

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 2nd August 2021

Venue: **The Beeches** (please note social distancing measures will be in place)

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY 26th July IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THIS MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday July 2021

		Action
21-22/58	APOLOGIES FOR ABSENCE LGA 1972s95	
21-22/59	DECLARATION OF INTEREST	
21-22/60	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
	20/00260/OUM Hall Barn Rd Development (PW)	
21-22/61	TO APPROVE MINUTES OF MEETINGS HELD:	
	5.7.21	
21-22/62	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	Covid Update	
(b)	SUNNICA	
(c)	Old Cemetery Trees	
(d)	Dog Signs	
(e)	Tarmac & Bollards – Including proposals from GP, CC, AD, RR, JM, CE & ED to review the resolution made on Monday 5th May, regarding the option for resurfacing the Priory Car Park, reference number 20-21/268c	
(f)	Feedback from Fibre Optic Meeting (CC & AD)	
(g)	Feedback from Beeches Garden Visit (PW, GP, JM)	
(h)	Priory Car Park Rules	
(i)	Public Open Space	
(j)	Dog Waste Bins	
21-22/63	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors	
(b)	District Councillors Report	
21-22/64	PLANNING MATTERS	
(a)	Planning Applications:	
	21/00668/FUL Proposed change of use of a curtilage-listed annexe to a separate 2-bed dwelling house. 41 Mill Street Isleham "The amendment involves: - Bin storage moved closer to the road as per Waste Strategy comments - Alterations to brick wall at the front of the property to accommodate visibility splays as per Local Highway Authority comments. Mr & Mrs George	
	21/00669/LBC Proposed conversion of a grade II listed outbuilding into a separate 2-bed dwelling house. 41 Mill Street Isleham. Mr & Mrs George	

	21/00992/FUL Proposed rear extension. 17 East Fen Road Isleham. Mr & Mrs P Rogerson	
	21/01002/FUL Construction of 4 bedroom detached dwelling incorporating access, parking, associated site works and replacement parking for host dwelling Land Adjacent To 1 Croft Road Isleham Mr J Goff	
	21/00490/FUL Construction of 1no. five bedroom, two storey detached house with double garage and associated parking (previously approved for 2 detached houses 17/00550/OUT) Location: Appleyard Farm 1 Houghtons Lane Isleham. An amendment has been received for the development described above. The amendment involves: Alteration to design of dwelling following concerns regarding visual impact. Mr R Smith	
	21/00993/FUL Change of use from annexe to separate dwelling. 17 Sun Street Isleham	
(b)	Planning Approvals	
	21/00538/FUL & 21/00539/LBC Repair works to front boundary wall. The High House 41 Mill Street Isleham	
	21/00665/FUL Single storey rear extension. 6 Little London Isleham	
	21/00749/VAR To vary Condition 1 (Approved plans & documents) of previously approved 17/02147/FUL for Proposed detached two storey dwelling with integral garage Location: Site East Of Appleyard Farm Houghtons Lane Isleham	
	21/00798/TPO T28 Lime - Re-pollard to previous points and remove major deadwood. Isleham C Of E Primary School 3 Malting Lane Isleham	
	21/00853/FUL Proposed demolition of existing rear outbuilding and erection of single storey rear extension and associated works. 16 Croft Road Isleham	
(c)	Planning Refusals:	
	21/00833/FUL Garden storage shed to the rear of property (retrospective). 1 Goodchilds Gardens Isleham.	
(d)	Other Planning Matters:	
21-22/65	POLICE MATTERS	
21-22/66	PLAY AREA & SKATEPARK	
21-22/67	RECREATION GROUND MATTERS	
(a)	Cricket Practice Nets Update	
(b)	Recreation Ground Trees (GP)	
21-22/68	CEMETERY & CHURCHYARD MATTERS	
(a)	Interment of cremated remains EC	
(b)	Interment of cremated remains JH	
(c)	Interment of cremated remains CW	
21-22/69	ICA REPORT/THE BEECHES	
(a)	Trustee Report (GP)	
(b)	New Defibrillator (RR)	
(c)	Bouncy Castles	
21-22/70	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts August 2021 – see appendix 2	
(b)	To Approve Bank Reconciliation for June 2021 – see appendix 3	
(c)	Office PC	
21-22/71	HIGHWAYS/FOOTPATH MATTERS	
(a)	LHI Bid 2021-22	
(b)	More Waste Bins (PW)	
(c)	Upgrade of Public Footpath no 18	
(d)	Buggs Alley Maintenance	
(e)	Cyclists on Footpath (CC)	
(f)	Water Leak Church Lane (CC)	

21-22/72	PARISH COUNCIL POLICY UPDATES AND REVIEW	
21-22/73	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
(a)	Neighbourhood Plan Responses	
(b)	House Numbering – New Property Robins Close	
21-22/74	ALLOTMENT MATTERS	
21-22/75	ORCHARD MATTERS	
	Councillor Report (JM)	
21-22/76	WASH MATTERS	
	Councillor Report (DB/RR)	
21-22/77	MOTION TO EXCLUDE THE PUBLIC AND PRESS At this point any members of the press or public must sign off the live conference. - PREAPP/00117/21 - Clerks Additional Hours April – June	
21-22/78	DATE OF NEXT MEETINGS	
	Monday 6 th September 2021	
	Monday 4 th October 2021	
	Monday 1 st November 2021	
	Monday 6 th December 2021	
21-22/79	AGENDA ITEMS FOR NEXT / FUTURE MEETING	

R. D. Liddington

Appendix 1 – July Action

Agenda No	Action Point	Responsible	Comments on Progress
	Draft Minutes	Clerk	7.7.21 Draft mins sent to Councillors
39	Post June mins on website	Clerk	to do
40a	<i>Potentially contact pubs re parking</i>	<i>Clerk</i>	
40c	Commission cutting of cemetery trees Inform resident	Clerk	7.7.21 Contacted both resident and Greenwoods only to discover Greenwoods have ceased trading. New tender from Will Ayres. see 20-21/62c
40d	Pursue tender for repairs to cemetery wall Contact resident re tree	CE Clerk	
40e	Organise community event re NP	Clerk	Meeting rooms booked for Tuesday 17 th August. Further advertising required
40f	Contact Greys re bollards and tarmacing	Clerk	7.7.21 & 19.7.21 Tender confirmed as valid incl installation of bollards. see 20-21/62e
41	Contact CCC/Mark Goldsack re Sparkes close resurfacing	Clerk	7.7.21 Email sent MG to visit and follow through
42	Clarify Goodchilds gardens status Submit planning responses	Clerk	6.7.21 Community status confirmed. Responses submitted
45	Post dog signs Write articles for Informer and Facebook	Clerk / TW Clerk	Signs unavailable see 20-21/62d Informer article submitted 12.7.21
46	Confirm burials and memorials	Clerk	7.7.21 Confirmed via email
47	Review and plan garden improvements Doodle poll	PW, GP, JM clerk	site meeting held see 20-21/62g
48a	Complete Pay Accounts	<i>JB</i>	
48b	Cancel transfer between Redwood and Unity	<i>JB</i>	
48d	Apply for Unity Trust card	<i>JB</i>	
49a	Send VAS data to police	Clerk	to be undertaken
49b	Draft car park rules	Clerk	advice sought from ECDC see 20-21/62h
51a	Clarify Public Open Space	Clerk	details sought from ECDC see 20-21/62h
51b	Organise meeting to consider Community Fibre Partnerships	Clerk CC AD	Meeting held 21/7/21 see 20-21/62f
51c	Respond to Reach NP	Ind Councillors	7.7.21 initial email sent to The Beeches to estab possible dates
51e	Respond to charity request	Clerk	7.7.21 Confirmed no
51 f	Respond to caravan club request	Clerk	7.7.21 Confirmed no
51g,h,i	Respond to Mr Gunston re jubilee, parking and toilets	Clerk	7.7.21 Responded incl requested suggestions for jubilee events
52a	Confirm shed approval	Clerk	7.7.21 Conformed via email
52b	Revisit and assess allotments	Clerk	ongoing
Other action	<ul style="list-style-type: none"> - misc burial & allotment issues - TW contract details - MUGA lock repairs - Letter written to lorry park Fordham Rd re turning 		

Appendix 2

Pay Accounts 2nd August 2021

Cheque No	Payee	Item	Net	Vat	Total	Power
Payments made since last meeting						
BACS	Staff Salaries	July 2021	£1,899.51	£0.00	£1,899.51	LGA 1972 s112
DD	Lloyds Bank multipay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 s50
		Latex Gloves	£12.99	£0.00	£12.99	LGA 1972 s50
					Statement total £15.99	
DD	Smart	Pension	£88.35	£0.00	£88.35	LGA 1972 s112
DD	PWLB	Loan	£15,995.34	£0.00	£15,995.34	LGA 1972 s112
BACS	WAVE-Anglia Water.	Water-Burial Ground	£60.77	£0.00	£60.77	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
Payments for authorisation at tonight's meeting						
126PB00008019	HMRC	Tax and NI July 2021	£0.00	£0.00	£0.00	LGA 1972 s112
SBO1152271	Veolia	Cemetery Bin	£69.92	£13.98	£83.90	Local Authorities Cemetery Orders 1977 & 1986
	QVS (Walter Gunston)	Bulbs for St Andrews Church	£11.98	£2.40	£14.38	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
SI818042	Glasdon	Phoenix Seat	£482.37	£96.47	£578.84	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
T12330	Truelink	Grass Cutting	£430.74	£86.15	£516.89	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	T Wilding	Expenses	£59.44	£7.39	£66.83	LG Misc Prov Act 1976 1976s19
978	Jane Sheldrick	Prepare July 2021 Salaries	£20.75	£4.15	£24.90	LGA 1972 s112
69521	Camalarms	Service Alarms	£289.00	£57.80	£346.80	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
511	CSP Services	Supply and fit Webcam	£35.00	£0.00	£35.00	LG Misc Prov Act 1976 1976s19
			£19,459.16	£268.34	£19,727.50	

Appendix 3

Date: 06/07/2021

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Time: 10:38

**Bank Reconciliation Statement as at 30/06/2021
for Cashbook 1 - Current Bank Account - New**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current (710)	30/06/2021	92	112,327.44
Unity Trust Account (723)	30/06/2021	72	59,106.66
			<u>171,434.10</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			171,434.10
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			171,434.10
		Balance per Cash Book is :-	171,434.10
		Difference is :-	0.00

Date: 06/07/2021

Isleham Parish Council

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Time: 10:25

**Bank Reconciliation Statement as at 30/06/2021
for Cashbook 2 - Redwood Bank**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Redwood Bank	30/06/2021	11	80,000.00
			<u>80,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			80,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			80,000.00
		Balance per Cash Book is :-	80,000.00
		Difference is :-	0.00