

# ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: [islehampc@gmail.com](mailto:islehampc@gmail.com)

Chairman: Mr Richard Radcliffe



**Notice of Meeting:** Full Council

**Time:** 7.15pm

**Date:** Thursday 9<sup>th</sup> April 2020 (Please note the change of date)

**Venue:** Due to the outbreak of Covid19 this meeting will be held using the Zoom, online conferencing platform [www.zoom.us](http://www.zoom.us).

Should any members of the public wish to participate in this online meeting then could they please send their email address to [islehampc@gmail.com](mailto:islehampc@gmail.com) so that they can be registered? Or if you simply wish to submit a written comment in relation to any of the agenda items please do so either via email or in writing to the addresses above.

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

**THIS ONLINE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)**

Mr Richard Liddington – Clerk to Isleham Parish Council

Tuesday 31<sup>st</sup> March 2020

		Action
19-20/249	<b>APOLOGIES FOR ABSENCE LGA 1972s95</b>	
19-20/250	<b>DECLARATION OF INTEREST</b>	
19-20/251	<b>OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)</b>	
19-20/252	<b>TO APPROVE MINUTES OF MEETINGS HELD:</b>	
(a)	2.3.20	
(b)	16.3.20	
19-20/253	<b>MATTERS ARISING / CLERKS REPORT (also see appendix 1)</b>	
	Replacement Councillor	
19-20/254	<b>PARISH COUNCIL POLICY UPDATES AND REVIEW</b>	
	Coronavirus: <ul style="list-style-type: none"><li>- current government guidance</li><li>- establishment of both CCC and ECDC hubs</li><li>- IPC Systems and Procedures</li><li>- essential works including grass cutting and cemeteries</li><li>- financial support including:<ul style="list-style-type: none"><li>o opening of new account</li><li>o accountability for expenditure</li><li>o £500 donation to Isleham Volunteers group</li><li>o successful £2k grant from Cambridgeshire Community Foundation</li><li>o support for The Beeches / ICA</li><li>o other support measures</li></ul></li><li>- proposal for the allotments</li><li>- church floodlights see notes</li></ul>	
19-20/255	<b>COUNTY &amp; DISTRICT COUNCILLORS REPORT &amp; BUSINESS</b>	
(a)	County Councillors	
(b)	District Councillors Report	
19-20 /256	<b>PLANNING MATTERS</b>	
(a)	<b>Planning Applications:</b>	
	20/00363/OUT Proposed one chalet style dwelling. 52 East Fen Rd Isleham. Mr Dunsmuir	

	20/0007/OUM Residential development for up to 70 dwellings (Class C3) with associated access, infrastructure and public open space. Amendment. Land North East Of 100 Beck Road Isleham. Penland Estates. The amendment involves revised development description from up to 75 to up to 70 dwellings. In addition, a revised illustrative masterplan. See notes	
(b)	<b>Planning Approvals:</b> Nil	
(c)	<b>Planning Refusals:</b>	
	20/00011/FUL Proposed single storey dwelling, car port, parking, access and associated site works. Land east of 55-57 Waterside Isleham. Mr & Mrs A Beckett	
(d)	<b>Other Planning Matters (For Information Purposes Only):</b>	
	19/01777/OUT Proposed residential development comprising 4No. dwellings, garaging and access. Site West of 45 East Fen Rd Isleham. Amendment – plan showing the ‘access without being indication.	
	The ECDC Planning committee meeting scheduled for 24.3.2020, when application 19/01777/OUT was due to be considered, was cancelled.	
	Neighbourhood Plan Grant – Expenditure and Repayment	
<b>19-20/257</b>	<b>POLICE MATTERS</b>	
<b>19-20/258</b>	<b>PLAY AREA &amp; SKATEPARK</b>	
<b>19-20/259</b>	<b>RECREATION GROUND MATTERS</b>	
	IUYFC Tournament	
<b>19-20/260</b>	<b>CEMETERY &amp; CHURCHYARD MATTERS</b>	
(b)	Memorial stone for IB	
(c)	Memorial stone for JAL	
<b>19-20/261</b>	<b>ICA REPORT/THE BEECHES</b>	
(a)	Trustee Report	
<b>19-20/262</b>	<b>MONTHLY FINANCIAL MATTERS</b>	
(a)	Pay Accounts April 2020 – see appendix 2	
(b)	To Approve Bank Reconciliation for March 2020	
(c)	Dunstall Grant – TF	
(e)	Welplan Pension Scheme	
<b>19-20/263</b>	<b>HIGHWAYS/FOOTPATH MATTERS</b>	
	LHI Grant application 2020-21	
	Station Rd telephone Box	
<b>19-20/264</b>	<b>CORRESPONDENCE/MATTERS FOR INFORMATION ONLY</b>	
	Calor Rural Community Fund	
<b>19-20/265</b>	<b>ALLOTMENT MATTERS</b>	
<b>19-20/266</b>	<b>ORCHARD MATTERS</b>	
	Councillor Report	
<b>19-20/267</b>	<b>WASH MATTERS</b>	
	Councillor Report	
<b>19-20/268</b>	<b>MOTION TO EXCLUDE THE PUBLIC AND PRESS</b> <b>At this point any members of the press or public must sign off the live conference</b>	
	That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).	
<b>19-20/240</b>	<b>DATE OF NEXT MEETINGS</b>	
	Interim planning meeting – Monday 20 <sup>th</sup> April 2020 tbc	
	<b>Parish Council Meeting Monday 4<sup>th</sup> May 2020</b>	
	Interim planning meeting – Monday 20 <sup>th</sup> May 2020 tbc	
	<b>Parish Council Meeting Monday 1<sup>st</sup> June 2020</b>	
<b>19-20/241</b>	<b>AGENDA ITEMS FOR NEXT MEETING</b>	
	<i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i>	

R. D. Liddington

### Appendix 1 February Actions

Agenda No	Action Point	Responsible	Comments on Progress
	Draft Minutes	Clerk	3.3.20 Emailed to councillors
223	Post February mins	Clerk	9.3.20 forwarded to CP
224a	Purchase seeds	MC/PW	
224c	Submit Unity Trust paperwork	Clerk/JB	10.3.20 Sent. (further info required)
224e	Install footpath signs	Clerk	
226a	Submit planning responses	Clerk	3.3.20 Completed
227	Facebook posting re Hare coursing	Clerk	9.3.20 Completed
229	Contact Bloor homes re electric supply / development options	Clerk	9.3.20 Request for meeting sent
230	Notify Ark Church re memorial stones	Clerk	16.3.20 Notified via email
231a	Contact local garden centres re possible sponsorship of garden areas	Clerk	Suspended in light of Coronavirus
231b	Contact EASBTC re memorial tree	Clerk	9.3.20 Completed
232	Contact St Andrew's Church and Grayes surfacing re tarmacking of PO footpath	RR	
233	Explore options and price for wall construction around Priory Car park mound	CE	
234a	Amend FINR MoU	Clerk	9.3.20 Amended version sent to AN
234c	Advertise APM incl invite to Sunnica action group	Clerk	9.3.20 Emailed request for Sunnica group representation
235a	Make donation to air ambulance	Clerk/JB	3.3.20 Notified JB
235c	Advertise corporate eve	Councillors	
236	Notify applicant of shed approval	Clerk	9.3.30 Notified
<b>Other actions</b>			
9.3.20	Reported damage to the Priory field kissing gate		
9.3.20	Interim March agenda and documentation		
9.3.20	Emailed request for community group updates re APM		
Ongoing	Miscellaneous Coronavirus action		

## Appendix 2

## Pay Accounts 6th April 2020

Cheque No	Payee	Item	Net	Vat	Total	Power
<b>Payments made since last meeting</b>						
BACS	Staff Salaries	March 2020	£1,735.09	£0.00	£1,735.09	LGA 1972 s112
	Lloyds Bank multi-pay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
		Online surveys-annual fee	£155.88	£31.18	£187.06	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
		Footpath signs	£24.97	£5.00	£29.97	LGA 1972 s 50
		Footpath signs	£52.50	£0.00	£52.50	LGA 1972 s 50
		Barrier sign	£4.08	£0.82	£4.90	LGA 1972 s 50
		Padlock for barrier	£13.74	£2.75	£16.49	LGA 1972 s 50
		Clips for signs	£24.34	£4.87	£29.21	LGA 1972 s 50
		Viking-Stationary	£133.05	£26.61	£159.66	LGA misc provisions act 1976 s19(d)
					Statement total £482.79	
	Unity Trust Bank	Fee December 2019 to March 2020	£26.55	£0.00	£26.55	LGA 1972 s112
	Welplan	Pensions February & March 2020	£65.35	£0.00	£65.35	LGA 1972 s12
	A Myson	Isleham Informer Refund	£12.50	£2.50	£15.00	LGA 1972 s112
6753907	Wave	Water-Rec Ground	£27.65	£0.00	£27.65	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
5563	ICE	NP- Hire of meeting room	£128.33	£25.67	£154.00	LGA 1972 s112
64716	Gipping Press	Print Isleham Informer February Edition	£757.00	£26.00	£783.00	LGA 1972 s112

ISLEHAM PARISH COUNCIL

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	ICC	Donation-Relief fund COV	£500.00	£0.00	£500.00	LGA 1972 s112
	Unity Trust Bank-Relief Fund	Donation-Relief fund COV	£500.00	£0.00	£500.00	LGA 1972 s112
	Dunstall Allotment Charity	Half of rent takings 2019-2020	£733.00	£0.00	£733.00	LGA 1972 ss50
<b>Payments for authorisation at tonight's meeting</b>						
126PB000080	HMRC	Tax & NI-March 2020	£0.00	£0.00	£0.00	LGA 1972 s112
SBO1112987	Veolia	Cemetery Bin	£69.72	£13.94	£83.66	Local Authorities Cemetery Orders 1977 & 1986
SM21346	Rialtas	Software Support	£376.00	£75.20	£451.20	LGA misc provisions act 1976 s19(d)
6/0	ECDC	Rates-Cemetery south side	£299.40	£0.00	£299.40	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
6/0	ECDC	Rates-Rec ground north side	£32.45	£0.00	£32.45	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	EACH	Donation	£100.00	£0.00	£100.00	LGA 1972 s112
	Jane Sheldrick	Prepare salaries March 2020	£20.75	£4.15	£24.90	LGA 1972 s112
483	CSP Services	Upgrade to Windows 10	£110.00	£0.00	£110.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
5573	ICE	MUGA Electricity Dec-March 2020	£41.52	£2.08	£43.60	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	J Borderick	Petrol-Cemetery mower	£19.03	£0.00	£19.03	Local Authorities Cemetery Orders 1977 & 1986
1116250684/2	NFU Mutual	Tractor and ride on mower insurance	£490.29	£0.00	£490.29	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
6766	ACRE	NP Inception meeting	£400.00	£80.00	£480.00	LGA 1972 s112
	Uk Groundwork	NP grant refund	£732.00	£0.00	£732.00	LGA 1972 s112
			<b>£7,588.19</b>	<b>£300.77</b>	<b>£7,888.96</b>	