

# ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



## Notice of Meeting: Full Council

**Time:** 7.15pm

**Date:** Monday 4th April 2022

**Venue:** The Beeches

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK A MINIMUM OF 5 WORKING DATES BEFORE ANY MEETING IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

### THIS MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 29<sup>th</sup> March 2022

		Action
20-21/232	<b>APOLOGIES FOR ABSENCE LGA 1972s95</b>	
20-21/233	<b>DECLARATION OF INTEREST</b>	
20-21/234	<b>OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)</b>	
20-21/235	<b>TO APPROVE MINUTES OF MEETINGS HELD: 7<sup>th</sup> March 2022</b>	
20-21/236	<b>MATTERS ARISING / CLERKS REPORT (also see appendix 1)</b>	
(a)	SUNNICA	
(b)	Beeches Cladding	
(c)	Priory Car Park	
(d)	Dog Fouling	
(e)	Great British Spring Clean	
20-21/237	<b>COUNTY &amp; DISTRICT COUNCILLORS REPORT &amp; BUSINESS</b>	
(a)	County Councillors	
(b)	District Councillors Report	
20-21/238	<b>PLANNING MATTERS</b>	
(a)	<b>Planning Applications:</b>	
	21/01572/FUM Construction of 45 dwellings, new access, estate roads, driveways, parking areas, open space, external lighting, pumping station and associated Infrastructure. Land West Of Station Road Isleham. Havebury housing	
	21/01770/VARM To vary Condition 1 (Approved plans) of previously approved 20/00260/OUM for Erection of 17 dwellings and new access. Land Adjacent To 8 Hall Barn Road Isleham. An amendment has been received for the development described above. The amendment involves: Reduction in the height of the single storey dwellings and inclusion of visitor spaces to the front.	
	22/00242/TRE. T1- Blue Atlas Cedar in front garden. Sectionally dismantle tree to ground level. The owner of the tree would like to remove it, because it is very close to the house and wall at present, and will rapidly out-grow the space it is in. The Red House 45 Mill Street Isleham	
	22/00279/FUL Demolition of 2no. existing single storey side extensions and erection of 2no. single storey side extensions. Conversion of integral garage into a workshop. Demolition of existing derelict outbuilding and erection of a large single garage with storage loft. 17 Church Street Isleham Mr J Smith	
	22/00282/FUL & 22/00312/LBC Proposed change of use of a curtilage-listed annexe to a separate 2-bed dwelling house and alterations to front boundary walls including	

	repair works, reinstating of coping stone, railings and entrance gate. The High House 41 Mill Street Isleham Mr & Mrs George see notes	
	22/00286/FUL Construction of an attached single storey garage following demolition of car port. 11 East Road Isleham Mr Lorman	
	22/00316/RMM Reserved matters for appearance, landscaping and layout of previously approved 16/00629/OUM for the erection of buildings to accommodate up to 4,160 square metres for B1, B2 and B8 uses and associated development on land allocated by Policy ISL6 of the adopted Local Plan, adjacent to Hall Barn Road Industrial Estate. Site South East Of Hall Barn Road Industrial Estate Hall Barn Road Isleham Mr M Coulson	
	22/00325/VAR Date application valid: 14th March 2022 To Vary Condition 1 (Approved plans) of previously approved 19/01115/OUT dated 5/12/2019 for Construction of 2no. detached single storey dwellings and associated works. Site North Of 55 Pound Lane Isleham Mr Baxter	
	22/00327/VAR To Vary Condition 1 (Approved plans) of previously approved 20/01047/RMA for Approval of the details for reserved matters for Landscaping for previously approved 20/00286/VAR for Variation of condition 1 (Approved plans) of previously approved 19/01115/OUT for Construction of 2no. detached single storey dwellings and associated works 55 Pound Lane Isleham	
	22/00351/FUL Two storey side and rear extension and construction of Annex following demolition of garage 92 The Causeway Isleham Mr A Woolnough <u>Also:</u> Amendment involving: - Rear ground and first window aligned - Dormer to front elevation - Roof tile material changed	
(b)	<b>Planning Approvals</b>	
	21/01547/RMA Reserve matters for appearance, landscaping and layout of previously approved 20/00142/OUT for the Construction of 1no. detached dwelling and garaging for horticultural manager. Floral Farm Fordham Road Isleham	
(c)	<b>Planning Refusals</b>	
(d)	<b>Other Planning Matters</b>	
	<u>Matter going to planning committee on 6th April 2022 see notes</u> 21/01636/FUL Construction of four market dwellings, garages, parking spaces, hard and soft landscaping, access and all other associated infrastructure Land Accessed Between 2 And 4 Fordham Road Isleham Bloor Homes	
20-21/239	<b>POLICE MATTERS</b>	
20-21/240	<b>PLAY AREA &amp; SKATEPARK</b>	
20-21/241	<b>RECREATION GROUND MATTERS</b>	
(a)	Feedback from Rec ground / Beeches Working Party Meeting	
(b)	Dog Incident	
20-21/242	<b>CEMETERY &amp; CHURCHYARD MATTERS</b>	
(a)	Headstone Request	
(b)	Headstone Request	
(c)	Headstone Request	
(d)	Headstone Request	
(e)	Headstone Request	
(f)	Cemetery Wall Quotes	
20-21/243	<b>ICA REPORT/THE BEECHES</b>	
(a)	Trustee Report (GP)	
(b)	Beeches Maintenance Plan (AD)	
(c)	Table Tennis Request	
(d)	Development of Beeches Gardens	
(e)	Beeches Letting	

20-21/244	<b>MONTHLY FINANCIAL MATTERS</b>	
(a)	Pay Accounts April 2022 – see appendix 2	
(b)	To Approve Bank Reconciliation for February 2021 – see appendix 3	
20-21/245	<b>HIGHWAYS/FOOTPATH MATTERS</b>	
	Grass Cutting Contract	
20-21/246	<b>PARISH COUNCIL POLICY UPDATES AND REVIEW</b>	
	Neighbourhood Plan Referendum	
20-21/247	<b>CORRESPONDENCE/MATTERS FOR INFORMATION ONLY</b>	
	Dog for Ella	
20-21/248	<b>ALLOTMENT MATTERS</b>	
(a)	Shed request: 3 Trees plot 18b	
20-21/249	<b>ORCHARD MATTERS</b>	
	Councillor Report (JM)	
20-21/250	<b>WASH MATTERS</b>	
	Councillor Report (DB/RR)	
	Feedback from Wash Working Party meeting	
21-22/251	<b>MOTION TO EXCLUDE THE PUBLIC AND PRESS</b> At this point any members of the press or public must leave the meeting Mins of ex mtg 7.3.22 Staff Holiday Leave Grass Cutting future arrangements Clerk additional hours February Mr Wilding additional hours and expenses	
20-21/252	<b>DATE OF NEXT MEETINGS</b>	
	Monday 7 <sup>th</sup> May	
	Monday 6 <sup>th</sup> June	
20-21/253	<b>AGENDA ITEMS FOR NEXT / FUTURE MEETING</b>	

*R. D. Liddington*

## Appendix 1

Agenda No	Action Point	Responsible	Comments on Progress
	Distribute draft mins	Clerk	8.3 emailed to councillors
213	Publish Feb mins	Clerk	17.3 Sent to CP
214a	Share soil sample with CCC and other clerks Remind residents of deadline for registering as interested parties	Clerk	9.3 sent by AN
214b	Relay chain saw docs with insurers	Clerk	
214d	Chase up quotes for wall rebuild	Clerk	Two tenders received 25 & 28.3 reminder emails sent to two other builders
214e	Org gift to Emily Stevens	Clerk	
214f	Chase up Beeches cladding and org installation	Clerk	25.3 Email sent and samples received
214g	Publicise Annual Parish Meeting	Clerk	
216	Submit planning responses Copy 21/01809/FUL objections to JH	Clerk	8.3.22 Submitted 8.3.22 copied to JH
218	Accept quote for identified playground work	Clerk	25.3 Sent
	Seek quotes for repairs to the crawling tunnel and any necessary soft play surfacing Purchase and install necessary signage	Clerk	14.3 requested
219a	Confirm Steel Bones arrangements	Clerk	8.3.22 Confirmed via email
	Obtain layout map & risk assessments for the day	Clerk	Requested
219b	Organise rec ground committee meeting to consider: - Cleaning of MUGA (tarmac quote) - Tractor shed storage - Repairs to cricket nets - Charges for cleaning of changing room	Clerk	8.3.22 Doodle poll emailed to all councillors 21.3 site Meeting held
221a	Pursue repairs to beeches: doors, roof, window	Clerk / GP	21.3 tel conversation with company still awaiting quote
221b	Produce draft Beeches maintenance schedule	AD, CC, CE	
222a	Complete Pay Accounts	JB	
222b	Suspend transfer from Redwood account	JB	
222c	Org second Unity Trust card and amend limit to card 1	JB	
223b	Pursue grass cutting contracts	Clerk	14.3 reminders sent Two tenders received
	Pursue tenders for grass cutting machinery	Clerk	Grass cutting tender received Further clarification sought
223d	Discuss and promote Great British Clean	Clerk	Discussed with GR. Not felt to be appropriate for her to lead
223f	Discuss parking with ECDC	Clerk	14.3 & 22.3 emailed ECDC. Matter with their parks and open spaces team
223g	Discuss dog fouling with ECDC	Clerk	14.3 & 22.3 Emailed dog warden. No response
	Refer tender for rec ground fencing to MC	Clerk	8.3 quotation emailed
224	Confirm NP amendments to Ed Dade	Clerk	14.3 Amendments confirmed
226a	Confirm shed approval	Clerk	14.3 Confirmed

226b	Share draft 10-year agreement with resident	Clerk	14.3 emailed and accepted by resident
228	Organise site visit by Wash team	Clerk	9.3.22 Doodle poll emailed to committee 22.3 Site meeting held
	Discuss wash issues with Tenants	DB	
	Establish any damage to the drain tunnel	DB	
	Establish costs for installation of barriers	Clerk	
Other action:	Reported: Fly tipping: Millennium Woods FS-Case-407845672 / Common Gate & Temple Drovers Potholes: Kennedy Rd & Church Lane		

## Pay Accounts 4th April 2022

Cheque No	Payee	Item	Net	Vat	Total	Power
<b>Payments made since last meeting</b>						
BACS	Staff Salaries	March 2022	£2,321.59	£0.00	£2,321.59	LGA 1972 s112
DD	Lloyds Bank Multipay Card	Monthly Fee	£3.00	£0.00	£3.00	LGA 1972 s50
		Viking- Stationery	£64.42	£12.88	£77.30	LGA 1972 s50
					Total £80.30	
DD	Unity Trust	Bank Charges	£27.30	£0.00	£27.30	LGA 1972 s112
<b>Payments authorised March Prior to Year End</b>						
126PB00008019	HMRC	Tax & NI	£18.82	£0.00	£18.82	LGA 1972 s112
SBO1171424	Veolia	Cemetery Bin	£72.72	£14.54	£87.26	Local Authorities Cemetery Orders 1977 & 1986
SM25197	Rialtas	Software Support & Maintenance Agreement	£383.00	£76.60	£459.60	LGA 1972 s144
	Sunnica East Action Group	Boards & Posts	£77.22	£0.00	£77.22	LG Misc provisions act 1976 s19(d)
3723	Shinetime	The Beeches- Cleaning Changing Rooms	£330.00	£66.00	£396.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
3663	Shinetime	The Beeches- Cleaning Changing Rooms	£435.00	£87.00	£522.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
Fos 02032022- 36984	Problem Free Ltd- FreeOnline Surveys	Annual Fee	£155.88	£31.18	£187.06	LGA 1972 s144
SI-1	Earl Contracting	Recreation Ground Work	£1,109.00	£0.00	£1,109.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
16982	R Palmer & Sons	Service to Tractor & Mower	£355.04	£71.01	£426.05	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
6138	The Beeches	Water Charge	£85.00	£0.00	£85.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214

101916	CamAlarms Ltd	Yuasa Battery & Labour	£53.50	£10.70	£64.20	LG Misc provisions act 1976 s19(d)
	Tim Wilding	Expenses	£15.83	£3.17	£19.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
1053	Jane Sheldrick	Prepare March 2022 Salaries	£32.81	£0.00	£32.81	LGA 1972 s112
16214	JD Glass Ltd	Replacement Glass for Outdoor Barrier Screen	£105.70	£21.14	£126.84	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
3325	CAPALC	Cemetery Training	£120.00	£0.00	£120.00	LGA 1972 s50
	Dunstall	Half Year Rent to Charity Account	£940.84	£0.00	£940.84	LGA 1972 s139
Payments for authorisation at tonight's meeting						
900994009	ECDC	South Side Cemetery Rates	£299.40	£0.00	£299.40	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
907800316	ECDC	North Side Cemetery Rates	£124.75	£0.00	£124.75	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
1144719362/2	NFU Mutual	Tractor & Cub Cadet Insurance	£486.33	£0.00	£486.33	LG Finance Act 1992 s50
			£7,617.15	£394.22	£8,011.37	

**Bank Reconciliation Statement as at 28/02/2022  
for Cashbook 1 - Current Bank Account - New**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current (710)	28/02/2022	102	135,622.72
Unity Trust Account (723)	28/02/2022	80	73,770.55
			<u>209,393.27</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			209,393.27
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			209,393.27
		<b>Balance per Cash Book is :-</b>	<b>209,393.27</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Bank Reconciliation Statement as at 28/02/2022  
for Cashbook 2 - Redwood Bank**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Redwood Bank	28/02/2022	19	80,000.00
			<u>80,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			80,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			80,000.00
		<b>Balance per Cash Book is :-</b>	<b>80,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>