

# ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY  
 Email: islehampc@gmail.com  
 Chairman: Mr Richard Radcliffe



## Notice of Meeting: Full Council

**Time:** 7.15pm

**Date:** Monday 1<sup>st</sup> March 2021

**Venue:** Due to the outbreak of Covid19 this meeting will be held using the Zoom, online conferencing platform [www.zoom.us](http://www.zoom.us). Should any members of the public wish to participate in this online meeting then after downloading the above software, join the meeting using the following details:

Meeting ID: 871 8712 7679 Passcode: 430125

<https://us02web.zoom.us/j/87187127679?pwd=RDlmb3l1R3plc0dWMitEaDdFa2RZQT09>

Alternately, if you simply wish to submit a written comment in relation to any of the agenda items please do so either via email or in writing to the addresses above.

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY 22<sup>nd</sup> FEBRUARY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

## THIS ONLINE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 23rd February 2021

		Action
20-21/220	<b>APOLOGIES FOR ABSENCE LGA 1972s95</b>	
20-21/221	<b>DECLARATION OF INTEREST</b>	
20-21/222	<b>OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)</b>	
20-21/223	<b>TO APPROVE MINUTES OF MEETINGS HELD:</b>	
	1.2.21	
20-21/224	<b>MATTERS ARISING / CLERKS REPORT (also see appendix 1)</b>	
(a)	Covid Update	
(b)	Parish Noticeboard	
(c)	Sunnica	
(d)	Neighbourhood Plan	
(e)	Fishmonger Request	
(f)	Priory Car Park Proposals	
(g)	Coates Drove Trees	
20-21/225	<b>COUNTY &amp; DISTRICT COUNCILLORS REPORT &amp; BUSINESS</b>	
(a)	County Councillors	
(b)	District Councillors Report	
20-21/226	<b>PLANNING MATTERS</b>	
(a)	<b>Planning Applications:</b>	
	21/00070/LBC Internal alterations with the addition of an internal lift. External brick detailing alterations in areas to ensure the building is watertight. The High House 41 Mill Street Isleham	
	21/00092/FUL Single storey rear and first floor extensions and internal alterations Location: 51 Hall Barn Road Isleham	
(b)	<b>Planning Approvals</b>	
	14/00690/NMAA Non material amendment to previously approved 14/00690/FUL for Proposed alterations and conversion of existing barn into ancillary accommodation. The High House 41 Mill Street Isleham.	

	20/01594/RMA Reserved matters of appearance, landscaping, layout and scale of previously approved 18/01482/OUT for residential development of nine single storey dwellings, garaging, parking, access road and associated site works - phased development. Site North Of 4 Fordham Road Isleham	
	20/01642/FUL Two storey rear extension and front porch (Retrospective) 24 Station Road Isleham	
	20/01753/FUL Garage extension, rear porch and increased boundary wall. Grain House 2A Malting Lane Isleham	
	20/01758/TRE Sycamore (T1 to T6) - Reduce in height by 1 to 1.5m below previous reduction points, and re-shape sides. 14 Robins Close Isleham	
	20/01772/TRE T1 (Horse Chestnut) - Re-pollard back to previous points Location: The Old Chapel The Causeway Isleham	
	20/01774/FUL Single storey side extension and associated works. 54 West Street Isleham	
(c)	<b>Planning Refusals:</b>	
	Nil	
(d)	<b>Other Planning Matters:</b>	
	Havebury PREAPP	
	PREAPP/00021/21 Demolish 2x existing side extensions and erect 2x two storey side extensions. 17 Church Street Isleham	
	20/01749/FUL Garden storage shed to the rear of property (retrospective) 1 Goodchilds Gardens Isleham. Planning application withdrawn	
	ECDC Supplementary Planning Documents	
20-21/227	<b>POLICE MATTERS</b>	
20-21/228	<b>PLAY AREA &amp; SKATEPARK</b>	
20-21/229	<b>RECREATION GROUND MATTERS</b>	
(a)	Bloor Land	
(b)	Ashes request – BB	
(c)	Ball Mesh	
(d)	Cricket Club Sub Letting	
20-21/230	<b>CEMETERY &amp; CHURCHYARD MATTERS</b>	
(a)	Headstone for JW	
(b)	Additional Inscription for IP	
20-21/231	<b>ICA REPORT/THE BEECHES</b>	
(a)	Trustee Report (GP)	
(b)	Cam Alarms Update AD	
20-21/232	<b>MONTHLY FINANCIAL MATTERS</b>	
(a)	Pay Accounts March 2021 – see appendix 2	
(b)	To Approve Bank Reconciliation for January 2021 - see appendix 3	
(c)	Request from FINR	
(d)	Dunstall Charity Statement	
20-21/233	<b>HIGHWAYS/FOOTPATH MATTERS</b>	
20-21/234	<b>PARISH COUNCIL POLICY UPDATES AND REVIEW</b>	
20-21/235	<b>CORRESPONDENCE/MATTERS FOR INFORMATION ONLY</b>	
20-21/236	<b>ALLOTMENT MATTERS</b>	
(a)	Chicken, shed and fence request AH Dunstall Plot 96	
(b)	Greenhouse and Hedge Request ZL Dunstall Community Plot	
20-21/237	<b>ORCHARD MATTERS</b>	
	Councillor Report (JM)	
20-21/238	<b>WASH MATTERS</b>	
(a)	Government Stewardship Scheme	
(b)	Councillor Report	
20-21/239	<b>MOTION TO EXCLUDE THE PUBLIC AND PRESS</b> At this point any members of the press or public must sign off the live conference.	
20-21/240	<b>DATE OF NEXT MEETINGS</b>	

	Monday 12 <sup>th</sup> April 2021 *	
	Monday 3 <sup>rd</sup> May 2021*	
	Monday 17 <sup>th</sup> May - Annual Parish Meeting <b>tbc</b>	
	Monday 7 <sup>th</sup> June 2021	
	Monday 5 <sup>th</sup> July 2021	
	Monday 2 <sup>nd</sup> August 2021	
	Monday 6 <sup>th</sup> September 2021	
	Monday 4 <sup>th</sup> October 2021	
	Monday 1 <sup>st</sup> November 2021	
	Monday 6 <sup>th</sup> December 2021	
20-21/219	<b>AGENDA ITEMS FOR NEXT / FUTURE MEETING</b>	

\*Please note that due to bank holidays these meetings are not on the first Mondays of each month

*R. D. Liddington*

## Appendix 1

Agenda No	Action Point	Responsible	Comments on Progress
	Draft Minutes	Clerk	2.2.21 Emailed to councillors
200	Sign and post January minutes	RR Clerk	
202b	Cost up alternative noticeboard A1L5 pg 5 <a href="http://noticeboardsonline.com">New Catalogue (noticeboardsonline.com)</a>	Clerk	8.2.21 Research completed – see March agenda number 224
202c	Amend and distribute and sign cricket club letting agreement	Clerk	8.2.21 Final version sent. Signed copy received
	Estab cost of replacement netting	Clerk	15.2.21 Email sent requesting tender
202d	Update Neighbourhood Plan: - Historic Views - Historic Buildings - Housing Stock - Most appropriate wording	Working party	8.2.20 – 15.2.20 Updated 16.2.20 sent to ECDC for further comments-further updates made Still to update Policy 4.1
202e	Notify CCC of LHI proposals	Clerk	2.2.21 – confirmation sent
202h	Attend Sunnica Parish group Establish Survey re consultation process	RR Clerk	2.2.21 -Draft survey emailed to councillors 4.2.21 - Sent for inclusion in the Informer posted on Facebook Posted on Facebook
204a	Submit planning responses	Clerk	2.2.21 Responses submitted incl to tree officer
204d	Attend Lady Peyton planning zoom	Councillors	9.2.21
209b	Confirm approval, org docs and invoice fish monger	Clerk	2.2.21 Confirmed approval 16.2.21 see agenda item
210	Process Pay accounts	JB	
211c	Org and meet to discuss Priory mound	Clerk, CE, PW & RR	12.2.21 – Site visit held. Plan agreed 16.2 meeting with Earl contractors 16.2 contacted Grays as they do other colour/finish options 17.2 meeting with Palmer
211d	Confirm insurance and meet LW re VAS batteries	Clerk	3.2.21 Mtg held PLI insurance confirmed to be in place subject to adherence with ladders policy. 16.2.20
211e	Contact CCC re Causeway footpath: 00351004 reported 3.11.20 & 00347562 reported 14.9.20	Clerk	2.2.21 Highways emailed over failure to complete.
214	Confirm Chicken and fence request	Clerk	4.2.21 – Approval confirmed with DM
Other action	Sun Street Bus shelter – <b>still to assess</b> Repairs to MUGA electricity supply Further transfer of burial records onto Pear software Preparation for LHI committee meeting Installed various footpath signs		

Appendix 2

## Pay Accounts 1st March 2021

Cheque No	Payee	Item	Net	Vat	Total	Power
<b>Payments made since last meeting</b>						
BACS	Staff Salaries	February 2021	£1,734.63	£0.00	£1,734.63	LGA 1972 s112
	Lloyds Bank multipay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
		Stationary	£11.04	£2.21	£13.25	LGA 1972 ss50
		Footpath signs	£55.81	£11.16	£66.97	LGA 1972 ss50
		Footpath signs	£34.64	£6.93	£41.57	LGA 1972 ss50
		Mcafee	£44.99	£0.00	£44.99	LGA 1972 ss50
					Statement total £169.78	
Q060 X5	BT	Broadband and Telephone	£143.34	£28.67	£172.01	LGA 1972 ss50
			£0.00	£0.00	£0.00	S137
DD	Smart	Pension	£60.07	£0.00	£60.07	LGA 1972 ss50
<b>Payments for authorisation at tonight's meeting</b>						
126PB000080	HMRC	Tax & NI- February 2021	£22.40	£0.00	£22.40	LGA 1972 s112
SBO1142888	Veolia	Cemetery Bin	£70.12	£14.02	£84.14	Local Authorities Cemetery Orders 1977 & 1986
69519	CamAlarms Ltd	Intruder Alarms	£730.00	£146.00	£876.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
2020/1001	St Andrews Church	Flood Lighting	£398.74	£19.94	£418.68	Local Authorities Cemetery Orders 1977 & 1986
942	Jane Sheldrick	Prepare salaries- February 2021	£20.75	£4.15	£24.90	LGA 1972 s112
501	John Allen	Hedge Cutting	£200.00	£0.00	£200.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214

£3,529.53    £233.08    £3,762.61

Appendix 3

Date: 05/02/2021

Isleham Parish Council

Page 1

Time: 12:42

Bank Reconciliation Statement as at 31/01/2021  
for Cashbook 2 - Redwood Bank

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Redwood Bank	31/01/2021	6	60,000.00
			<u>60,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			60,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			60,000.00
		<b>Balance per Cash Book is :-</b>	<b>60,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

Date: 05/02/2021

Isleham Parish Council

Page 1

Time: 12:08

Bank Reconciliation Statement as at 31/01/2021  
for Cashbook 1 - Current Bank Account - New

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current (710)	31/01/2021	85	72,318.46
Unity Trust Account (723)	31/01/2021	67	56,061.03
			<u>128,379.49</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			128,379.49
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			128,379.49
		<b>Balance per Cash Book is :-</b>	<b>128,379.49</b>
		<b>Difference is :-</b>	<b>0.00</b>