

# ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



## Notice of Meeting: Full Council

**Time:** 7.15pm

**Date:** Monday 6<sup>th</sup> March 2023

**Venue:** The Beeches

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK A MINIMUM OF 5 WORKING DATES BEFORE ANY MEETING IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

### THIS MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 28<sup>th</sup> February 2023

		Action
22-23/224	<b>APOLOGIES FOR ABSENCE LGA 1972s95</b>	
22-23/225	<b>DECLARATION OF INTEREST</b>	
22-23/226	<b>OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)</b>	
22-23/227	<b>TO APPROVE MINUTES OF MEETINGS HELD: Monday 9<sup>th</sup> January 2023</b>	
22-23/228	<b>MATTERS ARISING / CLERKS REPORT (also see appendix 1)</b>	
(a)	Sunnica - Feedback from specific issue hearings	
(b)	Beeches Solar Project Update - Formal approval of purchase of additional battery	
(c)	Bloor Site Meeting Update	
(d)	Parish Elections	
(e)	Jubilee Close Bench	
(f)	Knee Rail Fencing	
22-23/229	<b>COUNTY &amp; DISTRICT COUNCILLORS REPORT &amp; BUSINESS</b>	
(a)	County Councillors	
(b)	District Councillors Report	
22-23/230	<b>PLANNING MATTERS</b>	
(a)	<b>Planning Applications:</b>	
	23/00098/FUL Two storey side extension and single story rear extension Location: 1 Ellwoods Close Isleham	
	23/00169/TRE T1 Yew Tree - Remove due to cracks in boundary wall (no photos of cracks provided) 2 Mill Street Isleham	
	23/00200/FUL 'Change of use of annexe to holiday let - retrospective' 14 East Fen Road Isleham	
	22/00439/FUL Proposed outdoor swimming pool with the installation of pool surround and associated works. The amendment received 12.02.2023 Please see updated proposal title and amended plans. 79 The Causeway Isleham	
(b)	<b>Planning Approvals</b>	
	22/00612/FUL Replacement dwelling. The Lowes 36 Prickwillow Road Isleham	
	22/00675/RMM Reserved matters for Approval of the details of the landscaping of previously approved 21/01770/VARM To vary Condition 1 (Approved plans) of previously approved 20/00260/OUM for Erection of 17 dwellings and new access	

	Land Adjacent To 8 Hall Barn Road Isleham 22/01451/TPO T1 Walnut - Crown reduce by 2-3m The Walnuts 23 Limestone Close Isleham	
(c)	<b>Planning Refusals</b>	
	Nil matters	
(d)	<b>Other Planning Matters</b>	
	Nil matters	
22-23/231	<b>POLICE MATTERS</b>	
	Reported crimes – December & January Data <a href="https://www.police.uk/pu/your-area/cambridgeshire-constabulary/east-cambridgeshire/?tab=crimemap">https://www.police.uk/pu/your-area/cambridgeshire-constabulary/east-cambridgeshire/?tab=crimemap</a> No data available yet for 2023	
22-23/232	<b>PLAY AREA &amp; SKATEPARK</b>	
	Wicksteed report	
22-23/233	<b>RECREATION GROUND MATTERS</b>	
(a)	Proposed Cricket Celebration	
(b)	Steel Bones Request	
(c)	Letting Request	
22-23/234	<b>CEMETERY &amp; CHURCHYARD MATTERS</b>	
(a)	Memorial approvals: - DD	
(b)	Interments/Burials: -	
(c)	Commonwealth War Graves Sign	
22-23/235	<b>ICA REPORT/THE BEECHES</b>	
(a)	Trustee Report (GP) - Repairs to glass panel, bar fire exit door & hatch,	
(b)	Use of garden area 21.10.23	
(c)	Coronation Grant Application	
22-23/236	<b>MONTHLY FINANCIAL MATTERS</b>	
(a)	Pay Accounts – see appendix 2	
(b)	To Approve Bank Reconciliation for January 2023 – see appendix 3	
(c)	Funding Request - Radcliffe family	
(d)	Funding Request - Make a wish Charity	
22-23/237	<b>HIGHWAYS/FOOTPATH MATTERS</b>	
(a)	Proposed Litter Pick	
(b)	Maltings Lane Bollards	
(c)	20mph Zones	
(d)	Potholes and Flyposting (CC)	
22-23/238	<b>PARISH COUNCIL POLICY UPDATES AND REVIEW</b>	
(a)	Parish Improvement Plan	
(b)	Parish Meeting Date	
22-23/239	<b>CORRESPONDENCE/MATTERS FOR INFORMATION ONLY</b>	
(a)	Letter From Councillor Anna Bailey	
(b)	Local Plan Consultation	
22-23/240	<b>ALLOTMENT MATTERS</b>	
	Dunstall Charity Details	
22-23/241	<b>ORCHARD MATTERS</b>	
	Councillor Report (JM)	
22-23/242	<b>WASH MATTERS</b>	
	Councillor Report (DB/RR) Footpath	
22-23/243	<b>DATE OF NEXT MEETINGS</b>	

	Monday 3 <sup>rd</sup> April 2023	
	Monday 1 <sup>st</sup> May tbc	
22-23/244	<b>EXCLUDED MATTERS</b>	
	Approval of Feb Ex Mins Clerk additional hours – February	
22-23/245	<b>AGENDA ITEMS FOR NEXT / FUTURE MEETING</b>	

*R. D. Liddington*

Appendix 1

Agenda No	Action Point	Responsible	Action undertaken
202	Relate tractor concerns to resident	GP	
203	Post Jan mins	Clerk	7.2 emailed to CP and copied onto the Facebook page
204c	Report new solar panels to insurers	GP/Clerk	
204d	Contact Bloor homes re fencing	Clerk	7.2 Confirmed via email, 20.2 requested hedgehog gaps
	Contact CCC and Bloor re land transfer	Clerk	7.2 Emailed Bloor & Spencer Clark 17.2 scheduled meeting cancelled 20.2 emailed Bloor for revised date
204e	Facebook posting re upcoming elections	Clerk	7.2 Posted on Isleham News and IPC facebook page 20.2.23 Posters put on noticeboard
204f	Confirm knee rail fencing with TW & purchase fencing	Clerk	7.2 Confirmed with TW 13.2 & 20. Requested price and delivery of panels
204g	Establish contract with JH	Clerk	7.2 Contract issued and signed
205a	Re-send Beck Rd highways issue to MG	Clerk	7.2 resent to MG
206a	Submit planning responses	Clerk	7.2 Completed
209a	Share sports charges with JH	Clerk	8.2 Emailed details 20.2 confirmed aware
209d	Doodle poll and draft improvement priority plan	Clerk	7.2 poll issued 20.2 meeting scheduled / draft document issued
210	Confirm memorial approval	Clerk	7.2 Completed
211a	Attend ICA/IPC mtg on 27.2.23	Councillors	
211b	Implement maintenance schedule & copy to AD	Clerk	7.2 requested meeting with TW to discuss
211c	Confirm use of garden area	Clerk	7.2 Confirmed
212a	Complete pay accounts	RFO	
213a	Chase up Footpath status	Clerk	20.2 Left message on answerphone Conversation held. Matter being held up by patfinder organisation
213c	Confirm grass cutting charges	Clerk	7.2 Confirmed acceptance
213d	Share flyposting concerns and action via Facebook page and GR	Clerk	20.2 posted on Facebook and community noticeboards
215a	Respond to MUGA issues	Clerk	20.2 Email sent to Mr Bennett. Projects identified on the PIP
215b	Share correspondence with ECDC and Environment Agency	Clerk	20.2 email sent to respective organisations
220b	Pay additional hours	JH	
220c	Contact Sanctuary Housing and ECDC	Clerk	
220d	Contact resident re bench sponsorship	Clerk	7.2 Relayed suggestion Further correspondence re positioning on Jubilee close
220e	Confirm bench base with TW	Clerk	7.2 Confirmed
	<u>Other action:</u> - 2 <sup>nd</sup> report re Fly Tipping FS-Case-488900364 - Maltings lane bollards		

## Appendix 2 Pay Accounts

<b>Pay Accounts 6th March 2023</b>						
Cheque No	Payee	Item	Net	Vat	Total	Power
<b>Payments made since last meeting</b>						
BACS	Staff Salaries	February 2022	£2,921.06	£0.00	£2,921.06	LGA 1972 s112
Q0700 1M	BT	Broadband and Telephone	£137.85	£27.57	£165.42	LGA 1972 ss50
	Lloyds Bank multipay card - JB	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
		Amazon - Air Hose Reel	£26.67	£5.33	£32.00	LGA 1972 ss50
		Ben Burgess - Grease Guard/Tyre Inflator	£54.72	£10.94	£65.66	LGA 1972 ss50
		Cartridge People - Stationery	£65.06	£13.02	£78.08	LGA 1972 ss50
				Statement total £178.74		
	Lloyds Bank multipay card - RL	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
		Land Registry	£3.00	£0.00	£3.00	LGA 1972 ss50
				Statement total £6.00		
DD	Smart	Pension Feb 2023	£49.20	£0.00	£49.20	LGA 1972 ss50
DD	Smart	Pension Dec/Jan 2022-2023	£192.49	£0.00	£192.49	LGA 1972 ss50
BACS	Caplor Energy	Batteries Deposit	£1,305.00	£261.00	£1,566.00	LGA 1972 s137
<b>Payments for authorisation at tonight's meeting</b>						
126PB000080	HMRC	Tax & NI-February 2022	£146.04	£0.00	£146.04	LGA 1972 s112
SBO1193361	Veolia	Cemetery Bin	£2.88	£0.58	£3.46	Local Authorities Cemetery Orders 1977 & 1986
SBO1193360	Veolia	Cemetery Bin	£86.33	£17.27	£103.60	Local Authorities Cemetery Orders 1977 & 1986
639	John Allen	Hedge Cutting	£320.00	£0.00	£320.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
71066	Gipping Press	Isleham Informer Printing	£678.00	£0.00	£678.00	LGA 1972 s142
70223	Nick Sharp	Oak Tree Crown	£300.00	£0.00	£300.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
Expenses	Tim Wilding	Refuse Bags	£2.50	£0.00	£2.50	Local Authorities Cemetery Orders 1977 & 1986
11646707	Wave	Recreation Ground Water	£41.51	£0.00	£41.51	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
2840	Burner & Combustion Ltd	Annual Boiler Service	£290.00	£58.00	£348.00	LGA 1972 s137
1144	Jane Sheldrick	Prepare February 2023 Salaries	£43.40	£0.00	£43.40	LGA 1972 s112
820885	Wicksteed Leisure Ltd	Inspection	£330.00	£66.00	£396.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
			<b>£7,001.71</b>	<b>£459.71</b>	<b>£7,461.42</b>	

Date: 06/02/2023

Isleham Parish Council

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Time: 10:20

**Bank Reconciliation Statement as at 31/01/2023  
for Cashbook 1 - Current Bank Account - New**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current (710)	31/01/2023	117	60,499.68
Unity Trust Account (723)	31/01/2023	91	97,936.45
			<u>158,436.13</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			158,436.13
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			158,436.13
		<b>Balance per Cash Book is :-</b>	<b>158,436.13</b>
		<b>Difference is :-</b>	<b>0.00</b>

Redwood Account

Date: 03/02/2023

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Time: 12:24

**Bank Reconciliation Statement as at 31/01/2023  
for Cashbook 2 - Redwood Bank**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Redwood Bank	31/01/2023	30	85,000.00
			<u>85,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			85,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			85,000.00
		<b>Balance per Cash Book is :-</b>	<b>85,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

