

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 12th April 2021

Venue: Due to the outbreak of Covid19 this meeting will be held using the Zoom, online conferencing platform www.zoom.us. Should any members of the public wish to participate in this online meeting then after downloading the above software, join the meeting using the following details:

Meeting ID: 819 9797 9057 Passcode: 456519

Alternately, if you simply wish to submit a written comment in relation to any of the agenda items please do so either via email or in writing to the addresses above.

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY 22nd FEBRUARY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THIS ONLINE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

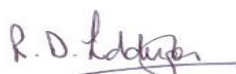
Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 6th April 2021

		Action
20-21/242	APOLOGIES FOR ABSENCE LGA 1972s95	
20-21/243	DECLARATION OF INTEREST	
20-21/244	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
20-21/245	TO APPROVE MINUTES OF MEETINGS HELD:	
	1.3.21	
20-21/246	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	Covid Update	
(b)	SUNNICA	
(c)	Priory Car Park	
(d)	Cricket Club Letting. DB	
(e)	Recreation Field Meshing. / Cricket Car Park Nets	
(f)	Annual Litter Pick	
20-21/247	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors	
(b)	District Councillors Report	
20-21/248	PLANNING MATTERS	
(a)	Planning Applications:	
	21/00324/FUL Single storey rear extension and first floor side extension over garage. Additional alterations including front porch and window & door replacement. 35 Sun Street Isleham. Mr & Mrs Geach	
	21/00440/FUL Proposed enclosed porch with bike store and ground floor WC to already extended 3 bed end terrace house including relocation of existing side elevation front door. 5 Goodchilds Gardens Isleham. Mr R Coxhead	
	21/00432/RMA Approval of the details for reserved matters for Plot 4 only of planning application 19/01178/OUT for Demolition of agricultural barns and residential development of five residential dwellings, garaging, parking, access road	

	and associated works. Plot 4 Appleyard Farm 1 Houghtons Lane Isleham. Mr D Beckett	
	21/00433/RMA Approval of the details for reserved matters for Plot 5 only of planning application 19/01178/OUT for Demolition of agricultural barns and residential development of five residential dwellings, garaging, parking, access road and associated works. Plot 5 Appleyard Farm 1 Houghtons Lane Isleham. Mr D Beckett	
(b)	Planning Approvals	
	20/01037/FUL Two storey rear extension and internal alterations 29 Beck Road Isleham	
	20/01517/RMM Reserved matters of previously approved 18/01736/OUM for Residential development of 10 dwellings as 3no. 4 bed detached with single garage for private sale, 3no. 3 bed detached with single garage for private sale, 2no. 3 bed and 2no. 2 bed semi-detached with on-site parking affordable housing. Land West Of 4 Coates Drove Isleham	
	20/01742/FUL Erection of double car port 41 Mill Street Isleham	
	21/00070/LBC Internal alterations with the addition of an internal lift. External brick detailing alterations in areas to ensure the building is watertight. The High House 41 Mill Street Isleham	
	21/00077/LBC Replacement of 17 timber casement windows. 24 Pound Lane Isleham	
	21/00092/FUL Single storey rear and first floor extensions and internal alterations. 51 Hall Barn Road Isleham	
(c)	Planning Refusals:	
	Nil refusals	
(d)	Other Planning Matters:	
	COND/21/00064 Planning Enforcement re 18/01736/OUM	
	Local Plan Consultation	
20-21/249	POLICE MATTERS	
20-21/250	PLAY AREA & SKATEPARK	
20-21/251	RECREATION GROUND MATTERS	
(a)	Gala Day	
(b)	Cricket Club Practice Nets	
(c)	MUGA Reopening	
20-21/252	CEMETERY & CHURCHYARD MATTERS	
(a)	RB Burial 4.3.21	
(b)	DA Burial 22.2.21	
(c)	PB Memorial	
(d)	BM memorial	
20-21/253	ICA REPORT/THE BEECHES	
(a)	Trustee Report (GP)	
(b)	Fish and Chip Van	
20-21/254	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts April 2021 – see appendix 2	
(b)	To Approve Bank Reconciliation for February 2021 - see appendix 3	
(d)	Balfour Beatty Street Lighting	
20-21/255	HIGHWAYS/FOOTPATH MATTERS	
(a)	TTRO AD030-57604046 East Rd 24.5.21	
(c)	LHI: 2021 Results	
(d)	Church Street Curb Stones	
(e)	The Pits - Proposed Restrictive Parking	
(f)	Causeway & Maltings Lane Cut Back	
20-21/256	PARISH COUNCIL POLICY UPDATES AND REVIEW	

(a)	Neighbourhood Plan	
20-21/257	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
(a)	Drove Signs	
20-21/258	ALLOTMENT MATTERS	
(a)	Chicken & Shed Request P. Dobson Dunstall Plot 105	
(b)	Shed & Fence Request D. Brown Dunstall Plot 112	
(c)	Chicken Request I. Maynard Dunstall Plot 40 & 41	
(d)	Fence request R. Hurst Dunstall Plot 16	
(e)	Polly Tunnel Request T. Hodgson Plot 119 Dunstall	
(f)	Polly Tunnel Request M. Winters Plot 92 Dunstall	
(g)	Chicken Request J. Hetreed Plot 103 Dunstall	
(h)	Willow Workshop	
20-21/259	ORCHARD MATTERS	
	Councillor Report (JM)	
20-21/260	WASH MATTERS	
(a)	Councillor Report	
20-21/261	MOTION TO EXCLUDE THE PUBLIC AND PRESS At this point any members of the press or public must sign off the live conference.	
20-21/262	DATE OF NEXT MEETINGS	
	Monday 3 rd May 2021*	
	Monday 17 th May - Annual Parish Meeting tbc	
	Monday 7 th June 2021	
	Monday 5 th July 2021	
	Monday 2 nd August 2021	
	Monday 6 th September 2021	
	Monday 4 th October 2021	
	Monday 1 st November 2021	
	Monday 6 th December 2021	
20-21/241	AGENDA ITEMS FOR NEXT / FUTURE MEETING	

*Please note that due to bank holidays these meetings are not on the first Mondays of each month



Appendix 1

Agenda No	Action Point	Responsible	Comments on Progress
	Draft Minutes	Clerk	2.3.21 Emailed to councillors
222	Share JH contact details with Mr Taylor	Clerk	2.3.21 JH had already contacted Mr Taylor directly
223	Sign and post February minutes	RR Clerk	17.3.21 Mins emailed to CP
224	Trustees to further consider opening of The Beeches and sports fixtures	GP, DB Trustees	
	Order new noticeboard	Clerk	8.3.21 order confirmed
	Attend Sunnica Alliance meeting	RR	
	Complete Housing Growth Policy	RR	22.3.21 Revised policy emailed to ED
	Confirm arrangements/ issue agreement with Fishmonger	Clerk	
	Initiate Priory car park work -Groundworks and bench -Fencing -Notice board committee meeting - Pursue tarmac options	Clerk	2.3.21 Sam Earl commissioned via email 8..3.21 Palmers commissioned via email 24.3.21 Site visit with contractors Groundworks to take place 5 & 6/4/21 10.3.& & 22.3.21 zoom mtgs re noticeboard Await response to 2 calls to Grays re tarmac
	Add Coates Drove trees to August agenda	Clerk	
226	Submit planning responses	Clerk	2.3.21 Responses emailed
229	Pursue feasibility study for energy projects	Clerk	2.3.21 Company emailed
	Confirm approval of scattering of ashes	Clerk	2.3.21 Confirmed via telephone call
	Consider options for ball meshing	DB	
	Contact cricket club re external letting Discuss fixture list with respective sports clubs	Clerk DB	2.3.21 Refusal confirmed. Subsequent emails reversed decision
231	Ensure Beeches alarm is registered with the police. Update policy for the Beeches	AD	22.3.21 Liaised with Cam alarms and emailed AD re completion of paperwork
232	Complete Pay Accounts	JB	
	£200 payment to FINR	JB	
	Contact Charity Commission re Dunstall grants	Clerk	2.3.21 Explanation emailed – no response to date
273	Contact CCC Highways re: Causeway ivy Houghtons Lane potholes	Clerk	2.3.21 00363104 Also reported 14/9/20 ref 00347562 & 3/11/20 ref 00351004 Houghtons lane already reported
236	Share allotment decisions:	Clerk	2.3.21 decisions emailed
278	Inform Thompsons of support for Stewardship scheme	Clerk	2.3.21 confirmed via email & 22.3.21 letter emailed
Other action	3.3.21 Responded to River Lark email 15.3.21 Updated councillors working parties and responsibilities 25.3.21 Activated Planning enforcement re Coates Drove		

Appendix 2

Pay Accounts April 2021						
Cheque No	Payee	Item	Net	Vat	Total	Power
BACS	Staff Salaries	March 2021	£2,166.31	£0.00	£2,166.31	LGA 1972 ss112
	Lloyds Bank multipay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
		Stationary	£59.91	£11.98	£71.89	LG Misc Prov Act 1976s19
		Online Surveys	£155.88	£31.18	£187.06	LGA 1972 ss50
					Statement total £261.95	
DD	Smart	Pension-Month 11	£11.09	£0.00	£11.09	LGA 1972 ss112
DD	Smart	Pension-Month 12	£52.77	£0.00	£52.77	LGA 1972 ss112
DD	Unity Trust Bank	Charges	£27.90	£0.00	£27.90	LGA 1972 ss50
Payments for authorisation at tonight's meeting						
126PB00008019	HMRC	Tax and NI March 2021	£210.78	£0.00	£210.78	LGA 1972 ss112
66294	Gipping Press	Isleham Informer- February Edition	£588.97	£0.00	£588.97	LGA 1972 s142
SBO1144735	Veolia	Cemetery Bin	£69.52	£13.90	£83.42	Local Authorities Cemetery Orders 1977 & 1986
1581	Greenwood Tree Surgery	Tree Height Reduction-New Cemetery	£360.00	£72.00	£432.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
1582	Greenwood Tree Surgery	Tree Pruning to Crown-Old Cemetery	£795.00	£159.00	£954.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	Friends of Isleham Nature Reserve	Donation	£200.00	£0.00	£200.00	LGA 1972 ss50
8527737	Wave	Water Recreation Ground	£10.93	£0.00	£10.93	LGA 1972 s142
SM23211	Rialtas	Software Support	£383.00	£76.00	£459.60	LGA 1972s 142

	T Wilding	Expenses	£43.07	£3.84	£46.91	LG Misc Prov Act 1976 1976s19
6566	Noticeboards Online Ltd	Noticeboard- The Priory	£2,990.00	£598.00	£3,588.00	LG Misc Prov Act 1976 1976s19
72647	Aztek	Cameras for car park	£2,252.00	£450.40	£2,702.40	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
74589	Barwell Electrical Company	MUGA-Cable repairs	£351.02	£70.20	£421.22	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
952	Jane Sheldrick	Prepare March Salaries-2021	£44.75	£8.95	£53.70	LGA 1972 s112
10454	G & J Peck	Misc. Items	£47.07	£3.82	£50.89	LG Misc Prov Act 1976 1976s19
7/0	ECDC	Rates-North Side Cemetery	£37.32	£0.00	£37.32	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
7/0	ECDC	Rates-South Side Cemetery	£299.40	£0.00	£299.40	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
1130528093/2	NFU Mutual	Tractor & Cub Cadet insurance	£487.53	£0.00	£487.53	Open Spaces Act 1906 ss9 &10 LGA 1972 s214

£11,647.22 £1,499.27 £13,147.09

Appendix 3

Time: 14:23

**Bank Reconciliation Statement as at 28/02/2021
for Cashbook 1 - Current Bank Account - New**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current (710)	28/02/2021	86	69,892.58
Unity Trust Account (723)	28/02/2021	68	56,549.53
			<u>126,442.11</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	<u>0.00</u>
			126,442.11
<u>Receipts not Banked/Cleared (Plus)</u>			<u>0.00</u>
		0.00	<u>0.00</u>
			126,442.11
		Balance per Cash Book is :-	126,442.11
		Difference is :-	0.00

Time: 14:40

**Bank Reconciliation Statement as at 28/02/2021
for Cashbook 2 - Redwood Bank**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Redwood Bank	28/02/2021	7	60,000.00
			<u>60,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	<u>0.00</u>
			60,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			<u>0.00</u>
		0.00	<u>0.00</u>
			60,000.00
		Balance per Cash Book is :-	60,000.00
		Difference is :-	0.00