

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 1st February 2021

Venue: Due to the outbreak of Covid19 this meeting will be held using the Zoom, online conferencing platform www.zoom.us. Should any members of the public wish to participate in this online meeting then after downloading the above software, join the meeting using the following details:

Meeting ID: 851 8637 6401 Passcode: 928453

Alternately, if you simply wish to submit a written comment in relation to any of the agenda items please do so either via email or in writing to the addresses above.

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THIS ONLINE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 26th January 2021

		Action
20-21/198	APOLOGIES FOR ABSENCE LGA 1972s95	
20-21/199	DECLARATION OF INTEREST	
20-21/200	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
20-21/201	TO APPROVE MINUTES OF MEETINGS HELD:	
	4.1.21	
20-21/202	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	Covid Update	
(b)	Parish Noticeboard	
(c)	Cricket Club Letting Agreement	
(d)	Neighbourhood Plan Update	
(e)	LHI Bid	
(f)	Correspondence from Sanctuary	
(g)	41 Mill Street Isleham	
(h)	Sunnica Update	
20-21/203	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors	
(b)	District Councillors Report	
20-21/204	PLANNING MATTERS	
(a)	Planning Applications:	
	20/01517/RMM Reserved matters of previously approved 18/01736/OUM for Residential development of 10 dwellings as 3no. 4 bed detached with single garage for private sale, 3no. 3 bed detached with single garage for private sale, 2no. 3 bed and 2no. 2 bed semi-detached with on-site parking affordable housing. Land West Of 4 Coates Drove Isleham. The amendment involves an amended plan in response to comments from Trees. Mr N Leggett	
	20/01742/FUL Erection of double car port. 41 Mill Street Isleham. Mr & Mrs George	
	20/01749/FUL Garden storage shed to the rear of property (retrospective)	
	1 Goodchilds Gardens Isleham. Mr C Meekham	

	20/01753/FUL & 20/01754/LBC Garage extension, rear porch and increased boundary wall. Grain House 2A Malting Lane Isleham. Mr & Mrs Gray	
	20/01757/FUL Erection of side extension, altered access & associated works Field Farmhouse 1 Temple Road Isleham. Mr & Mrs Qayum-Millard	
	21/00077/LBC Replacement of 17 casement windows. 24 Pound Lane Isleham. Mr D Heeley	
	21/00075/FUL Single storey side and rear extension. 43 The Causeway Isleham. Mr & Mrs Reeve	
	PREAPP/00001/21 Proposed timber gazebo with vaulted ceiling 3x3x3m. 28 Limestone Close Isleham. Mr K Morgan	
	Trees	
	20/01758/TRE Sycamore (T1 to T6) - Reduce in height by 1 to 1.5m below previous reduction points, and re-shape sides. 14 Robins Close Isleham	
	20/01772/TRE Proposal: T1 (Horse Chestnut) - Re-pollard back to previous points The Old Chapel The Causeway Isleham Mrs H Drage	
(b)	Planning Approvals	
	20/01464/FUL Proposed single storey side extension and first floor extension together with small part removal of clunch wall. 93 The Causeway Isleham	
	20/01702/TRE T1 Ash - Reduce crown by approx. 30% to previous points. The Grain House 2A Malting Lane Isleham	
(c)	Planning Refusals:	
	Nil refusals	
(d)	Other Planning Matters:	
	14/00690/NMAA Non material amendment to previously approved 14/00690/FUL for Proposed alterations and conversion of existing barn into ancillary accommodation. 41 Mill Street Isleham. Mr & Mrs George	
	ECDC Public Consultation on Proposed Mepal Crematorium Current Consultations East Cambridgeshire District Council (eastcambs.gov.uk)	
	20/00054/REFAPP Patterson's Appeal	
	Lady Peyton Proposals	
20-21/205	POLICE MATTERS	
20-21/206	PLAY AREA & SKATEPARK	
20-21/207	RECREATION GROUND MATTERS	
(a)		
20-21/208	CEMETERY & CHURCHYARD MATTERS	
(a)		
20-21/209	ICA REPORT/THE BEECHES	
(a)	Trustee Report (GP)	
(b)	Car Park Request	
20-21/210	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts February 2021 – see appendix 2	
(b)	To Approve Bank Reconciliation for December 2020 - see appendix 3	
20-21/211	HIGHWAYS/FOOTPATH MATTERS	
(a)	STNN/20/173 - Addition of property name - 10 East Road, Isleham – Yew Tree Cottage	
(b)	TTRO 2021/053	
(c)	Village Information Board	
(d)	VAS Batteries	
20-21/212	PARISH COUNCIL POLICY UPDATES AND REVIEW	
20-21/213	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
(a)	Community Eyes and Ears Programme	
(b)	Response from Mr Lewis	
20-21/214	ALLOTMENT MATTERS	
(a)	Chicken & Fence Request. – DM Dunstall plots 46 & 47	
20-21/215	ORCHARD MATTERS	
	Councillor Report (JM)	

20-21/216	WASH MATTERS	
	Councillor Report	
20-21/217	MOTION TO EXCLUDE THE PUBLIC AND PRESS At this point any members of the press or public must sign off the live conference	
20-21/218	DATE OF NEXT MEETINGS	
	Monday 1 st March 2021	
	Monday 12 th April 2021 *	
	Monday 3 rd May 2021*	
	Monday 17 th May - Annual Parish Meeting tbc	
	Monday 7 th June 2021	
	Monday 5 th July 2021	
	Monday 2 nd August 2021	
	Monday 6 th September 2021	
	Monday 4 th October 2021	
	Monday 1 st November 2021	
	Monday 6 th December 2021	
20-21/219	AGENDA ITEMS FOR NEXT / FUTURE MEETING	

*Please note that due to bank holidays these meetings are not on the first Mondays of each month



Appendix 1 January Actions

Agenda No	Action Point	Responsible	Comments on Progress
	Draft Minutes	Clerk	Emailed to councillors
178b	Notify residents (incl via Facebook) of the reporting of thefts from tel box	PW Clerk	5.1.21 Posted on Facebook Post removed following discussion with Volunteer group
178c	Letter of congratulations to Alastair Burn	Clerk	18.1.21 Letter sent
179	Sign and post November mins	Clerk / RR	
180b	Confirm cutting of hedge with John Allen	Clerk	5.1.21 Emailed John to confirm (incl Bloor contact details)
180c	Confirm bollard installation with Greenwood Tree Surgery	Clerk	5.1.21 Emailed Greenwoods to confirm Date to be advertised on Facebook
180d	Confirm Cam Alarm service contract	Clerk	5.1.21 emailed JB re confirming
182a	Submit planning responses	Clerk	5.1.21 Responses emailed to PLS
185a	Amend, sign and issue revised cricket club agreement	Clerk RR	5.1.21 Revised agreement sent to JS Response from ICC see February agenda
185b	Inform gala committee and cricket club of agreed gala date	Clerk	5.1.21 email sent to both parties
186	Notify stonemasons of approval	Clerk	11.1.21 Emailed confirmation
187b	Confirm CCTV extension	Clerk	11.1.21 Emailed confirmation 16.1.21 Work part undertaken
187c	Explore options for new noticeboard	Clerk	See February agenda
188a	Complete Pay Accounts	JB	
189	Contact ECDC re LHI bid	Clerk	5.1.21 email sent to ECDC see Feb agenda
191	Respond to resident re Informer request	Clerk	18.1.21 letter sent
192a	Contact -Sanctuary Housing re Croft Rd fence -Croft Rd plot holders re rule changes	Clerk	5.1.21 Email sent to Sanctuary Housing See matters arising
192b	Contact 3 trees plot holder re chicken and shed requests	Clerk	5.1.21 Notified resident 11.1.21 Revised rules emailed to plot holders
192c	Inform Dunstall tenant re caravan request	Clerk	4.1.20 – Notified via email
Other action	Transfer of ERB Patterson's planning searches Confirmed appendixes for allotment rules Confirmed positioning of footpath sign Resumed copying of burial records onto Pears Software Further work on Neighbourhood Plan		

Appendix 2

Pay Accounts 1ST FEBRUARY 2021						
Cheque No	Payee	Item	Net	Vat	Total	Power
Payments made since last meeting						
BACS	Staff Salaries	January 2021	£1,791.63	£0.00	£1,791.63	LGA 1972 s112
	Lloyds Bank multipay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
		Disposable Gloves	£14.68	£0.00	£14.68	LG Misc. Prov Act 1976s19
			Statement total £17.68			
DD	Smart	Pension	£0.00	£0.00	£0.00	LGA 1972 ss112
Payments for authorisation at tonight's meeting						
126PB00008019	HMRC	Tax & NI- January 2021	£22.40	£0.00	£22.40	LGA 1972 s112
SBO1140969	Veolia	Cemetery bin	£86.10	£17.22	£103.32	Local Authorities Cemetery Orders 1977 & 1986
	R Liddington	Expenses	£7.92	£0.00	£7.92	LG Misc. Prov Act 1976s19
	T Wilding	Expenses	£0.79	£0.16	£0.95	LG Misc. Prov Act 1976s19
	Jane Sheldrick	Prepare salaries- January 2021	£20.75	£4.15	£24.90	LGA 1972 s112
19795	Sentinel	Test & Inspection Lightning System-The Beeches	£235.00	£47.00	£282.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
			£2,182.27	£68.53	£2,250.80	

Appendix 3

Date: 08/01/2021
Time: 11:00

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Bank Reconciliation Statement as at 31/12/2020
for Cashbook 1 - Current Bank Account - New

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current (710)	31/12/2020	84	50,081.70
Unity Trust Account (723)	31/12/2020	66	52,899.82
			<u>102,981.52</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			102,981.52
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			102,981.52
		Balance per Cash Book is :-	102,981.52
		Difference is :-	0.00

Date: 08/01/2021
Time: 11:00

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Page 1

Bank Reconciliation Statement as at 31/12/2020
for Cashbook 2 - Redwood Bank

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Redwood Bank	30/11/2020	5	80,000.00
			<u>80,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			80,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			80,000.00
		Balance per Cash Book is :-	80,000.00
		Difference is :-	0.00