

# ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



**Notice of Meeting:** Full Council

**Time:** 7.15pm

**Date:** Monday 6<sup>th</sup> January 2020

**Venue:** 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

**THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)**

Mr Richard Liddington – Clerk to Isleham Parish Council  
Monday 30<sup>th</sup> December 2019

17-18/170	APOLOGIES FOR ABSENCE LGA 1972s95	Action
17-18/171	DECLARATION OF INTEREST	
17-18/172	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
17-18/173	TO APPROVE MINUTES OF MEETING HELD 2 <sup>ND</sup> DECEMBER 2019	
17-18/174	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	Wash Blockage (DB)	
(b)	Post Office Footpath	
(c)	USAF Plaque	
(d)	Priory Car Park	
17-18/175	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors	
(b)	District Councillors Report	
17-18 /176	PLANNING MATTERS	
(a)	<b>Planning Applications:</b>	
	19/01371/FUL Single storey rear extension including internal alterations. 8 Mill Street Isleham. Mr & Mrs Thorburn	
	19/01690 Addition of roof lights (front elevation to attic level. 4 Priory Gardens Isleham. Mr D Fitchett	
	19/01735/FUL Demolition of existing bungalow and garage and construction of 1 no. four bedroom, detached chalet style bungalow. 46 West St Isleham. Mr & Mrs Hawes	
(b)	<b>Planning Approvals:</b>	
	19/00447/RMM Reserved Matters for the construction of 121 dwellings and associated works following approval of outline planning permission 18/00363/OUM Land accessed between 2 & 4 Fordham Rd Isleham Bloor Homes	
	19/01115/OUT Construction of 2 no. detached single storey dwellings and associated works. Site North of 55 Pound Lane Isleham. Mr & Mrs Baxter.	
	19/01482/FUL Proposed side extension. 15 Church Lane Isleham. Mr & Mrs Qayum-Millard	
(c)	<b>Planning Refusals:</b>	
	19/00877/FUL Proposed five bedroom house and detached garage, parking, access and associated site works. Plot 2 Site North West of 72 West St Isleham. Mr & Mrs Geach	
(d)	<b>Other Planning Matters:</b>	
	Requests for planning meetings:	

	Monday 20 <sup>th</sup> January 2020 Monday 17 <sup>th</sup> February 2020	
<b>17-18/177</b>	<b>POLICE MATTERS</b>	
<b>17-18/178</b>	<b>PLAY AREA &amp; SKATEPARK</b>	
<b>17-18/179</b>	<b>RECREATION GROUND MATTERS</b>	
	Fun Fair request	
	Recreation Field Parking Area (MC)	
<b>7-18/180</b>	<b>CEMETERY &amp; CHURCHYARD MATTERS</b>	
<b>17-18/181</b>	<b>ICA REPORT/THE BEECHES</b>	
(a)	Trustee Report	
(b)	Beeches Car Park	
<b>17-18/182</b>	<b>MONTHLY FINANCIAL MATTERS</b>	
(a)	Pay Accounts January 2020 – see appendix 2	
(b)	To Approve Bank Reconciliation for December 2019	
<b>17-18/183</b>	<b>HIGHWAYS/FOOTPATH MATTERS</b>	
(a)	LHI Timing of Beck Rd works	
(b)	Suggestions for Bloor Homes Street Names	
(c)	Footpath Signs	
<b>17-18/184</b>	<b>PARISH COUNCIL POLICY UPDATES AND REVIEW</b>	
(a)	Request for Support of Local Electricity Bill	
(b)	Neighbourhood Plan Update	
(c)	Sunnica Update	
<b>17-18/185</b>	<b>CORRESPONDENCE/MATTERS FOR INFORMATION ONLY</b>	
(a)	Letter of appreciation from CAB	
(b)	Red Lodge Olympics	
(c)	Steel Bones	
(d)	Gala Day	
(e)	Buckingham Palace Garden Party invite	
<b>17-18/186</b>	<b>ALLOTMENT MATTERS</b>	
<b>17-18/187</b>	<b>ORCHARD MATTERS</b>	
<b>17-18/188</b>	<b>WASH MATTERS</b>	
<b>17-18/189</b>	<b>MOTION TO EXCLUDE THE PUBLIC AND PRESS</b>	
	That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).	
<b>17-18/190</b>	<b>DATE OF NEXT MEETINGS</b>	
	Interim planning meeting – Monday 20 <sup>th</sup> January 2020	
	<b>Parish Council Meeting Monday 3<sup>rd</sup> February 2020</b>	
	Interim planning meeting – Monday 17 <sup>th</sup> February 2020	
	<b>Parish Council Meeting Monday 2<sup>nd</sup> March 2020</b>	
<b>17-18/191</b>	<b>AGENDA ITEMS FOR NEXT MEETING</b>	
	<i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i>	

*R. D. Liddington*

## Appendix 1 December Actions

Agenda No	Action Point	Responsible	Comments on Progress
	Draft Minutes	Clerk	3.12.19 emailed to Councillors
173	Post Nov mins	Clerk	
174a	Contact USAF re ceremony	Clerk	3.12.19 Request for military presence emailed
174b	Install car park signs	Clerk	To be undertaken in the new year
174c	Attend pre site mtg	Clerk AD	9.12.19 – mtg undertaken
174d	Respond to London Bridge info request	Clerk	9.12.19 – emailed response
176a	Submit planning responses	Clerk	3.12.19 Submitted
176d	Attend planning committee meeting	JH	
179	Contact Greenwood trees re training & Christmas tree	Clerk	3.12.19 Contacted via email. Request made
180b&c	Inform stone masons of approval	Clerk	3.12.19 approval submitted
181a	Inspect cracks in concrete	CE	
181b	Commission electrical supply	Clerk	3.12.19 Commissioned
181c	Commission electrical testing	Clerk	3.12.19 Commissioned
181d	Inform Steel Bones of approval	Clerk	3.12.19 Notified of approval
181f	Pursue tenders for lift	Clerk	3.12.19 Quote from Stannia £10k 9.12.19 Quote requested from Stairlift helpers
182d	Award Grant, inform charity	JB/ Clerk	3.12.19 Notified of award
182f	Pursue tender for Beeches car park	Clerk	4.12.19 mtg org with WG
182d	Contact FINR re grant applicant	Clerk	3.12.19 Notified
182e	Contact Greys tarmacking re tender price	Clerk	4.12.19 Met on site, subsequent emails
182g	Contact applicant re Dunstall grant	Clerk	3.12.19 Notified
183a	Inform CCC of LHI approval	Clerk	3.12.19 Notified
183b	Contact CAPALC re-funding PO repairs	Clerk	3.12.19 info requested & received
184a	Publish Sunnica article and survey	Clerk	9.12.19 – draft emailed to RR 10.12.19 revised, published on Facebook and emailed to NF & SP
186	Confirm approval of chickens,	Clerk	3.12.19 confirmed
<b>Other actions</b>			
i	3.12.19 VAS batteries changed		
i	Initiated / undertook repairs to the Beeches: broken window, loose kerb stone; fascia boards		
	5.12.19 Further vandalism of Beeches – crime ref number 35/86890/19		
iii	9.12.19 – installed VAS bracket and sign on Hall Barn Rd / Balfour Beatty permission		
iv	9.12.19 Beeches car park site visit		
v	10.12.19 Cemetery visit /enquiry		
vi	11.12.19 Neighbourhood Plan group meeting		
vii	18.12.19 Installed Christmas tree		
viii	23.12.19 Changed VAS batteries		
ix	23.12.19 Beeches car park site meeting		

Appendix 2 Pay Accounts

Pay Accounts 6th January 2019						
Cheque No	Payee	Item	Net	Vat	Total	Power
<b>Payments made since last meeting</b>						
BACS	Staff Salaries	December 2019	£1,733.37	£0.00	£1,733.37	LGA 1972 s112
	Lloyds Bank multipay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
		Morelock Signs	£70.00	£14.00	£84.00	Open spaces act 1906 ss9 & 10LGA 1972 s214
		Halls of Cambridge	£20.90	£4.18	£25.08	Open spaces act 1906 ss9 & 10LGA 1972 s214
				Statement total	£112.08	
6342278	WAVE	Water-Recreation Ground Aug-Nov 2019	£46.40	£0.00	£46.40	Open spaces act 1906 ss9 & 10LGA 1972 s214
	Unity Trust Bank	Bank Charges Sept-Dec 2019	£28.65	£0.00	£28.65	Open spaces act 1906 ss9 & 10LGA 1972 s214
BACS	Bury Turfcare	Clean MUGA	£985.00	£197.00	£1,182.00	Open spaces act 1906 ss9 & 10LGA 1972 s214
BACS	PWLB	Loan	£15,995.34	£0.00	£15,995.34	LGA 1972 s12
	Welplan	Pension October - December 2019	£57.19	£0.00	£57.19	LGA 1972 s12
<b>Payments for authorisation at tonight's meeting</b>						
126PB000080	HMRC	Tax & NI- December 2019	£0.00	£0.00	£0.00	LGA 1972 s112
SBO1108602	Veolia	Cemetery Bin	£69.92	£13.98	£83.90	Local Authorities Cemetery Orders 1977 & 1986
	Friends of Isleham Nature Reserve	Donation	£200.00	£0.00	£200.00	LG Misc Provisions Act 1976 s 19 (d)
135431	Bussen & Parkin	Sand	£6.13	£1.23	£7.36	LG Misc Provisions Act 1976 s 19 (d)

19.43	Sentinel	Test & Inspection of Lightning Protection System at The Beeches	£225.00	£45.00	£270.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
27282	Rialtas	Making Tax Digital for VAT	£59.00	£11.80	£70.80	LG Misc Provisions Act 1976 s 19 (d)
795	Jane Sheldrick	Prepare salaries December 2019	£20.75	£4.15	£24.90	LGA 1972 s112
12UC014-0002	Geosphere Ltd Parish Online	Neighbourhood Plan	£135.00	£27.00	£162.00	LG Misc Provisions Act 1976 s 19 (d)
Cheque Number-300460	R T Sheldrick	Recreation Ground Maintenance	£90.00	£0.00	£90.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
73979	Barnwell Electrical Company	Install power supply	£479.00	£95.80	£574.80	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
INV-0975	Green Wood Tree Surgery	Install bollards at The Priory car park	£1,300.00	£260.00	£1,560.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
5372	ICE	MUGA electricity	£89.85	£4.49	£94.34	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
			<b>£21,614.50</b>	<b>£678.63</b>	<b>£22,293.13</b>	