	Planning Refusals:	
(d)	Other Planning Matters:	
20-21/195	POLICE MATTERS	
20-21/196	PLAY AREA & SKATEPARK	
20-21/197	RECREATION GROUND MATTERS	
20-21/198	CEMETERY & CHURCHYARD MATTERS	
(a)	Feedback from Cemetery Working Party Meeting	
(b)	Memorial Stone: CM	
(c)	Burial of DB	
(d)	Burial of WK & AK	
(e)	Burial of RH	
(f)	Disrepair of Cemetery Wall	
20-21/199	ICA REPORT/THE BEECHES	
(a)	Trustee Report (GP)	
(b)	Use of Beeches Garden on 30.4.22 and 19.8.22	
(c)	Permission For Outside Food Vans – 8.10.22	
20-21/200	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts February 2022 – see appendix 2	
(b)	To Approve Bank Reconciliation for December 2021 – see appendix 3	
20-21/201	HIGHWAYS/FOOTPATH MATTERS	
(a)	Hall Barn Road – Nature Reserve Footpath	
(b)	Street Name & Numbering Plots 2 & 4 Appleyard Close	
(c)	Proposed Road Closure - Pound Lane 28.3.22 – 4.4.22	
(d)	Coates Drove Tree Surgery	
(D)	LHI Assessment Date	
20-21/202	PARISH COUNCIL POLICY UPDATES AND REVIEW	
(a)	Neighbourhood Plan	
(b)	Annual Parish Meeting	
(c)	IPC Facebook Page	
20-21/203	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
	Complaint re Football Parking	
20-21/204	ALLOTMENT MATTERS	
20-21/205	ORCHARD MATTERS	
	Councillor Report (JM)	
20-21/206	WASH MATTERS	
	Councillor Report (DB/RR)	
21-22/207	MOTION TO EXCLUDE THE PUBLIC AND PRESS At this point any members of the press or public must leave the meeting - Approval of mins dated 10.1.22 - PREAPP/00003/22 - Recreation Ground Maintenance Role - Clerk Additional Hours	
20-21/208	DATE OF NEXT MEETINGS	
	Monday 7 th March	
	Monday 4 th April	
20-21/209	AGENDA ITEMS FOR NEXT / FUTURE MEETING	

R. D. Liddington

Appendix 1

Agenda No	Action Point	Responsible	Comments on Progress
	distribute draft mins	Clerk	11.1.22 – emailed to councillors
168a	Sign FINR agreement	RR	24.1.22 - signed
168b	Forward sports club contact details to BM	Clerk	11.1.22 – emailed to BM
169	Post December mins on website	Clerk	24.1.22 – emailed to CP
170a	Prepare draft Sunnica objection	Clerk	Completed Feb agenda item
170b	Correlate rec ground expenditure Organise follow up meeting of Rec ground	JM Clerk	due to meet April 2022
170c	Contact Bloor re EY land	Clerk	10.1 & 14.1 sent chase up emails following initial request of 23.12.
170d	Re advertise litter picker role, incl on other Parish Facebook pages	Clerk	14.1.22 Re advertised. 24.1.22 Interviewed and prov appointment
170e	Contact initial contractor for comparable quote for cladding	Clerk	14.1.22 Email sent requesting updated / clarification of prices and materials. Feb Agenda item
	Commission gas service	Clerk	14,1,22 commissioned via email
172	Submit planning responses	Clerk	11.1.22 - submitted
175	Organise pre interview meeting and interviews for the rec ground worker role	Clerk	11.1.22 Doodle set up, mtg identified for 17.1.22 13.1.22 Draft questions and spec sent to councillors 4.2.22 Interviews scheduled
	Contact Thoroughbred doors re tractor shed repairs	Clerk	12.1.22 second follow up email sent
176	Confirm memorials	Clerk	14.1.22 – confirmed via email
178	Complete Pay Accounts	JB	
179	Contact ES re Information Board	Clerk	14.1.22 – appreciation and suggested amendments sent
180	Contact WG re Jubilee events	Clerk	Discussion held – Feb agenda items
	Consider orchard trees	JM	
182ab	Confirm shed approvals	Clerk	14.1.22 – confirmed via emails
182c	Contact Pitts resident re allotment purchase	Clerk	14.1.22 mails sent outlining conditions of any sale and possible option for long term rent
Other action:			

Appendix 2**Pay Accounts 7th February 2022**

Cheque No	Payee	Item	Net	Vat	Total	Power
Payments made since last meeting						
BACS	Staff Salaries	January 2022	£2,024.51	£0.00	£2,024.51	LGA 1972 s112
DD	Lloyds Bank Multipay Card	Monthly Fee	£3.00	£0.00	£3.00	LGA 1972 s50
		Wel-Med Defib Pads	£39.95	£7.99	£47.94	LGA 1972 s50
		CO-OP-Postage Stamps	£15.60	£0.00	£15.60	LGA 1972 s50
					Total £66.54	
DD	Smart	Pension- December 2021 and January 2022	£30.06	£0.00	£30.06	LGA 1972 s112
DD	Unity Trust	Bank Charges	£4.50	£0.00	£4.50	LGA 1972 s50
Payments for authorisation at tonight's meeting						
126PB00008019	HMRC	Tax & NI	£0.00	£0.00	£0.00	LGA 1972 s112
SBO1167613	Veolia	Cemetery Bin	£86.10	£17.22	£103.32	Local Authorities Cemetery Orders 1977 & 1986
3473	Shinetime	Beeches Changing Rooms-Cleaning	£110.00	£22.00	£132.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
1030	Jane Sheldrick	Prepare January 2022 Salaries	£32.81	£0.00	£32.81	LGA 1972 s112
120994	Thoroughbred Industrial Doors	Tractor Shed Doors. Replace Motor	£465.00	£93.00	£558.00	LG Misc provisions act 1976 s19(d)
2021/1001	St Andrews Church	Flood Lighting	£427.16	£21.36	£448.52	LGA 1972 ss137
9930710	Wave	Burial Ground- Water	£12.04	£0.00	£12.04	Local Authorities Cemetery Orders 1977 & 1986
			£3,250.73	£161.57	£3,412.30	

Appendix 3

Date: 18/01/2022

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Time: 11:51

**Bank Reconciliation Statement as at 31/12/2021
for Cashbook 2 - Redwood Bank**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Redwood Bank	31/12/0021	17	80,000.00
			80,000.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			80,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			80,000.00
		Balance per Cash Book is :-	80,000.00
		Difference is :-	0.00

Date: 18/01/2022

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Time: 11:50

**Bank Reconciliation Statement as at 31/12/2021
for Cashbook 1 - Current Bank Account - New**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current (710)	31/12/0021	100	141,174.85
Unity Trust Account (723)	31/12/2021	78	69,368.49
			210,543.34
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			210,543.34
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			210,543.34
		Balance per Cash Book is :-	210,543.34
		Difference is :-	0.00