

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 3rd October 2022

Venue: The Beeches

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK A MINIMUM OF 5 WORKING DATES BEFORE ANY MEETING IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THIS MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 30th September 2022

		Action
22-23/111	APOLOGIES FOR ABSENCE LGA 1972s95	
22-23/112	DECLARATION OF INTEREST	
22-23/113	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
22-23/114	TO APPROVE MINUTES OF MEETINGS HELD: Monday 5th September 2022	
22-23/115	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	Sunnica - Statement of Common Ground	
(b)	Beeches Solar Project Update	
(c)	Finance / Recreation Ground & Sports Clubs Meeting	
(d)	Bloor Land / Tree Planting	
(e)	Solar Powered Speed Signs	
(f)	East Fen Rd Hedges	
(g)	Additional Benches	
22-23/116	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors	
(b)	District Councillors Report	
22-23/117	PLANNING MATTERS	
(a)	Planning Applications: 18/01736/DISC To discharge condition number 11 (Biodiversity Scheme) of Decision dated 20.4.2020 for Residential development of 10 dwellings as 3no. 4 bed detached with single garage for private sale, 3no. 3 bed detached with single garage for private sale, 2no. 3 bed and 2no. 2 bed semi-detached with on-site parking affordable housing Land West Of 4 Coates Drove Isleham TLC Groundwork And Construction Ltd.	
	22/00316/RMM Reserved matters for appearance, landscaping and layout of previously approved 16/00629/OUM for the erection of buildings to accommodate up to 4,160 square metres for B1, B2 and B8 uses and associated development on land allocated by Policy ISL6 of the adopted Local Plan, adjacent to Hall Barn Road Industrial Estate. Site South East Of Hall Barn Road Industrial Estate Hall Barn Road Isleham	
	22/00837/FUL Proposed replacement dwelling. 25 The Pits Isleham. Mr Walker	
	22/00867/ERN Change of use to dwelling house 4A - 4B Church Street Isleham Mr Paul Chaplin	
	22/00921/FUL Retention of livestock barn, stable building and portacabin, and	

	completion of implements store in association with the agricultural use of the land - Retrospective. Land North East Of 29A Prickwillow Road Isleham Mr & Mrs MacKinnon	
	22/01062/VAR Variation of condition 1 (Approved plans) , 3 (Road construction), 4 (On-site Parking /Turning Areas), 7 (Street Maintenance), 8 (Boundary Treatments), 10 (Lighting), 11 (Phasing), 12 (Landscaping & Implementation) and 13 (Landscape Maintenance) of previously approved 20/01594/RMA for Reserved matters of appearance, landscaping, layout and scale of previously approved 18/01482/OUT for residential development of nine single storey dwellings, garaging, parking, access road and associated site works - phased development. Site North Of 4 Fordham Road Isleham	
	22/01070/CLP The fitting for 20 solar panels to roof to the front south facing sloping roof, side east and west facing roof and the east facing roof of the garage . The Walnuts 23 Limestone Close Isleham	
	22/01098/TRE T1 Horse Chestnut - Reduce back to previous pruning points around 1.5-2m reduction to allow more light and to keep the tree maintained. T2 Beech - Reduce selectively (photo attached) to allow for a more aesthetically pleasing shape. T3 Hawthorn - Remove due to poor health. Manor House 2 Pound Lane Isleham	
(b)	Planning Approvals	
	22/00459/FUL Demolition of existing extension and erection of single storey extension and associated works. 47 West Street, Isleham,	
	22/00461/FUL Proposed decking/jetty – Retrospective. River Lark To Front Of Larkhall Farm 38 Prickwillow Road Isleham	
	22/00537/ARN Change of use of agricultural building to three dwelling houses 3 Sheldricks Road Isleham	
	22/00839/FUL Proposed single storey rear extension and associated works, replacement of windows. 53 Hall Barn Road Isleham	
	22/00901/TRE T1 green x Acer reduce by removing 1-2meters in height T2 yellow x Robinia reduce by removing 1-2meters in height T3 red x Fox glove tree Remove 1-2meters in height T4 blue x Box elder remove 1-2meters in height 5 Church Lane Isleham	
(c)	Planning Refusals	
	22/00462/FUL Erection of four market dwellings, garages, parking spaces, hard and enhanced soft landscaping, access and all other associated infrastructure (see 21/01636/FUL) (part retrospective). Land Accessed Between 2 And 4 Fordham Road, Isleham	
(d)	Other Planning Matters	
	22/00770/FUL & 22/00771/LBC Internal & external alterations and two storey extension. 7 Church Street Isleham	
	For information purposes only 22/00839/FUL Proposed single storey rear extension and associated works, replacement of windows. 53 Hall Barn Road Isleham Amendment made to include annotations for proposed replacement windows to entire dwelling.	
	Planning Enforcement Pound Lane Caravan. No longer in residential use - Matter closed	
22-23/118	POLICE MATTERS	
	<u>Reported crimes - June Data</u> – 9 reported crimes - General Crime x 1 - Violence and sexual offences x5 - ASB x 1 - Criminal damage / Arson x1 - Public order x 1	

22-23/119	PLAY AREA & SKATEPARK	
22-23/120	RECREATION GROUND MATTERS	
	Changing Room Cleaning	
22-23/121	CEMETERY & CHURCHYARD MATTERS	
(a)	Memorial approvals: - RH - AV - VG - TW	
(b)	Interments/Burials: - VG	
(c)	Burial Ground	
22-23/122	ICA REPORT/THE BEECHES	
(a)	Trustee Report (GP)	
(b)	Kitchen Quotation	
(c)	Rearranged IPC/ICA meeting	
(d)	Door Repairs	
22-23/123	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts October 2022 – see appendix 2	
(b)	To Approve Bank Reconciliation for August 2022 – see appendix 3	
(c)	Finance Committee Meeting – Review Fees	
22-23/124	HIGHWAYS/FOOTPATH MATTERS	
(a)	LHI	
(d)	Street Name and Numbering – Little London	
(e)	Street Name and Numbering – Acer Drive	
(f)	Street Name and Numbering - 1 Appleyard	
22-23/125	PARISH COUNCIL POLICY UPDATES AND REVIEW	
22-23/126	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
(a)	Lord Lieutenant – Letter of Thanks	
(b)	Changing Places Toilets	
22-23/127	ALLOTMENT MATTERS	
	Chicken request IM 37 & 38	
22-23/128	ORCHARD MATTERS	
	Councillor Report (JM)	
22-23/129	WASH MATTERS	
	Councillor Report (DB/RR)	
22-23/130	DATE OF NEXT MEETINGS	
	Monday 7 th November	
	Monday 5 th December	
22-23/131	EXCLUDED MATTERS	
	Clerk – additional hours	
22-23/132	AGENDA ITEMS FOR NEXT / FUTURE MEETING	

R. D. Liddington

Appendix 1

Agenda	Action Point	Responsible	Comments on Progress
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Clerk: Mr Richard Liddington The Beeches, Mill Street, Isleham, Ely, Cambridgeshire, CB7 5RY

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No			
	Distribute draft mins	Clerk	6.8 emailed to councillors
91a	Contact CCC re Sun St and Pound Lane hedges	Clerk	12.9 posted on CCC highways website No knowledge of ownership of East Fen Rd land
91b	Contact IUYFC re further resources being left on rec/ skatepark	Clerk	12.9 email sent to SI, cc to DB Standard bland response
	Org cleaning of gutters	Clerk	Await quote from Sunny Willats
91c	Forward details of pavement damage to JH & MG	PW Clerk	12.9. emailed details Repairs undertaken
92	Publish August mins	Clerk	26.9.22 Emailed to CP
93a	Respond to request re Sunnica signs	Clerk	12.9 Resident emailed
93b	Pay deposit for solar panels	JB	
93c	Pursue tenders for cladding options	DB	
93d	Submit tender for repairs / upgrades to the Mill St phone box	RL/TW	Await from TW
93e	Pursue tenders for cutting of hedges: -Station Rd (Dunstall allotments) -Waterside -Cemetery	Clerk	12.9 emailed John Allen Await his tender
93f	Install Village Information Board	Clerk/TW	Await price from TW
95a	Submit planning responses	Clerk	6.9 Completed
96	Pursue crime data and include in monthly agenda	Clerk	12.9 Identified as https://www.police.uk/your-area/cambridgeshire-constabulary/east-cambridgeshire/?tab=crimemap
	Promote recording of crime on Facebook page	Clerk	12.9 posted on Facebook page Number of cynical responses!
98a	Confirm tournament dates with clubs	Clerk	12.9 confirmed IUYFC event via email
98b	Organise date for IPC / sports clubs meeting	Clerk	RR to discuss with individual clubs
98c	Record MUGA light reading	Clerk	12.9 Emailed DM as lights not working at all, despite resetting the clock timer 20.9 Timer replaced
	Confirm cutting of rec ground hedge and positioning of Heras fencing to close unofficial opening	Clerk	12.9 Emailed SE with confirmation and request to cover opening
99a	Confirm memorial approvals	Clerk	12.9a appd via email
99b	Complete interment paperwork	Clerk	19.9 Completed
101a	Complete Pay Accounts	JB	
101e	Invoice revised allotment rents	JB	
102b	Tender for refurbishment of benches	Clerk / TW	Await from TW
	Org map for additional benches	Clerk	12.9 map emailed out to RR, MC & AD
102c	Contact Sanctuary housing	Clerk	12.9 email sent to JG Response received (no indication of action or attendance at mtg)
102d	Accept tender for Boundary house tree	Clerk	12.9 emailed confirmation to WA also copied to resident. Greenwoods to seek planning approval
102e	Organise repairs to church floodlights	Clerk	12.9 Contacted MB and DM for quotes

	Confirm approval for armistice day lighting	Clerk	12.9 Confirmed with WG and also informed of the repairs/replacement
Other action:	12.9.22 3 rd reported to Network UK incident ref 568231Z (2 nd report 18.7.22 Cole Lainchbury) 12.9.22 3 rd reported to Open Reach ref EA5 NTE 12.9.22 reported overhanging trees / bushes: - Sun street ref 41669 - Pound Lane ref 401669 (prev reported 383133 reported 9.12.21)		

Appendix 2 Pay Accounts

Pay Accounts 3rd October 2022						
Cheque No	Payee	Item	Net	VAT	Total	Power

Payments made since last meeting						
BACS	Staff Salaries	September 2022	£1,950.27	£0.00	£1,950.27	LGA 1972 s112
DD	Lloyds Bank Multipay Card JB	Monthly Fee	£3.00	£0.00	£3.00	LGA 1972 s50
		Gift Card	£50.00		£50.00	LGA 1972 s50
					Total £53.00	
DD	Lloyds Bank Multipay Card RR	Monthly Fee	£3.00	£0.00	£3.00	LGA 1972 s50
					Total £3.00	
DD	Smart	Pension September 2022	£16.59	£0.00	£16.59	LGA 1972 s112
DD	Unity Trust	Bank Charges	£29.10	£0.00	£29.10	LGA 1972 s50
DD	Unity Trust	Bank Charges	£0.50	£0.00	£0.50	LGA 1972 s50
BACS	CaplorEnergy	Solar Panels	£10,076.58	£2,015.32	£12,091.90	LG Misc Prov Act 1976 s19
Payments for authorisation at tonight's meeting						
126PB00008019	HMRC	Tax & NI September	£0.00	£0.00	£0.00	LGA 1972 s112
SBO1184374	Veolia	Cemetery Bin	£74.60	£14.92	£89.52	Local Authorities Cemetery Orders 1977 & 1986
1098	Jane Sheldrick	Prepare September 2022 Salaries	£22.00	£0.00	£22.00	LGA 1972 s112
4526	Shinetime	The Beeches- Changing Rooms Cleaning	£220.00	£44.00	£264.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
20841	SP Landscapes	Grass Cutting	£180.00	£36.00	£216.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
380	Michelle Bolger	Legal Work- Sunnica. Isleham Contribution	£635.25	£127.05	£762.30	LG Misc Prov Act 1976 s19
IO9093	Gipping Press	Print Isleham Informer	£660.00	£0.00	£660.00	LGA 1972 S142

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	Clerks & Councils Direct	Annual Subscription	£24.00	£0.00	£24.00	LGA 1972 s50
	Tim Wilding	Expenses	£37.17	£6.98	£44.15	Local Authorities Cemetery Orders 1977 & 1986
			£13,982.06	£2,244.27	£16,226.33	

Appendix 3 Bank Reconciliations

Unity Trust Account

**Bank Reconciliation Statement as at 31/08/2022
for Cashbook 1 - Current Bank Account - New**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current (710)	31/08/2022	110	179,611.35
Unity Trust Account (723)	31/08/2022	86	86,733.29
			<u>266,344.64</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			266,344.64
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			266,344.64
		Balance per Cash Book is :-	266,344.64
		Difference is :-	0.00

Redwood Account

**Bank Reconciliation Statement as at 31/08/2022
for Cashbook 2 - Redwood Bank**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Redwood Bank	31/08/2022	25	80,000.00
			<u>80,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			80,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			80,000.00
		Balance per Cash Book is :-	80,000.00
		Difference is :-	0.00