

# ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



## Notice of Meeting: Full Council

**Time:** 7.15pm

**Date:** Monday 5<sup>th</sup> September 2022

**Venue:** The Beeches

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK A MINIMUM OF 5 WORKING DATES BEFORE ANY MEETING IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

### **THIS MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)**

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 30<sup>th</sup> August 2022

		Action
22-23/89	<b>APOLOGIES FOR ABSENCE LGA 1972s95 JM</b>	
22-23/90	<b>DECLARATION OF INTEREST</b>	
22-23/91	<b>OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)</b>	
22-23/92	<b>TO APPROVE MINUTES OF MEETINGS HELD: Monday 1<sup>st</sup> August 2022</b>	
22-23/93	<b>MATTERS ARISING / CLERKS REPORT (also see appendix 1)</b>	
(a)	Sunnica <ul style="list-style-type: none"><li>- Sn2S signs</li><li>- Draft formal consultation</li></ul>	
(b)	Beeches Solar Project Update <ul style="list-style-type: none"><li>- Update CC</li><li>- Cil Legislation</li></ul>	
(c)	Beeches Cladding (DB)	
(d)	Telephone Box Proposals	
(e)	Encroaching Hedges	
(f)	Village Information Board	
22-23/94	<b>COUNTY &amp; DISTRICT COUNCILLORS REPORT &amp; BUSINESS</b>	
(a)	County Councillors <ul style="list-style-type: none"><li>- White Line Marking PW (requested via CCC website)</li></ul>	
(b)	District Councillors Report <ul style="list-style-type: none"><li>- Footpath Vegetation and surfacing. PW &amp; RL</li></ul>	
22-23/95	<b>PLANNING MATTERS</b>	
(a)	<b>Planning Applications:</b>	
	20/00260/OUM Land Adjacent To 8 Hall Barn Road Isleham Cambridgeshire Proposal: Application for the modification or discharge of a planning obligation	
	22/00537/ARN Change of use of agricultural building to three dwelling houses 3 Sheldricks Road Isleham An amended plan/additional information has been received for this application on 18th August 2022. Additional information received includes ATC traffic and speed survey together with revised plans demonstrating visibility splays in both directions of the boundary to address highways comments. Mr C McGreavy	
	22/00612/FUL Replacement dwelling and change of use of mooring storage area/building to add to residential curtilage of no.36 and building ancillary to the new dwelling. The Lowes 36 Prickwillow Road Isleham Mr & Mrs Mutton	
	22/00726/FUL Proposed balcony 14 Hall Barn Road Isleham. Mr Vince Ms Bashford	

	22/00950/FUL Proposed extension above existing single storey extension + single storey rear extension 17 Station Road Isleham. Mr & Mrs Browning	
	22/00986/FUL Two storey rear extension. 23 Mill Street Isleham	
(b)	<b>Planning Approvals</b>	
	22/00473/FUL Single storey rear extension, extension above existing garage, part garage conversion and solar panels. 29 Sun Street Isleham	
	22/00571/TCON To comply with Condition 5 (Tree Topping, Lopping & Felling) of Decision Notice 99/01005/FUL 2 Cornwell Close Isleham	
(c)	<b>Planning Refusals</b>	
	Nil	
(d)	<b>Other Planning Matters</b>	
	Application withdrawn. 22/00484/FUL Proposed 3 bed chalet dwelling, garage and associated works. 22 Mill Street Isleham	
	For information purposes only: 22/00462/FUL Second QC opinion provided on behalf of Bloor Homes Ltd. Requested to be uploaded by the Applicant as a public document. Erection of four market dwellings, garages, parking spaces, hard and enhanced soft landscaping, access and all other associated infrastructure (see 21/01636/FUL)(part-retrospective) Land Accessed Between 2 And 4 Fordham Road Isleham see <a href="#">22_00462_FUL-QC_Opinion-1385099.pdf (eastcambs.gov.uk)</a>	
	Being considered by ECDC Planning Committee on 7.9.22 22/00462/FUL Erection of four market dwellings, garages, parking spaces, hard and enhanced soft landscaping, access and all other associated infrastructure (see 21/01636/FUL)(part-retrospective). Land Accessed Between 2 And 4 Fordham Road Isleham	
	Being considered by ECDC Planning Committee on 7.9.22 22/00459/FUL Demolition of existing extension and erection of single storey extension and associated works. 47 West Street Isleham	
22-23/96	<b>POLICE MATTERS</b>	
22-23/97	<b>PLAY AREA &amp; SKATEPARK</b>	
22-23/98	<b>RECREATION GROUND MATTERS</b>	
(a)	Club Tournaments Requests: <ul style="list-style-type: none"> <li>- IUYFC annual football tournament - Saturday 20th &amp; Sunday 21st May 2023</li> <li>- ICC Junior end of season event - Sunday 3<sup>rd</sup> September 2022. (retrospective)</li> </ul>	
(b)	Sports Club Meeting	
(c)	IUFC MUGA Use	
22-23/99	<b>CEMETERY &amp; CHURCHYARD MATTERS</b>	
(a)	Memorial approvals: <ul style="list-style-type: none"> <li>- PW</li> <li>- DP</li> </ul>	
(b)	Interments/Burials: <ul style="list-style-type: none"> <li>- SR</li> <li>- SI</li> <li>- DT</li> <li>- RS</li> <li>- SI</li> </ul>	
22-23/100	<b>ICA REPORT/THE BEECHES</b>	
(a)	Trustee Report (GP)	
22-23/101	<b>MONTHLY FINANCIAL MATTERS</b>	
(a)	Pay Accounts September 2022 – see appendix 2	
(b)	To Approve Bank Reconciliation for July 2022 – see appendix 3	
(c)	AGAR Certificate & Associated Audit Charges	
(d)	Finance / Recreation Ground Meeting	
(e)	Allotment Rents	

22-23/102	<b>HIGHWAYS/FOOTPATH MATTERS</b>	
(a)	Hall Barn Rd / Nature Reserve Footpath	
(b)	Priory and Beck Road Benches	
(c)	Church Street Tree Concern raised by Sanctuary housing Hi Richard. The tree does indeed impede on the property and the pavement use. A crown raise up to 3m over the path and driveway and cutting back from 2a to give a 2m clearance from the building would be sufficient. Costs for these works would be £450+VAT. The tree is in a conservation area and as such would require planning permission but I don't foresee this being a problem at all	
(d)	Boundary House	
(e)	Church Floodlight Repairs and Armistice Lighting	
22-23/103	<b>PARISH COUNCIL POLICY UPDATES AND REVIEW</b>	
	IPC/ICA Meeting	
22-23/104	<b>CORRESPONDENCE/MATTERS FOR INFORMATION ONLY</b>	
22-23/105	<b>ALLOTMENT MATTERS</b>	
22-23/106	<b>ORCHARD MATTERS</b>	
	Councillor Report (JM)	
22-23/107	<b>WASH MATTERS</b>	
	Councillor Report (DB/RR)	
22-23/108	<b>DATE OF NEXT MEETINGS</b>	
	Monday 3 <sup>rd</sup> October	
	Monday 7 <sup>th</sup> November	
22-23/109	<b>AGENDA ITEMS FOR NEXT / FUTURE MEETING</b>	

*R. D. Liddington*

Appendix 1

Agenda No	Action Point	Responsible	Comments on Progress
	Distribute draft mins	Clerk	2.8 emailed to councillors
71	Publish July mins	Clerk	22.8 Emailed to CP
72a	Respond to abnormal load consultation	Clerk	11.8 emailed draft to RR 12.8 emailed to Sunnica
	Prepare documents & invite CJ to Sunnica meeting on 15.8.22	Clerk	11.8 Documents mailed to councillors 15.8. Meeting held, draft formulated see agenda item 22-23/93a
72b	Gift £150 to Ukrainian host families	JB	
72c	Confirm revised cemetery wall quote	Clerk	7.8 Confirmed acceptance by answerphone and subsequent telephone call
			11.8 initial notification of start date of wb 5.9.22 on Facebook
72d	Contact resident re fire station doors	Clerk	3.8 Texted to confirm no requirement
72g	Pursue NfU and companies re solar panels	CC	
	Pay for Snappy Meter	JB	
72h	Contact Green Hat re cladding	DB	
74a	Submit planning responses	Clerk	2.8.22 sent via email
77c	Discuss trees with Community Payback	Clerk	23.8 2x large packs totalling 100 trees ordered (Oaks replaced by Rowan and Field Maple) Risk assessment for planting tbc
78a	Confirm memorial approval	Clerk	
78b	Complete interment paperwork	Clerk	22.8 Paperwork completed
79	Inform FB of Beeches decisions	Clerk	3.8 completed via email
80a	Complete Pay Accounts	JB	
80b	Transfer £5k from UT into Redwood account	JB	
81a	Inform MF of telephone box decision	Clerk	5.8 MF notified
	Seek work person for telephone box on Facebook and Informer	Clerk	12.8 Posted on Facebook – nil response
81a	Pursue cutting back of hedges	Clerk	Submitted via CCC website 30.8 Sun St request sent to Clarkes
81b	Contact clubs re gala and Steel Bones days	Clerk	3.8 emailed clubs
	Inform EJS of steel bones day	Clerk	3.8 Emailed EJS
84	Send out allotment letters	Clerk	22.8 Letters delivered
Other action:	<p>Contact highways re white line marking &amp; gauge in Sparkes Close – submitted via CCC Highways website. Suggest we raise with Mark Goldsack</p> <p>Completed paperwork for Remembrance Day Sunday Road closure - Reference: CCC443654877</p> <p>Ongoing issues with</p> <ul style="list-style-type: none"> <li>- Network UK failing to address damaged wall outside 6 Mill St</li> <li>- Open Reach failing to address damaged manhole cover on West St</li> </ul>		

<b>Pay Accounts 5th September 2022</b>						
Cheque No	Payee	Item	Net	VAT	Total	Power
<b>Payments made since last meeting</b>						
BACS	Staff Salaries	August 2022	£2,007.27	£0.00	£2,007.27	LGA 1972 s112
DD	Lloyds Bank Multipay Card JB	Monthly Fee	£3.00	£0.00	£3.00	LGA 1972 s50
		Latex Gloves-T Wilding	£16.58	£3.32	£19.90	LGA 1972 s50
		Stationery	£232.24	£46.45	£278.69	LGA 1972 s50
					Total £301.59	
DD	Lloyds Bank Multipay Card RR	Monthly Fee	£3.00	£0.00	£3.00	LGA 1972 s50
					Total £3.00	
DD	Smart	Pension August- 2022	£21.39	£0.00	£21.39	LGA 1972 s112
DD	BT	Telephone & Broadband	£148.35	£29.67	£178.02	LGA 1972 s50
<b>Payments for authorisation at tonight's meeting</b>						
126PB0000801 9	HMRC	Tax & NI August	£4.41	£0.00	£4.41	LGA 1972 s112
SBO1182563	Veolia	Cemetery Bin	£74.80	£14.96	£89.76	Local Authorities Cemetery Orders 1977 & 1986
SBO1181056	Veolia	Cemetery Bin- Fuel Surcharge	£2.20	£0.44	£2.64	Local Authorities Cemetery Orders 1977 & 1986
1096	Jane Sheldrick	Prepare August 2022 Salaries	£22.00	£0.00	£22.00	LGA 1972 s112
6059	MD Anthony	The Beeches- Roof Repairs	£1,338.00	£267.60	£1,605.60	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
20740	SP Landscapes	Grass Cutting	£945.00	£189.00	£1,134.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
523	CSP Services	USB Lan Connector for MUGA	£19.50	£0.00	£19.50	LG Misc Prov Act 1976 s19(d)
29016	NFU Energy	Energy Audit	£885.00	£177.00	£1,062.00	LG Misc Prov Act 1976 s19(d)
29006	NFU Energy	Smappee Energy Monitor	£550.00	£110.00	£660.00	LG Misc Prov Act 1976 s19(d)
901305334970	ECDC	Rates Cemetery North Side	£48.00	£0.00	£48.00	Local Authorities Cemetery

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, Mill Street, Isleham, Ely, Cambridgeshire, CB7 5RY

01638 781687

						Orders 1977 & 1986
	Tim Wilding	Expenses	£39.59	£6.66	£46.25	Local Authorities Cemetery Orders 1977 & 1986
10908832	WAVE	Water-Recreation Ground	£54.56	£0.00	£54.56	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
SB20220799	PKF	Audit Fees	£600.00	£120.00	£720.00	LGA 1972 s142
6896	Noticeboards Online	DMC Lectern-The Prioory Noticeboard	£1,450.00	£290.00	£1,740.00	LG Misc Prov Act 1976 s19(d)
	Ukrainian Refugees	Donation	£450.00	£0.00	£450.00	S137

£8,914.89    £1,255.10    £10,169.99

	Redwood Bank	Transfer-Savings	£5,000.00	£0.00	£5,000.00	Information-Agreed at August Meeting
--	--------------	------------------	-----------	-------	-----------	--------------------------------------

**Bank Reconciliation Statement as at 31/07/2022  
for Cashbook 1 - Current Bank Account - New**

MONTH 4

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current (710)	31/07/2022	109	192,388.76
Unity Trust Account (723)	31/07/2022	85	84,615.00
			<u>277,003.76</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			277,003.76
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			277,003.76
		<b>Balance per Cash Book is :-</b>	<b>277,003.76</b>
		<b>Difference is :-</b>	<b>0.00</b>

## Redwood Account

**Bank Reconciliation Statement as at 31/07/2022  
for Cashbook 2 - Redwood Bank**

MONTH 4

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Redwood Bank	31/07/2022	24	80,000.00
			<u>80,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			80,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			80,000.00
		<b>Balance per Cash Book is :-</b>	<b>80,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>