

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 6th August 2018

Venue: 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council

Tuesday 24th July 2018

		Action
18-19/75	APOLOGIES FOR ABSENCE LGA 1972s95	
18-19/76	DECLARATION OF INTEREST	
18-19/77	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
18-19/78	TO APPROVE MINUTES OF MEETING HELD 4 th July 2018 16 th July 2018	
18-19/79	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
	Informer Printing	
	Beeches Toilets	
	Razor Wire	
	ECDC Planning Meeting	
	Chalk Removal	
	Lucy Frazer Meeting	
	Parish Clerk	
	Car Park & ISRC Meetings	
	Cemetery Wall	
	Car Park Knee Rail	
18-19/80	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors	
(b)	District Councillors Report	
18-19/81	PLANNING MATTERS	
(a)	Planning Applications:	
	18/00854/FUL Demolition of existing dwelling and erection of a replacement chalet bungalow and garaging. 7 Fen Bank Isleham. C Hunter esq	
	18/00933 Erection of 3 No dwellings. 53 Pound Lane Isleham. Mr Baxter	
	18/00969/HEN Construction of a single storey extension. 115 The Causeway Isleham Mr & Mrs Smith	
(b)	Planning Approvals:	
	18/00490/FUL One 23' diameter yurt tent. Change of use of wood clad cabin. Use Simon's field to increase pitch numbers on busy weekends. Karma Farms. Mr Taylor	
	18/00688/FUL Proposed single storey side extension. 1 Dockings Lane Isleham. AJS Architecture	
	18/00838/TPO Tree work at 22 Jubilee Close Isleham. Mr Lewis	

	18/00857/FUL Proposed erection of 1 No private dwelling and associated works. 60 Beck Rd Isleham AJS architecture	
(c)	Planning Refusals:	
	Nil	
(d)	Other Planning Matters:	
	18/00276/FUL Replacement dwelling, annexe, revised access and triple car port. 26 Mill Street. Mr & Mrs Parr Correction to plans (for information only) and “Called in” to ECDC planning committee.	
	18/00363/OUM Outline planning permission with all matters reserved except for access for the erection of up to 125 dwellings, Land accessed between 2 and 4 Fordham Rd Isleham. Bloor Homes. “Called in” to ECDC planning committee.	
	18/00667/OUT Detached house and garage. 45 East Fen Rd Isleham Mr Cox. “Called in” to ECDC planning meeting.	
18-19/82	POLICE MATTERS	
18-19/83	PLAYAREA & SKATEPARK MATTERS	
18-19/84	RECREATION GROUND MATTERS	
18-19/85	CEMETERY & CHURCHYARD MATTERS	
18-19/86	ICA REPORT/THE BEECHES	
18-19/87	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts August 2018 – see appendix 2	
(b)	To Approve Bank Reconciliation for June 2018	
18-19/88	HIGHWAYS/FOOTPATH MATTERS	
	MVAS Data	
18-19/89	PARISH COUNCIL POLICY UPDATES AND REVIEW	
	Neighbourhood Plan	
18-19/90	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
	Residents Letter	
	MAGPAS Appeal	
	IHMC report	
	GDPR	
18-19/91	ALLOTMENT MATTERS	
	Working Party Meeting 4.8.18	
18-19/92	ORCHARD MATTERS	
18-19/93	WASH MATTERS	
18-19/94	MOTION TO EXCLUDE THE PUBLIC AND PRESS	
	That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).	
18-19/95	DATE OF NEXT MEETINGS	
	Interim planning meeting (tbc) - Monday 20 th August	
	Parish Council meeting - Monday 3 rd September	
	Interim planning meeting (tbc) - Monday 17 th September	
	Parish Council meeting - Monday 1 st October	
	Interim planning meeting (tbc) - Monday 15 th October	
18-19/96	AGENDA ITEMS FOR NEXT MEETING	
	<i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i>	



Appendix 1 July 2018 Actions

Agenda No	Action Point	Responsible	Comments on Progress
17-18	Write up and distribute draft mins	Clerk	4.7.18 – emailed to councillors
50	Post March minutes on website	Clerk	9.7.18 – emailed to CP
51a	Contact St Andrew's re memorial	Clerk	9.7.18 – emailed proposal to Rev David Cleugh
51b	Costing for upgrading toilet cisterns	CP	
52b	Contact Bloor homes re Safety audit and burying electricity cables	DB	
53 a & d	Submit planning responses	Clerk	3.7.18 - submitted
54	Contact ICC re locking gate	Clerk	9.7.18 – contacted via email – claimed it was due to use of Rec by IYFC during tournaments 10.7.18 – reminded IYFC via email
55	Pursue CCTV and razor wire for MUGA	Clerk	9.7.18 - emailed IYFC re CCTV / installed that eve. Costings for razor wire sought (August mtg)
56a	Remind RS of grass cutting expectations	DB	9.7.18 – done
56b	Contact sports clubs re tyre	Clerk	9.7.18 – requested collection
57a	Contact family re cemetery plaque	Clerk	6.7.18 – completed via tel call
57b	Empty chalk bin	DB & TW	
	Amend burial charges to incl chalk costs	Clerk	16.7.18 - Emailed Fullers (£100 to remove soil and chalk)
58	Contact Murfitts re block paving	Clerk	9.7.18 – requested repairs to block paving via email
	Pursue gutter clearing	Clerk	16.7.18 Contacted Command Pest control – to undertake site visit
60b	Submit LHI application	Clerk	10.7.18 - submitted
60c	Contact sanctuary housing re tree surgery	Clerk	10.7.18 – emailed notification https://www.sanctuary-housing.co.uk/node/1431/done?sid=214356
60d	Resolve MVAS software problem	Clerk / CP	3.7.18 - resolved by CP
61	Pursue tenders for Isleham Informer	CP	
62b	Submit agenda for Lucy Frazer meeting	Clerk	4.7.18 – emailed to LF. proposed 12.10.18 @3.15pm
62i	Acknowledge & attend RAF Lakenheath	Clerk	4.7.18 – acknowledged / unable to attend due to hospital appointment
62j	Dates for car park meeting	Clerk	13.7.18 – Set as 25.7.18
63a	Allotment working party mtg	MC, JM, SP, RL	4.7.18 – site visit undertaken
	Respond to letter of complaint	Clerk	16.7.18 – initial response sent
63b	Contact RS re cutting 3 trees	Clerk	6.7.18 – requested in person
66	Complete mins for exclusion	Clerk	4.7.18 – completed
Other action			
Dates for ISRC meeting			
9.7.18 – Job description for RFO / 13.7.18 prelim mtg with RR			
9.7.18 – Reported start of sink-hole on Mill St pavement ref 00297651			
9.7.18, 16.7.18- – Further work on updating cemetery records			
10.7.18 – Published agenda and power point for interim mtg			
13.7.18 – Left second request for contractors to contact TW re cemetery wall			
16.7.18 – Wrote article for the informer			
17.7.18 – New clerk post advertised			
17.7.18 – Replaced MVAS batteries			
23.7.18 – Reported Common gate drove fly tipping 82441474			
24.8.18 – Further work on cemetery records			
25.8.18 – Car Park and ISRC meeting			

Appendix 2

ISLEHAM PARISH COUNCIL						
TO PAY ACCOUNTS August 6th 2018						
Cheque No;	Payee	Item	Net	VAT	Total	Power
Payments made since the last meeting						
BACS	Staff	July Salaries	£1,643.76	£0.00	£1,643.76	LGA 1972 s112
Direct Debit	Statement 18.6.18					
	Lloyds Bank multipay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
Direct Debit	PWLB	Beeches Loan repayment	£15,995.34	£0.00	£15,995.34	LGA 1972ss50 LGA 2003 s1 p2
Direct Debit	Welplan	Pensions £26.24 (Apr) £25.24 (May) £33.24 (June)	£84.72	£0.00	£84.72	LGA 1972 s112
Direct Debit	British Telecom	Broadband services	£42.77	£8.55	£51.32	Open spaces act 1906 ss9 & 10 LGA 1972 s214
BACS Payments for authorisation at tonight's meeting:						
126PB000080191804	HMRC	Tax & NI	£38.96	£0.00	£38.96	LGA 1972 s 112
SBO1080964	Veolia	Waste bin collection	£191.40	£38.28	£229.68	Local Authorities Cemeteries Orders 1977 & 1986
T10171	Truelink	Grass cutting	£76.25	£15.25	£91.50	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
4038	ICA	MUGA electricity	£56.71	£2.84	£59.55	LGA 1972 s 50
4050	ICA	Disposable gloves for Mr Wilding	£2.99	£0.60	£3.59	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
761180	Ben Burgess	Parts for grass cutter	£70.84	£14.17	£85.01	Open spaces act 1906 ss9 & 10 LGA 1972 s214
173290	U Plastic	Hardi plank for Beeches gable end	£98.50	£19.70	£118.20	Open spaces act 1906 ss9 & 10 LGA 1972 s214
73945	GMS	Parts for lawnmower	£22.75	£4.55	£27.30	Open spaces act 1906 ss9 & 10 LGA 1972 s214
745	Clarke Farms	Diesel for mowing recreation field	£161.15	£32.23	£193.38	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
tbc	J Sheldrick	July payroll services	£19.67	£3.93	£23.60	LGA 1972 s 112
			£18,508.81	£140.10	£18,648.91	

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