

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 6th June 2022

Venue: The Beeches

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK A MINIMUM OF 5 WORKING DATES BEFORE ANY MEETING IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THIS MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 31st May 2022

		Action
22-23/24	APOLOGIES FOR ABSENCE LGA 1972s95	
22-23/25	DECLARATION OF INTEREST	
22-23/26	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
22-23/27	TO APPROVE MINUTES OF MEETINGS HELD: 9th May 2022	
22-23/28	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	Recreation Ground Bench	
(b)	Beeches Cladding (DB)	
(c)	Fertiliser Purchase (DB)	
(d)	ICA/IPC Meeting (GP)	
22-23/29	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors	
(b)	District Councillors Report	
22-23/30	PLANNING MATTERS	
(a)	Planning Applications:	
	22/00316/RMM Reserved matters for appearance, landscaping and layout of previously approved 16/00629/OUM for the erection of buildings to accommodate up to 4,160 square metres for B1, B2 and B8 uses and associated development on land allocated by Policy ISL6 of the adopted Local Plan, adjacent to Hall Barn Road Industrial Estate. Site South East Of Hall Barn Road Industrial Estate Hall Barn Road Isleham. An amendment has been received for the development described above. The amendment involves: Additional information received 06/05/2022 1. Additional infiltration and hydraulic calculations 2. Dimensions of buildings 3. Layout with adjacent recent developments. Mr Martin Coulson	
	22/00351/FUL Two storey rear extension, single storey side extension and demolition of existing garage. 92 The Causeway Isleham. An amendment has been received for the development described above. The amendment involves: --Annexe removed from proposal -Two storey side extension reduced to single storey -Proposal description amended to	

	'Two storey rear extension, single storey side extension and demolition of existing garage'. Mr A Woolnough	
	22/00439/FUL Above ground pool, measuring 32ft(L)x16ft(W)x4ft(D), into the ground, installation of decking-type surround, electrical supplies and filtration equipment as necessary Location: 79 The Causeway Isleham Mr Stackhouse	
	22/00462/FUL Erection of four market dwellings, garages, parking spaces, hard and enhanced soft landscaping, access and all other associated infrastructure (see 21/01636/FUL)(part-retrospective) Land Accessed Between 2 And 4 Fordham Road Isleham. An amendment has been received for the development described above. The amendment involves : Amended plans submitted at the request of the Applicant with revisions made to the fenestration of the four dwellings with additional planting proposed within the rear gardens of the properties. Bloor Homes	
	22/00473/FUL Single storey rear extension, extension above existing garage, part garage conversion and solar panels. 29 Sun Street Isleham Mr Wilson & Ms Ellis	
(b)	Planning Approvals	
	22/00141/FUL Construction of double garage with store room. 23 Church Lane Isleham	
	22/00325/VAR To Vary Condition 1 (Approved plans) of previously approved 19/01115/OUT dated 5/12/2019 for Construction of 2no. detached single storey dwellings and associated works. Location: Site North Of 55 Pound Lane Isleham	
	22/00327/VAR To Vary Conditions 1 (Approved plans) of previously approved 20/01047/RMA for Approval of the details for reserved matters for Landscaping for previously approved 20/00286/VAR for Variation of condition 1 (Approved plans) of previously approved 19/01115/OUT (varied by 22/00325/VAR) for Construction of 2no. detached single storey dwellings and associated works. 55 Pound Lane Isleham	
	22/00493/TRE T1 Yew - Remove 1 small tree due to close proximity to garden wall. T 2 Conifer group - Lightly trim and shape. 4 Mill Street Isleham	
(c)	Planning Refusals	
(d)	Other Planning Matters	
	Tree Preservation Order 125 Pound Lane	
22-23/31	POLICE MATTERS	
22-23/32	PLAY AREA & SKATEPARK	
22-23/33	RECREATION GROUND MATTERS	
(a)	MUGA	
(b)	Davison Mini-Mile	
22-23/34	CEMETERY & CHURCHYARD MATTERS	
	Burials <ul style="list-style-type: none"> - GH - SRH - SR - PD 	
22-23/35	ICA REPORT/THE BEECHES	
(a)	Trustee Report (GP)	
(b)	Changing Room Cleaning	
22-23/36	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts June 2022 – see appendix 2	
(b)	To Approve Bank Reconciliation for April 2022 – see appendix 3	
(c)	Bank Transfers	
(d)	End of Year Audit <ul style="list-style-type: none"> - Internal Audit Report & Additional Information - Annual Governance Statement (AGAR) - Balance Sheet - Bank and Cash Reconciliation - Date for The Provision of Public Rights 	

(e)	Unity Trust Bank Account	
(f)	Redwood Bank account	
(g)	Fenn and Fifty Charity Accounts	
(h)	Lady Peyton Charity Accounts (JM)	
(i)	Dunstall Charity - Widening the remit ?	
(g)	FINR Grant Request	
22-23/37	HIGHWAYS/FOOTPATH MATTERS	
(a)	LHI Bid	
(b)	Pizza Man	
(c)	Mill Street Telephone Box	
(d)	Bowls Club - Defibrillator Request (RM)	
22-23/38	PARISH COUNCIL POLICY UPDATES AND REVIEW	
(a)	Isleham Neighbourhood Plan	
22-23/39	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
(a)	Skatepark	
(b)	Village Hall Grant	
(c)	Lucy Frazer Newsletter	
22-23/40	ALLOTMENT MATTERS	
22-23/41	ORCHARD MATTERS	
	Councillor Report (JM)	
22-23/42	WASH MATTERS	
	Councillor Report (DB/RR) barrie	
22-23/43	MOTION TO EXCLUDE THE PUBLIC AND PRESS At this point any members of the press or public must leave the meeting Approval of Exclude Matters mins of meeting dated 9 th May 2022	
22-23/44	DATE OF NEXT MEETINGS	
	Monday 4 th July	
	Monday 1 st August	
22-23/45	AGENDA ITEMS FOR NEXT / FUTURE MEETING	

R. D. Liddington

Appendix 1

Agenda No	Action Point	Responsible	Comments on Progress
	Distribute draft mins	Clerk	10.5 emailed to councillors
4c	Contact IUYFC re-collecting items	Clerk	11.5 emailed SI – apologies & assurances received
	Contact ICC re cricket covers	Clerk	11.5 emailed JS – already aware/ and addressed
	Check previous mins repurchase of bench	Clerk	No record – see June agenda
	Confirm concrete pad size	TW	
	Contact tennis re MUGA clean	Clerk	11.5 emailed CG accepted situation Contacted : Nova sport re historic nature of subsidence Durasport not interested in groundworks /anything other than artificial grass
	Contact Clarks re verge cutting	Clerk	11.5 emailed LC – addressed via CCC highways
5	Publish April mins	Clerk	16.5.22 emailed to CP
6b	Commission wash barriers	Clerk	11.5 emailed confirmation, Site mtg held 17.5. Work being undertaken on 25 th & 26 th May
	Inform residents of decision & dates		17.5 Posted on Facebook and emails sent
	Contact owners re resurfacing, white lines and passing bays		11.5 emailed FC re barriers and need to consult re resurfacing
6f	Respond to Sunnica planning extension	Clerk	11.5 draft sent to CJ & RR 18.5 revised v sent to inspectorate
8a	Submit planning responses	Clerk	10.5 responses emailed to ECDC
	Write to Bloor re extreme disappointments	Clerk	11.5 letter emailed to Bloor
11a	Purchase & install cricket nets fixtures	TW	
11c	Purchase and apply fertiliser	DB/JB	DB notified SE for approval to purchase – see June agenda
11d	Liaise with FB re jubilee picnic	Clerk	27.5 – picnic set for Friday 3 rd June
	Purchase & distribute commemorative coins	Clerk	Purchased by JB
13a	Write to sports clubs re becoming ICA trustees	Clerk	11.5. emailed clubs
	Re-establish ICA/IPA mtg	GP	
13b	Commission boiler repairs	Clerk	13.5 Emailed confirmation to SM
	Establish energy working party	Clerk	16.5. Doodle sent to MC, DB, RR CC
	Commission roof repairs	Clerk	16.5 Emailed confirmation
14a	Complete Pay Accounts	JB	
14d	Pursue insurance quotations	JB	
15	Respond to TTROs	Clerk	11.5 Highways department emailed to request traffic lights for both TTROs. Notification of East Rd closure posted on Facebook 16.5 Requested traffic lights for Pound Lane closure
16	Respond to ECDC Local Plan	Clerk	16.5 response emailed to ECDC
	Respond to Haddenham & Aldrith NP	Clerk	16.5 response emailed to ECDC
17	Respond to footpaths correspondence	Clerk	16.5.22 Emails sent
Other action:	Burial and allotment paperwork		

Appendix 2

Pay Accounts 6th June 2022						
Cheque No	Payee	Item	Net	VAT	Total	Power
Payments made since last meeting						
BACS	Staff Salaries	May 2022	£2,050.02	£0.00	£2,050.02	LGA 1972 s112
DD	Lloyds Bank Multipay Card	Monthly Fee	£3.00	£0.00	£3.00	LGA 1972 s50
					£0.00	LGA 1972 s50
					Total £3.00	
DD	Smart	Pension-May 2022	£0.00	£0.00	£0.00	LGA 1972 s112
BACS	Business Services at CAS	Village Insurance	£1,445.20	£0.00	£1,445.20	LGA 1972 s112
DD	BT	Internet & Telephone	£148.35	£29.67	£178.02	LGA 1972 ss50
BACS	Michelle Bolger Expert Landscape Consultancy	Sunnica Contribution	£1,732.50	£346.50	£2,079.00	LG Misc provisions act 1976 s19(d)
Payments for authorisation at tonight's meeting						
126PB00008019	HMRC	Tax & NI May	£11.18	£0.00	£11.18	LGA 1972 s112
SBO1175310	Veolia	Cemetery Bin	£73.12	£14.62	£87.74	Local Authorities Cemetery Orders 1977 & 1986
4003	Shinetime	Beeches Changing Rooms-Cleaning	£330.00	£66.00	£396.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
1070	Jane Sheldrick	Prepare May 2022 Salaries	£22.00	£0.00	£22.00	LGA 1972 s112
	Tim Wilding	Expenses	£67.98	£13.60	£81.58	Local Authorities Cemetery Orders 1977 & 1986
20391	SP Landscapes	Grass Cutting	£765.00	£153.00	£918.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
S1838486	Glasdon	Miniplaza Bin Liner	£57.22	£11.45	£68.67	Open Spaces Act 1906 ss9 &10 LGA 1972 s214

SI-8	Earl Contracting	Grass Cutting	£540.00	£108.00	£648.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
968	Clarke Farms	Diesel for Tractor	£91.50	£18.30	£109.80	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
994	Clarke Farms	Diesel for Tractor	£89.28	£17.86	£107.14	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
29703	Rialtas	Year End Closedown	£600.00	£120.00	£720.00	LGA 1972 ss50
2674	Burner & Combustion Ltd	Repair Boiler	£164.00	£32.80	£196.80	LG Misc provisions act 1976 s19(d)
10454	G & J Peck Ltd	Work Boots	£34.99	£0.00	£34.99	LG Misc provisions act 1976 s19(d)
901305334970	ECDC	Rates Cemetery North Side	£12.00	£0.00	£12.00	Local Authorities Cemetery Orders 1977 & 1986
SI-15	Earl Contracting	Top Dressing	£113.13	£22.63	£135.76	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
520	Clive Patterson	Set up of new office laptop	£30.00	£0.00	£30.00	LGA 1972 s142
10540247	WAVE	Recreation Ground Water	£55.55	£0.00	£55.55	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
17104	R Palmer & Sons	Tractor-Alternator	£214.18	£42.84	£257.02	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
SI-14	Earl Contracting	Recreation Ground & Tractor Works	£3,270.00	£654.00	£3,924.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	Trevor Bowd	Internal Audit	£105.20	£0.00	£105.20	LGA 1972 ss50
10454	G & J Peck Ltd	Cricket Nets- Misc Items For Repairs	£11.99	£2.40	£14.39	Open Spaces Act 1906 ss9 &10 LGA 1972 s214

4024	Engage Agro	Fertiliser	£4,110.00	£822.00	£4,932.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	CAPALC	Membership Fees	£598.71	£0.00	£598.71	LGA 1972 ss50
			£16,746.10	£2,475.67	£19,221.77	

Appendix 3 Bank Reconciliations

Date: 11/05/2022

Isleham Parish Council

Page 1

Time: 10:02

**Bank Reconciliation Statement as at 30/04/2022
for Cashbook 2 - Redwood Bank**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Redwood Bank	30/04/2022	21	80,000.00
			80,000.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			80,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			80,000.00
		Balance per Cash Book is :-	80,000.00
		Difference is :-	0.00

Date: 11/05/2022

Isleham Parish Council

Page 1

Time: 10:03

**Bank Reconciliation Statement as at 30/04/2022
for Cashbook 1 - Current Bank Account - New**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current (710)	30/04/2022	105	177,454.56
Unity Trust Account (723)	30/04/2022	82	74,944.00
			252,398.56
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			252,398.56
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			252,398.56
		Balance per Cash Book is :-	252,398.56
		Difference is :-	0.00