

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 5th March 2018

Venue: 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council

Tuesday 27th February 2018

17-18/262	APOLOGIES FOR ABSENCE LGA 1972s95	Action
17-18/263	DECLARATION OF INTEREST	
17-18/264	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
17-18/265	TO APPROVE MINUTES OF MEETING HELD & 5 th February 19 th February	
17-18/266	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	Changing Room Cleaning Finance action – 4 rooms + ref + disabled often four times over a weekend. home team worse than away team	
(b)	VAS Cameras – approval from Balfour Beatty / installed	
(c)	1,2,3 Application – extension to deadline after already submitting/ email requesting explanations	
(d)	Response From CCC re Highways Issues Response to Jubilee Close residents trees?	
(e)	Allotment Purchase Request Hi Richard. All we would like to know is what it's worth to buy it. I don't have access to an editable map of any accuracy. Perhaps this may be far more simple if someone wanted to meet with me on site. I have already gone through all of this before, and didn't receive any answer at all even after an estate agent came with the parish clerk, no figure was ever mentioned. It really depends on the asking price as to whether we want to buy it. We have no intention on building on it or anything, but simply would like to further incorporate it in to our garden. Seeing that the price to rent it is so low, perhaps we would be better off paying up for a 20 year lease on it? If that were possible of course!! Many Thanks Will Ayers	
(f)	41 Mill St Dr Georges response to recent letter	
17-18/267	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors	
(b)	District Councillors Report	
17-18/268	PLANNING MATTERS	
(a)	Planning Applications:	
	18/00148/FUL Full planning application for a replacement dwelling. Larkhall Farm. 38 Prickwillow Rd Isleham. Hasse Estate Farming Company Ltd	
	18/00213/FUL Alterations and extensions to alter existing bungalow to house. 19 Church St Isleham Mr Blake.	
(b)	Planning Approvals:	
	17/02230/FUL Side double storey extension, infilling the rear area with double storey extension (re submission of 16/01589/FULL) 8 East Fen Rd Isleham Mr A Stevens	
	17/01642/FUL Erection of an oak framed garage/cart lodge and rebuilding of clunch boundary wall. The Old Farm 10 Little London Isleham Mr M Flynn	
(c)	Planning Refusals:	

(d)	Other Planning Matters:	
	17/02147/FUL Proposed detached two storey dwelling with integral garage. Site east of Appleyard Farm Houghtons Lane. Mr D Beckett. Inclusion in the Planning Committee agenda of 7 th March 2018	
	Hall Barn Rd Planning Request Hi, I'm hoping you may be able to help me, I am fortunate enough to have had permission granted to build my family home. We are planning to build just off hall barn road behind number 29. With the permission we had a condition that we need to move a utility pole to widen the drive way. The drive way is already 14feet wide in its narrowest part. Due to financial impact on us to move this pole we are trying to get the condition removed with the help of Cheffins of our behalf. Cheffins have advised me to contact my local council to ask for some assistance in the matter. This is all totally new to me so I am very much going on other people's advice. We are more than happy to complete the other conditions but this one is likely to stop us from building our home. Any advice would be much appreciated. Kinds regards Dean Fuller 17/01220/FUL	
17-18/269	POLICE MATTERS	
17-18/270	PLAY AREA & SKATEPARK	
17-18/271	RECREATION GROUND MATTERS	
	Joint Sports / IPC Meeting date	
	Tractor Shed Key Register DB	
17-18/272	CEMETERY & CHURCHYARD MATTERS	
(a)	Grant Exclusive Rights of Burial for Mrs Bruyneel	
(b)	Grant Exclusive Rights of Burial for Miss Howlett	
(c)	Plaque Request – Mr & Mrs Clarke request to place plaque in memory of grandparents in old cemetery	
(d)	Cemetery Records approx. approx 350 to register for new cemetery / 3 or 4 days?	
17-18/273	ICA REPORT/THE BEECHES	
17-18/274	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts March 2018 – see appendix 2 nominate Clive & Richard to approve BACS	
(b)	To Approve Bank Reconciliation for January 2018	
(c)	Finance Working Party Meeting Year end matters	
17-18/275	HIGHWAYS/FOOTPATH MATTERS	
	English Heritage re Use of The Priory Pound Lane request to use the Priory on 9.6.18	
17-18/276	PARISH COUNCIL POLICY UPDATES AND REVIEW	
	Data Protection Policy to be approved	
17-18/277	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
	Street Name & Numbering – West Street and Church Street Please find enclosed a copy of Schedule of Certification of Street Numbering8, 10 & 12 Church Street & 2A West Street You will see that the old postal address/Plot Number is to the right of the <u>new</u> street number. The scheme is valid from: 15/02/2018	
17-18/278	ALLOTMENT MATTERS	
17-18/279	ORCHARD MATTERS	
17-18/280	WASH MATTERS	
17-18/281	MOTION TO EXCLUDE THE PUBLIC AND PRESS	
	That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).	
17-18/282	DATE OF MEETINGS FOR 17-18 YEAR	
	Interim planning meeting – Monday 19 th March 2018 (tbc)	
	Parish Council Meeting - Monday 9 th April 2018	
	Interim planning meeting - Monday 23 rd April 2018 (tbc)	
17-18/283	AGENDA ITEMS FOR NEXT MEETING	
	<i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i>	

R. D. Liddington

Appendix 1 February 2018 Actions

Agenda No	Action Point	Responsible	Comments on Progress
17-18	Write and distribute minutes	Clerk	7.2.18 – draft mins emailed to Councillors
264(a)	Write to Mr S Smith @ Northfield Farms and landowner re sugar beet	Clerk	16.2.18 – letters sent to Mr Smith & Mr & Mrs King
264(b)	Contact Veolia re re-positioning of dog bin	Clerk	
265	Post PDF version of mins on website	Clerk	7.2.18 – emailed to CP
266(b)	Inform IYFC of approval for CCTV	Clerk	7.2.18 – Informed via email
	Amend letting agreement and establish data protection requirements	BT	7.2.18 - Word format emailed to BT 23.2.18 – agreement sent to registered parties
	Establish key register	Clerk	8.2.18 register established – RS & TW signed
266(c)	Complete 123 application	Clerk	20.2.18 – application submitted ref number 67945420. Subsequently notified that 6 week extension has been granted !
266(d)	Confirm Annual Parish Meeting attendance with Mark Deas	Clerk	7.2.18 – confirmed via email
268(a)	Submit response to planning application	Clerk	7.2.18 - submitted
271(a)	Install drain pipe bracket	LW	
271(b)	Contact IYFC re parking on Windmill Terrace	RR	6.2.18 – email conversation between RR & SI
	Contact IYFC re staggered KO times	Clerk	7.2.18 – email sent to SI
272	Identify admin time for cemetery records	Clerk	19.2.18 – approx. 320 records still to be uploaded
273	Review proposed names for contributions board	Councillors	
274(a)	Authorise BACS	CP LW	6.2.18 - Completed
274 (d)	Complete finance mtg action points	Clerk	21.2.18 – Majority of actions completed
275 (b)	Contact CCC / ECDC re Beck Rd & Fordham Rd surface water	Clerk	7.2.17 - Letter emailed to ECDC
275€	Contact CCC/ECDC re condition of Waterside highway	Clerk	13.2.18 – Letter sent Response will be an agenda item
	Contact local residents re not parking on verges / reversing on Coates Drove	Clerk	23.2.18 – letters hand delivered
275(d)	Contact resident re Leylandii	Clerk	26.2.18 – spoke directly to resident
275 (e)	Contact East Fen Rd residents re overgrown trees / bushes	Clerk	26.2.18 – visited site – shrubs etc not an issue
	Contact CCC re the state of East Fen Rd highway	Clerk	Potholes reported see below
275(f)	Establish responsibility of Public Houses	BT	
277 (a)	Contact resident re result of highways grant application. Promote speed watch participation	Clerk	
277(b)	Respond to Texas day celebration	Clerk / LW	7.2.18 – invite accepted via email
278(a)	Contact Mr Ayers re allotment purchase	Clerk	23.2.18 Email – see response March agenda
278(b)	Inform Mrs King of shed decision	Clerk	7.2.18 – approved via email
280	Purchase chippings for the wash	Clerk	7.2.18 – emailed JM re amount required
Other actions / Issues			
8.2.18 – Fly tipping on Temple Rod Reported – Ref: FS-Case-67767483			
12.2.18 – Potholes on East Fen Rd reported – Ref 00283746 & 00283748 -Action authorised			
12.2.18 – Potholes in The Pitts reported –Ref 00283750 – action authorised			
19.2.18 – Continual failure to empty communal bins reported – ref 68382446 / MB68382446			
23.2.18 – Burial paperwork for Mrs Bruyneel and Mrs Howlett			
26.2.18 - Letters sent to company responsible for Jubilee Close trees			

Appendix 2 Pay Accounts

ISLEHAM PARISH COUNCIL						
TO PAY ACCOUNTS March 5th 2018						
Cheque No;	Payee	Item	Net	VAT	Total	Power
Payments made since the last meeting						
BACS	Staff	February Salaries	£1,727.11	£0.00	£1,727.11	LGA 1972 s112
Direct Debit	BT	Phone services	£110.52	£22.10	£132.62	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
Direct Debit	Welplan	Pension contribution 5.2.18	£14.42	£0.00	£14.42	LGA 1972 s112
Direct Debit	Statement 19.2.18					
	Lloyds Bank multi-pay card	Land Searches - Jubilee Close ownership *	£63.98	£12.80	£76.78	LGA 1972 s112
	total £272.92	Screwfix - tractor shed padlocks	£46.65	£9.33	£55.98	LGA Misc provisions act 1976 s19 (d)
		Viking Direct Stationary	£118.47	£23.69	£142.16	LGA Misc provisions act 1976 s19 (d)
		Monthly fee	£3.00	£0.00	£3.00	LGA 1972 SS50
BACS Payments for authorisation at tonight's meeting:						
126PB00008 0191811	HMRC	Tax & NI	£44.38	£0.00	£44.38	LGA 1972 s 112
SBO1073323	Veolia	Bin collection	£197.78	£39.56	£237.34	Local Authorities cemeteries Orders 1977 & 1986
18181	Sentinal lightning protection	Annual test	£216.00	£43.20	£259.20	LGA Misc provisions act 1976 s19 (d)
IN32601	Balfour Beatty	Lamppost maintenance contract	£23.70	£4.74	£28.44	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
180109	G&J Peck	Maintenance parts	£15.97	£3.20	£19.17	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
2017/1001	St Andrew's Church	Church floodlighting	£505.03	£25.25	£530.28	Open Spaces Act 1906 ss9 &10 LGA
tbc	J Sheldrick	February payroll services	£19.67	£3.93	£23.60	LGA 1972 s 112
58940	Gipping Press	Isleham Informer February edition	£543.25	£0.00	£543.25	LGA1972 ss142
620	CAPALC	Councillor Training	£75.00	£0.00	£75.00	LGA 1972 s144
13788	R Palmer & Sons	Tractor shed raid protection barrier	£200.00	£40.00	£240.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
907813439	ECDC	North side Cemetery rates	£24.68	£0.00	£24.68	LGA 1992 s50
907813442	ECDC	South side Cemetery rates	£288.00	£0.00	£288.00	LGA 1992 s50
8062881535	Wave (Anglian water)	Recreation ground water rates	£28.44	£0.00	£28.44	LGA 1972 s50
			£4,266.05	£227.80	£4,493.85	

* order cancelled on 19.1.18 / refunded 26.2.18 (tbc)