

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 4th January 2021

Venue: Due to the outbreak of Covid19 this meeting will be held using the Zoom, online conferencing platform www.zoom.us. Should any members of the public wish to participate in this online meeting then after downloading the above software, join the meeting using the following details:

Meeting ID: 87900025852 Passcode: 640631

Alternately, if you simply wish to submit a written comment in relation to any of the agenda items please do so either via email or in writing to the addresses above.

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THIS ONLINE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 29th December 2020

| | | Action |
|-----------|---|--------|
| 20-21/176 | APOLOGIES FOR ABSENCE LGA 1972s95 | |
| 20-21/177 | DECLARATION OF INTEREST | |
| 20-21/178 | OPEN FORUM FOR PUBLIC PARTICIPATION (15mins) | |
| 20-21/179 | TO APPROVE MINUTES OF MEETINGS HELD: | |
| | 7.12.20 | |
| 20-21/180 | MATTERS ARISING / CLERKS REPORT (also see appendix 1) | |
| (a) | Covid Update | |
| (b) | Cutting Recreation Field Hedge | |
| (c) | Priory Car Park Bollards | |
| (d) | Alarm Service Contract | |
| (e) | Sunnica – Possible Community Benefits | |
| (f) | Bloor Homes - Street Naming | |
| 20-21/181 | COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS | |
| (a) | County Councillors | |
| (b) | District Councillors Report | |
| 20-21/182 | PLANNING MATTERS | |
| (a) | Planning Applications: | |
| | <u>18/00363/DISH</u> Proposal: To discharge Condition 22 (Travel Plan) of decision 18/00363/OUM dated 8 January 2019 for Outline planning permission with all matters reserved except for access for the erection of up to 125 dwellings including affordable housing, land to be reserved for nursery use (Use Class D1), open space including an extension to the recreation ground, play areas, sustainability drainage features and associated infrastructure including foul sewage pumping station. Land Accessed Between 2 And 4 Fordham Road Isleham Bloor Homes Eastern | |
| | <u>19/01178/DISB</u> To discharge Condition 7 (Foul & Surface Water) of decision 19/01178/OUT dated 12 November 2019 for Demolition of agricultural barns and residential development of five residential dwellings, garaging, parking, access road and associated works Appleyard Farm 1 Houghtons Lane Isleham Mr D Beckett | |
| | <u>20/01517/RMM</u> Reserved matters of previously approved 18/01736/OUM for | |

| | | |
|-----------|--|--|
| | Residential development of 10 dwellings as 3no. 4 bed detached with single garage for private sale, 3no. 3 bed detached with single garage for private sale, 2no. 3 bed and 2no. 2 bed semi-detached with on-site parking affordable housing. Land West Of 4 Coates Drove Isleham Mr N Leggitt | |
| | 20/01642/FUL Two storey rear extension and front porch. 24 Station Road Isleham. Albendan Ltd | |
| (b) | Planning Approvals | |
| | 20/01069/FUL Construction of 1no. four bedroom two storey detached dwelling and garage/games room/gymnasium. 72B West Street Isleham | |
| | 20/01559/TRE : T1 Silver Birch - Reduce the entire crown by up to 3mtrs, shaping accordingly. T2 Multi stem Ash - Reduce the entire crown by up to 3m all over. T3 Sycamore - Reduce the entire crown by up to 1.5m all over. T4 - Sycamore - Reduce the entire crown by up to 2m all over. These trees are all vigorous specimens with the potential to become very large. These works are required as a form of management to control the trees and to keep them to size befitting of their environment. 4 Dockings Lane Isleham | |
| | 20/01584/TRE G1 Mixed group of Garden species - Fell to ground level as possible an Apple tree, Crab Apple, Yew, the smaller Holly and a dead shrub. Crown lift the larger Holly tree to 2mtrs from the ground. Reduce the height of the Laurel to approximately 3mtrs tall and 2mtrs wide from the wall to the drive, shaping to a flatter fan shape along the drive. G2 Mixed group of Garden species - Reduce the height of the Lilac hedge across the front of the property down to 2mtrs and trim back from the path edge. Cut the Forsythia to knee height and shape. Reduce the height of the Viburnum to 2.5mtrs and reshape. T3 Silver Birch - Remove the broken limb and tidy the wound. 26 Pound Lane Isleham | |
| (c) | Planning Refusals: | |
| | 20/00491/OUM Construct 23 no. new dwellings (Inc. 7no. affordable) and the variation of an existing dwelling. Land South Of 46 East Fen Road Isleham | |
| (d) | Other Planning Matters: | |
| | 20/00863/FUL and 20/00864/LBC Conversion of a grade II listed outbuilding into a separate 2-bed dwelling house including widening of access.41 Mill Street Isleham. Application withdrawn | |
| 20-21/183 | POLICE MATTERS | |
| 20-21/184 | PLAY AREA & SKATEPARK | |
| 20-21/185 | RECREATION GROUND MATTERS | |
| (a) | Cricket Club Letting Agreement | |
| (b) | Proposed 2021 Gala Day | |
| 20-21/186 | CEMETERY & CHURCHYARD MATTERS | |
| (a) | Interment & Memorial Stone Approval – JB | |
| 20-21/187 | ICA REPORT/THE BEECHES | |
| (a) | Trustee Report (GP) | |
| (b) | CCTV Extension | |
| (c) | Parish Noticeboard | |
| 20-21/188 | MONTHLY FINANCIAL MATTERS | |
| (a) | Pay Accounts January 2021 – see appendix 2 | |
| (b) | To Approve Bank Reconciliation for November 2020 - see appendix 3 | |
| 20-21/189 | HIGHWAYS/FOOTPATH MATTERS | |
| (a) | Street Numbering – High St Chapel | |
| (b) | TTRO 21/059 1 January 2021 to 30 June 2022 <ul style="list-style-type: none"> - Croft Road, Isleham No diversion route - Sparkes Close, Isleham No diversion route | |
| (c) | TTRO 2020/1116 8 th December – 9 th December 2020 notice only <ul style="list-style-type: none"> - Bowers Lane | |
| (e) | 2020 LHI Bid | |
| 20-21/190 | PARISH COUNCIL POLICY UPDATES AND REVIEW | |
| 20-21/191 | CORRESPONDENCE/MATTERS FOR INFORMATION ONLY | |

| | | |
|-----------|---|--|
| 20-21/192 | ALLOTMENT MATTERS | |
| (a) | Allotment Working Party Feedback & Revised Allotment Rules | |
| (b) | Permission for Shed, Poly Tunnel, Chickens & Geese – Three Trees plots 4&5. CM | |
| (c) | Dunstall Community Plot Caravan | |
| 20-21/193 | ORCHARD MATTERS | |
| | Councillor Report (JM) | |
| 20-21/194 | WASH MATTERS | |
| | Councillor Report | |
| 20-21/195 | MOTION TO EXCLUDE THE PUBLIC AND PRESS At this point any members of the press or public must sign off the live conference | |
| 20-21/196 | DATE OF NEXT MEETINGS | |
| | Monday 1 st February 2021 | |
| | Monday 1 st March 2021 | |
| | Monday 5 th April 2021 EASTER MONDAY tbc | |
| | Monday 3 rd May 2021 MAY DAY tbc | |
| | Monday 17th May - Annual Parish Meeting tbc | |
| | Monday 7 th June 2021 | |
| | Monday 5 th July 2021 | |
| | Monday 2 nd August 2021 | |
| | Monday 6 th September 2021 | |
| | Monday 4 th October 2021 | |
| | Monday 1 st November 2021 | |
| | Monday 6 th December 2021 | |
| 20-21/197 | AGENDA ITEMS FOR NEXT / FUTURE MEETING | |

R. D. Liddington

Appendix 1 December Actions

| Agenda No | Action Point | Responsible | Comments on Progress |
|-----------|--|-------------|---|
| | Draft Minutes | Clerk | 8.12.20 Emailed to councillors |
| 157 | Sign and post November mins | Clerk | tbu |
| 158c | Write to Bloor Homes re street naming | Clerk | 14.12.20 Email sent to Bloor |
| 158d | Amend and submit Sunnica response | clerk | 9.12.20 Response submitted |
| 158f | Redraft Neighbourhood plan | Clerk | tbu |
| 160a | Submit planning responses | Clerk | 8.12.20 Responses submitted |
| 163 | Obtain written quote for hedge cutting | Clerk | 9.12 JA texted requesting written quote |
| 164 | Notify stonemasons of approval | Clerk | 8.12.20 Notified by email |
| 165b | Organise waste collection | GP / JB | |
| 166a | Action pay accounts | JB | |
| 166c | Notify ECDC of precept | JB | |
| 166d | Notify applicant and issue Dunstall grant | Clerk / JB | 8.12.20 Applicant notified |
| 167a | Explore options for Priory car park surface | DB / Clerk | tbu |
| 167c | Coates Drove trees to March mtg | Clerk | tbu |
| 167d | Notify St Andrew's re nativity scene | Clerk | 8.12.20 emailed approval |
| 167e | Email appreciation to Robins Close residents | Clerk | 9.12.20 emailed appreciation sent |
| | Report missing Mill St Sign | | 29.12.20 FS-Case-288764287 |
| | Org cut back of Buggs Alley | | 29.12.20 email sent to INR group for inclusion in Coates Drove action day |
| | Org repairs to benches | | tbu |
| | Contact residents re Croft Rd / Maltings Lane hedging | | second letter sent |
| 170 | Org allotment committee meeting | Clerk | 8.12.20 Proposed mtg on 22.12.20 23.2.20 Zoom meeting held |
| | Contact relevant plot holders re bird flu expectations | Clerk | 8.12.20 Email sent to all plot holders |
| 170 | Inform applicants of allotment requests | Clerk | 8.12.20 emails sent to: JM, DB and MP 9.12.20 email sent to ZL |

Appendix 2

| Pay Accounts 4th January 2021 | | | | | | |
|--|------------------------------|---------------------------------|------------------------|----------------|-------------------|---|
| Cheque No | Payee | Item | Net | Vat | Total | Power |
| Payments made since last meeting | | | | | | |
| BACS | Staff Salaries | December 2020 | £1,753.63 | £0.00 | £1,753.63 | LGA 1972 s112 |
| | Lloyds Bank multipay card | Monthly fee | £3.00 | £0.00 | £3.00 | LGA 1972 ss50 |
| | | Footpath signs | £65.00 | £0.00 | £65.00 | LGA 1972 ss50 |
| | | | Statement total £68.00 | | | |
| | Unity Trust Bank | Charges | £27.90 | £0.00 | £27.90 | LGA 1972 ss50 |
| | PWLB | Loan | £15,995.34 | £0.00 | £15,995.34 | LGA 1972 s112 |
| Q059 RT | BT Group | Phone and broadband | £180.40 | £36.08 | £216.48 | LGA 1972 ss50 |
| DD | Smart | Pension | £0.00 | £0.00 | £0.00 | LGA 1972 ss112 |
| Payments for authorisation at tonight's meeting | | | | | | |
| 126PB00008019 | HMRC | Tax & NI December 2020 | £22.40 | £0.00 | £22.40 | LGA 1972 s112 |
| SBO1139061 | Veolia | Cemetery bin | £69.92 | £13.98 | £83.90 | Local Authorities Cemetery Orders 1977 & 1986 |
| 12UC014 | Geoxpere Ltd | Parish Online | £135.00 | £27.00 | £162.00 | LGA 1972 s142 |
| | T Wilding | Expenses | £12.60 | £0.00 | £12.60 | Local Authorities Cemetery Orders 1977 & 1986 |
| 924 | Jane Sheldrick | Prepare salaries-Dec 2020 | £20.75 | £4.15 | £24.90 | LGA 1972 s112 |
| T11529 | Truelink Ltd | Grass Cutting | £79.10 | £15.82 | £94.92 | Open Spaces Act 1906 ss9 &10 LGA 1972 s214 |
| | Walter Gunston | Ties for Christmas Trees | £11.26 | £2.25 | £13.51 | Open Spaces Act 1906 ss9 &10 LGA 1972 s214 |
| INV-66016 | Gipping Press | Print Isleham Informer | £588.97 | £0.00 | £588.97 | LGA 1972s 142 |
| 300466 | R Sheldrick | Recreation Ground Cutting | £171.00 | £0.00 | £171.00 | Open Spaces Act 1906 ss9 &10 LGA 1972 s214 |
| 898 | Clarke Farms | Fuel for tractor | £36.08 | £7.22 | £43.30 | Open Spaces Act 1906 ss9 &10 LGA 1972 s214 |
| 8215990 | Wave | Water: recreation ground | £57.06 | £0.00 | £57.06 | Open Spaces Act 1906 ss9 &10 LGA 1972 s214 |
| | Dunstall Charity | Half of years taking | £945.25 | £0.00 | £945.25 | LGA1972 s139 |
| | | | £20,174.66 | £106.50 | £20,281.16 | |

Appendix 3

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|---|-----------------------|------------------------------------|-------------------|
| Unity Trust Current (710) | 30/11/2020 | 82 | 75,272.12 |
| Unity Trust Account (723) | 30/11/2020 | 65 | 52,563.01 |
| | | | 127,835.13 |
| <u>Unpresented Cheques (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | 0.00 |
| | | | 127,835.13 |
| <u>Receipts not Banked/Cleared (Plus)</u> | | | |
| | | 0.00 | |
| | | | 0.00 |
| | | | 127,835.13 |
| | | Balance per Cash Book is :- | 127,835.13 |
| | | Difference is :- | 0.00 |

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|---|-----------------------|------------------------------------|------------------|
| Redwood Bank | 30/11/2020 | 3 | 80,000.00 |
| | | | 80,000.00 |
| <u>Unpresented Cheques (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | 0.00 |
| | | | 80,000.00 |
| <u>Receipts not Banked/Cleared (Plus)</u> | | | |
| | | 0.00 | |
| | | | 0.00 |
| | | | 80,000.00 |
| | | Balance per Cash Book is :- | 80,000.00 |
| | | Difference is :- | 0.00 |