

# ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



**Notice of Meeting:** Full Council

**Time:** 7.15pm

**Date:** Monday 2<sup>nd</sup> March 2020

**Venue:** 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

**THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)**

Mr Richard Liddington – Clerk to Isleham Parish Council

Tuesday 28<sup>th</sup> January 2020

19-20/220	APOLOGIES FOR ABSENCE LGA 1972s95	Action
19-20/221	DECLARATION OF INTEREST	
19-20/222	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
19-20/223	TO APPROVE MINUTES OF MEETINGS HELD:	
(a)	3.2.2020	
(b)	17.2.2020	
119-20/224	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	Seeds (MC/PW)	
(b)	New Councillor Nominations	
(c)	Unity Trust Documents for AD & VBS	
(d)	Dog Show	
(e)	Footpath Signs	
19-20/225	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors	
(b)	District Councillors Report	
19-20 /226	PLANNING MATTERS	
(a)	<b>Planning Applications:</b>	
	20/00142/OUT Construction of 1no. detached dwelling and garaging for horticultural manager. Floral Farm Fordham Rd Isleham. Mr M Caffarelli.	
	20/00168/FUL Alterations 2 ground floor windows. 4 Priory Gardens Isleham. Mr D Fitchett	
(b)	<b>Planning Approvals:</b>	
	19/01690/FUL Addition of roof lights (front elevation) to attic level (part retrospective) 4 Priory Gardens Isleham. Mr D Fitchett	
(c)	<b>Planning Refusals:</b>	
	Nil	
(d)	<b>Other Planning Matters:</b>	
	19/01777/OUT Proposed residential development comprising 4 No. dwellings, garaging and access. Additional information includes change to the description & submission of ecology report. <b>For information purposes only.</b> Site west of 45 East Fen Rd Isleham	
19-20/227	POLICE MATTERS	
19-20/228	PLAY AREA & SKATEPARK	
19-20/229	RECREATION GROUND MATTERS	

(a)	Bloor Recreational Land (DB)	
<b>19-20/230</b>	<b>CEMETERY &amp; CHURCHYARD MATTERS</b>	
(b)	Request for moving of Gravestones into Old Cemetery	
<b>19-20/231</b>	<b>ICA REPORT/THE BEECHES</b>	
(a)	Trustee Report	
(b)	EASBTC Memorial Request	
<b>19-20/232</b>	<b>MONTHLY FINANCIAL MATTERS</b>	
(a)	Pay Accounts March 2020 – see appendix 2	
(b)	To Approve Bank Reconciliation for January 2020	
(c)	CiL 1,2,3 List	
(d)	Financial Administrator – Unity Trust Role	
<b>19-20/233</b>	<b>HIGHWAYS/FOOTPATH MATTERS</b>	
(b)	Priory Community Payback	
(c)	West Street Numbering	
<b>19-20/234</b>	<b>PARISH COUNCIL POLICY UPDATES AND REVIEW</b>	
(a)	FINR Memo Of Understanding	
(b)	Neighbourhood Plan Consultation Event	
(c)	Annual Parish Meeting	
<b>19-20/235</b>	<b>CORRESPONDENCE/MATTERS FOR INFORMATION ONLY</b>	
(a)	East Anglia Air Ambulance – Funding Request	
(b)	ECDC Response to Planning Complaint	
(c)	Beeches Corporate Events Evening	
<b>19-20/236</b>	<b>ALLOTMENT MATTERS</b>	
	Shed Request - IR Dunstall Plot 40	
<b>19-20/237</b>	<b>ORCHARD MATTERS</b>	
	Councillor Report	
<b>19-20/238</b>	<b>WASH MATTERS</b>	
	Councillor Report	
<b>19-20/239</b>	<b>MOTION TO EXCLUDE THE PUBLIC AND PRESS</b>	
	That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).	
<b>19-20/240</b>	<b>DATE OF NEXT MEETINGS</b>	
	Interim planning meeting – Monday 16 <sup>th</sup> March 2020 tbc	
	<b>Parish Council Meeting Monday 6<sup>th</sup> April 2020</b>	
	Interim planning meeting – Monday 16 <sup>th</sup> 20 <sup>th</sup> April 2020 tbc	
	<b>Parish Council Meeting Monday 4<sup>th</sup> May 2020</b>	
<b>19-20/241</b>	<b>AGENDA ITEMS FOR NEXT MEETING</b>	
	<i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i>	

*R. D. Liddington*

## Appendix 1 February Actions

Agenda No	Action Point	Responsible	Comments on Progress
	Draft Minutes	Clerk	7.2.20 Emailed to councillors
201	Post January mins	Clerk	10.2.20 emailed to CP
202	Letter of appreciation to CP Advertise for replacement councillor	Clerk	17.2.20 Letter sent 11.2.20 Vacancy advertised on noticeboards, social media and sent for inclusion in the Informer
	Contact agents re Priory Car Park	Clerk	11.2.20 Email sent
	Purchase seeds	MC/PW	5.2.20 Emailed cat to PW
204	Submit planning response	Clerk	4.2.20 – completed
	Confirm date of NP mtg	Clerk	7.2.20 – emailed notice
207	Contact sports clubs re: <ul style="list-style-type: none"> <li>- Steel Bones</li> <li>- Cricket nets</li> <li>- Funfair</li> <li>- MUGA (public users)</li> </ul>	Clerk	6.2.20 emailed ICC & IUYFC 7.2.20 – emailed another request for dates 7.2.20 – notified of proposals 7.2.20 – Notified via email
208	Confirm memorial stone approval	Clerk	4.2.20 Completed
209	Contact funfair	Clerk	7.2.20 – Emailed proposal
	Contact IUYFC re bouncy castle	Clerk	7.2.20 – email confirmation
	Discuss barrier lock with LH	Clerk	14.2.20 – discussed. Deferred until new barrier signs & padlock arrive 25.2.20 – Barrier padlocked
210	Submit Unity Trust Paperwork Update finance regs policy	JB Clerk	See 19-20/224c updated
211	Agree footpath sign proposals	JM JB Clerk	7.2.20 - site mtg with JM. 17.2.20 - signs ordered
213	Balfour Beatty details to LA	Clerk	17.2.20 - forwarded
214	Confirm greenhouse approval	Clerk	7.2.20 – emailed confirmation
<b>Other actions</b>			
4.2.20	Changed VAS batteries. Repositioned HBR sign on Station Rd		
7.2.20	Notified CCC of highways issue 00334329		
	Burial paperwork and request enquiries		
	Allotment paperwork: BK, JA		
10.2.20	Reported 3 <sup>rd</sup> incident of vandalism to Beeches caused 5.2.20 – CRI/35/HZYE/1022020		
	Research into dog bylaw. Stated by PF & DB that law established between 1967- 1972. No record in office. Possibly in new archive office (only open Tues-Thurs)		
17.2.20	Reported fly tipping: Beck Rd FS-Case-175548621 & Common Drove FS-Case-175550987 & 177486323		
18.2.20	Preparation and mins of interim Feb meeting		
19.2.20	Repairs to vandalism		

## Appendix 2

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, Mill Street, Isleham, Ely, Cambridgeshire, CB7 5RY

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# Pay Accounts 2nd March 2020

Cheque No	Payee	Item	Net	Vat	Total	Power
<b>Payments made since last meeting</b>						
BACS	Staff Salaries	February 2020	£2,278.89	£0.00	£2,278.89	LGA 1972 s112
	Lloyds Bank multipay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
		NFU Mutual ride on insurance	£35.01	£0.00	£35.01	Open spaces act 1906 ss9 & 10LGA 1972 s214
					Statement total £38.01	
Q056	BT	Telephone and Broadband	£170.09	£34.02	£204.11	LGA 1972 ss50
<b>Payments for authorisation at tonight's meeting</b>						
126PB000080	HMRC	Tax & NI- February 2020	£7.19	£0.00	£7.19	LGA 1972 s112
SBO1111537	Veolia	Cemetery Bin	£86.10	£17.22	£103.32	Local Authorities Cemetery Orders 1977 & 1986
6699	Cambridgeshire ACRE	Neighbourhood Plan support	£2,000.00	£400.00	£2,400.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
13505	JD Glass Ltd	Glass-The Beeches	£32.17	£6.43	£38.60	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
15353	R Palmer & Sons	Make and install height barrier	£1,625.00	£325.00	£1,950.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	C Patterson	Adobe Indesign License for Isleham Informer. 6 Months July to December 2019	£119.82	£0.00	£119.82	LG Misc Provisions Act 1976 s 19 (d)
824	Jane Sheldrick	Prepare salaries February 2020 and additional works	£20.75	£4.15	£24.90	LGA 1972 s112
	R Liddington	Paint for bus shelters & biscuits	£94.47	£17.49	£111.96	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
5495	ICE	Car Park Lighting	£132.00	£6.60	£138.60	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
5496	ICE	Water Charges	£15.00	£0.00	£15.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214

**£6,619.49    £810.91    £7,430.40**

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