

# ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



**Notice of Meeting:** Full Council

**Time:** 7.15pm

**Date:** Monday 5<sup>th</sup> October 2020

**Venue:** Due to the outbreak of Covid19 this meeting will be held using the Zoom, online conferencing platform [www.zoom.us](http://www.zoom.us). Should any members of the public wish to participate in this online meeting then after downloading the above software, join the meeting using the following details: Meeting ID: 853 4189 7177 Passcode: 916877

Alternately, if you simply wish to submit a written comment in relation to any of the agenda items please do so either via email or in writing to the addresses above.

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

**THIS ONLINE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)**

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 29<sup>th</sup> September 2020

|           |   | Action |
|-----------|---|--------|
| 20-21/110 | <b>APOLOGIES FOR ABSENCE LGA 1972s95</b>  |        |
| 20-21/111 | <b>DECLARATION OF INTEREST</b>  |        |
| 20-21/112 | <b>OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)</b>   |        |
| 20-21/113 | <b>TO APPROVE MINUTES OF MEETINGS HELD:</b>   |        |
|           | 7.9.20  |        |
| 20-21/114 | <b>MATTERS ARISING / CLERKS REPORT (also see appendix 1)</b>  |        |
| (a)       | Covid Update  |        |
| (b)       | Recreation Ground Bench   |        |
| (c)       | IPC Remembrance Day   |        |
| (d)       | Coates Drove Trees – Mrs Noble  |        |
| (e)       | Update on Footpath Reinstatement  |        |
| 20-21/115 | <b>COUNTY &amp; DISTRICT COUNCILLORS REPORT &amp; BUSINESS</b>  |        |
| (a)       | County Councillors  |        |
| (b)       | District Councillors Report   |        |
| 20-21/116 | <b>PLANNING MATTERS</b>   |        |
| (a)       | <b>Planning Applications:</b>   |        |
|           | 20/00930/FUL Retrospective application for the retention of a half wave communication aerial on gable end and antrom A.99 fibreglass aerial on supporting structure in rear garden. 19A East Fen Road Isleham Mr D Dunnett  |        |
|           | 20/00990/FUL: Two storey rear extension and new driveway (amendment) 15 Pound Lane Isleham Mr J Bye   |        |
|           | 20/01069/FUL Construction of 1no. four bedroom two storey detached dwelling and garage/games room/gymnasium. 72B West Street Isleham. AT Consultants  |        |
|           | 20/01095/FUL Change of use from place of worship (D1) to dwelling (C3), removal of existing outbuilding to be replaced with single garage, landscaping and repositioned vehicular access off The Causeway. Isleham High Street Baptist Church The Causeway Isleham Mr A Drage |        |
|           | 20/01132/FUL Rear single storey extension, front porch extension and loft conversion 17 The Pits Isleham Mrs Ayres  |        |

|           |   |  |
|-----------|---|--|
|           | 20/01147/VAR To vary Conditions 1 (Approved drawings), 4 (External Materials) and 6 (Flood Mitigation) for previously approved 20/00469/FUL for replacement dwelling and garage: South View 3 Prickwillow Road Isleham. Mr & Mrs Stuart   |  |
|           | 20/01192/FUL Proposed field access. Cambria Farm 29 Prickwillow Road Isleham. Ms Wilton-Clerk   |  |
|           | <b>Trees &amp; Shrubs</b>   |  |
|           | 20/01186/TRE T1 Field Maple- Reduce crown by 30% due to branch snap and remove deadwood Location: The Co-operative Food 2 West Street Isleham   |  |
| (b)       | <b>Planning Approvals</b>   |  |
|           | 20/00680/FUL Single storey side/rear extension, internal and external alterations Location: 6 Sheldricks Road Isleham   |  |
|           | 20/00911/FUL First floor extension above single storey projection and alterations Location: 44 Sun Street Isleham   |  |
|           | 20/00958/FUL Internal and external alterations. The Walnuts 23 Limestone Close Isleham  |  |
|           | 20/01010/LBC Proposed re-ordering of bathroom and WC. 7 Church Street Isleham   |  |
|           | 20/01051/TPO (T2) Horse Chestnut – Reduce height by 2 metres and spread by 1.5 metres.11 Jubilee Close Isleham  |  |
|           | 20/01071/TRE (T1) Beech – Reduce by one metre to previous pruning points to maintain the tree in the aesthetically pleasing shape and to prevent the tree from becoming too big and growing over the property a short distance away. (T3) Maple – Pollard to previous pruning points.11 Jubilee Close Isleham |  |
|           | 20/01093/TRE T1 Silver birch- reduce by up to 1.5m in height and 1m in spread. 17 The Pits Isleham  |  |
|           | 20/01028/TCON To comply with Condition7 (Tree Topping, Lopping and Felling) of Decision Notice 79/00173/FUL. Grass Verge Opposite 36 Pound Lane Isleham   |  |
| (c)       | <b>Planning Refusals:</b>   |  |
| (d)       | <b>Other Planning Matters :</b>   |  |
|           | 20/00889/FUL Application Withdrawn - Proposed detached 4 bed house, double garage, parking and associated site works (outline granted 19/01178/OUT). Appleyard Farm 1 Houghtons Lane Isleham  |  |
|           | Sunnica Alliance Meeting Feedback RR & AD   |  |
|           | Patterson's Site  |  |
| 20-21/117 | <b>POLICE MATTERS</b>   |  |
| 20-21/118 | <b>PLAY AREA &amp; SKATEPARK</b>  |  |
| 20-21/119 | <b>RECREATION GROUND MATTERS</b>  |  |
|           | Bloor Homes Request   |  |
| 20-21/120 | <b>CEMETERY &amp; CHURCHYARD MATTERS</b>  |  |
| (a)       | Approval of burial of PW 15.9.20  |  |
| (b)       | Approval of interment of ashes of HH 10.9.20  |  |
| (c)       | Additional Inscription BM   |  |
| (d)       | Additional inscription IW   |  |
| (e)       | Ne gravestone HH  |  |
| (f)       | Old Cemetery Trees  |  |
| 20-21/121 | <b>ICA REPORT/THE BEECHES</b>   |  |
| (a)       | Trustee Report (GP)   |  |
| (b)       | Request from Mr Khan  |  |
| (c)       | Request from Isleham pre-school   |  |
| 20-21/122 | <b>MONTHLY FINANCIAL MATTERS</b>  |  |
| (a)       | Pay Accounts October 2020 – see appendix 2  |  |
| (b)       | To Approve Bank Reconciliation for August 2020  |  |
| (c)       | Clerk Magazine Renewal  |  |
| 20-21/123 | <b>HIGHWAYS/FOOTPATH MATTERS</b>  |  |
| (a)       | Street Numbering: Prickwillow Rd  |  |
| (b)       | Street Name: North of 7 Fordham Rd  |  |
| (c)       | Drainage Proposals CCC/The Pitts  |  |
| (d)       | Davidson / Co-op Bench Request  |  |

|           |   |  |
|-----------|---|--|
| 20-21/124 | <b>PARISH COUNCIL POLICY UPDATES AND REVIEW</b>   |  |
| 20-21/125 | <b>CORRESPONDENCE/MATTERS FOR INFORMATION ONLY</b>  |  |
| 20-21/126 | <b>ALLOTMENT MATTERS</b>  |  |
| (a)       | Guinea Fowl Request JR 3 Trees plot 8   |  |
| (b)       | Greenhouse Request JC 3 Trees Plot 7  |  |
| (c)       | Shed request RL Dunstall plot 45a   |  |
| (d)       | Chicken request SO Dunstall plot 9  |  |
| (e)       | Proposed Amendment to Allotment Rules   |  |
| (f)       | Dunstall Allotment Proposals  |  |
| 20-21/127 | <b>ORCHARD MATTERS</b>  |  |
|           | Councillor Report (JM)  |  |
| 20-21/128 | <b>WASH MATTERS</b>   |  |
|           | Councillor Report   |  |
| 20-21/129 | <b>MOTION TO EXCLUDE THE PUBLIC AND PRESS</b><br>At this point any members of the press or public must sign off the live conference |  |
| 0-21/130  | <b>DATE OF NEXT MEETINGS</b>  |  |
|           | Interim planning meeting – Monday 19 <sup>th</sup> October 2020 tbc   |  |
|           | <b>Parish Council Meeting Monday 2nd November 2020</b>  |  |
|           | Interim planning meeting – Monday 16 <sup>th</sup> November tbc   |  |
|           | <b>Parish Council Meeting Monday 7<sup>th</sup> December 2020</b>   |  |
| 20-21/131 | <b>AGENDA ITEMS FOR NEXT / FUTURE MEETING</b>   |  |

*R. D. Liddington*

# Pay Accounts 5th October 2020

| Cheque/Invoice Number                   | Payee                   | Item                            | Net       | VAT     | Total                      | Power                                 |
|---|-------------------------|---------------------------------|-----------|---------|----------------------------|---------------------------------------|
| BACS                                    | Staff Salaries          | September 2020                  | £1,751.57 | £0.00   | £1,751.57                  | LGA1972 ss112                         |
|   | Lloyds Multi Pay Card   | Monthly Fee                     | £3.00     | £0.00   | £3.00                      | LGA 1972 ss50                         |
|   |                         | Paint                           | £29.42    | £5.88   | £35.30                     | LGA Misc Prov Act 1976 s19            |
|   |                         | Batteries                       | £7.75     | £0.00   | £7.75                      | LGA Misc Prov Act 1976 s19            |
|   |                         | SD Card                         | £5.99     | £0.00   | £5.99                      | LGA Misc Prov Act 1976 s19            |
|   |                         | ERB Book                        | £110.00   | £22.00  | £132.00                    | LGA Misc Prov Act 1976 s19            |
|   |                         | Printer Ink                     | £135.67   | £27.13  | £162.80                    | LGA Misc Prov Act 1976 s19            |
|   |                         |                                 |           |         | Statement Total<br>£346.84 |                                       |
| DD                                      | Smart                   | Pension-3 Months                | £46.16    | £0.00   | £46.16                     | LGA 1972 s112                         |
| <b>Payments Made since last meeting</b> |                         |                                 |           |         |                            |                                       |
| 126PB000080                             | HMRC                    | Tax & NI September 2020         | £20.20    | £0.00   | £20.20                     | LGA1972 ss112                         |
|   | Clerk & Councils Direct | Annual Subscription             | £60.00    | £0.00   | £60.00                     | LGA Misc Prov Act 1976 s19            |
| INV-1340                                | Greenwood Tree Surgery  | Crown Lift Ash Trees            | £95.00    | £19.00  | £114.00                    | Open Spaces Act 1906 ss9 & 10         |
| INV-1347                                | Greenwood Tree Surgery  | Tree Works                      | £645.00   | £129.00 | £774.00                    | Open Spaces Act 1906 ss9 & 10         |
| 5607                                    | ICE                     | Standing Charge                 | £19.52    | £0.98   | £20.50                     | Open Spaces Act 1906 ss9 & 10         |
| 478                                     | John Allen Contracting  | Grass Cutting Recreation Ground | £103.00   | £0.00   | £103.00                    | Open Spaces Act 1906 ss9 & 10         |
| 474                                     | John Allen Contracting  | Grass Cutting Recreation Ground | £75.00    | £0.00   | £75.00                     | Open Spaces Act 1906 ss9 & 10         |
| 300463                                  | C Winters               | Dunstall Allotment Maintenance  | £550.00   | £0.00   | £550.00                    | Open Spaces Act 1906 ss9 & 10         |
|   | T Wilding               | Expenses                        | £31.08    | £6.22   | £37.30                     | LGA Misc Prov Act 1976 s19            |
| 7777507                                 | Wave                    | Water-Recreation Ground         | £24.88    | £0.00   | £24.88                     | Open Spaces Act 1906 ss9 & 10         |
| T11592                                  | Truelink                | Village Grass Cutting           | £427.76   | £85.55  | £513.31                    | Open Spaces Act 1906 ss9 & 10         |
| SBO1132250                              | Veolia                  | Duty of Care-Annual             | £42.75    | £8.55   | £51.30                     | Local Auth Cemetery Order 1977 & 1986 |
| SBO1130720                              | Veolia                  | Cemetery Bin                    | £70.12    | £14.02  | £84.14                     | Local Auth Cemetery                   |

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|         |                          |                               |                  |                |                  |                     |
|---------|--------------------------|-------------------------------|------------------|----------------|------------------|---------------------|
|         |                          |                               |                  |                |                  | Order 1977<br>&1986 |
| 891     | Jane Sheldrick           | Prepare Salaries<br>September | £20.75           | £4.15          | £24.90           | LGA1972 ss112       |
| 128026  | Pear<br>Technology       | Software/Support              | £85.00           | £17.00         | £102.00          | LGA1972 ss112       |
|         | C Patterson              | Adobe Licence                 | £133.12          | £26.64         | 159.76           | LGA1972 ss112       |
| 1034912 | Impress<br>Express Signs | Sunnica Signs                 | £132.20          | £26.44         | 158.64           | LGA1972 ss112       |
|         |                          |                               | <b>£4,624.94</b> | <b>£392.56</b> | <b>£5,017.50</b> |                     |