

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 2nd September 2019

Venue: 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council

Tuesday 27th August 2019

| | | Action |
|----------|---|--------|
| 19-20/89 | APOLOGIES FOR ABSENCE LGA 1972s95 | |
| 19-20/90 | DECLARATION OF INTEREST | |
| 19-20/91 | OPEN FORUM FOR PUBLIC PARTICIPATION (15mins) | |
| 19-20/92 | TO APPROVE MINUTES OF MEETING HELD | |
| 19-20/93 | MATTERS ARISING / CLERKS REPORT (also see appendix 1) | |
| (a) | Draft Fish & Chip van agreement | |
| (b) | USAF memorial | |
| (c) | Councillor Training | |
| 19-20/94 | COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS | |
| (a) | County Councillors | |
| (b) | District Councillors Report | |
| 19-20/95 | PLANNING MATTERS | |
| (a) | Planning Applications: | |
| | 19/01074 Demolition of existing barn outbuilding and replacement with 2-bedroom residential bungalow (see 19/00510/FUL) Site North East of 41 West Street Isleham | |
| | 19/01075/FUL Proposed roof alteration for the creation of loft conversion and internal alterations. 40 East Fen Road Isleham. Mr & Mrs Vaughan. | |
| | 19/01115/OUT Construction of 2no. detached single storey dwellings and associated works. Site north of 55 Pound Lane Isleham. Mr & Mrs Baxter | |
| | 19/01152/FUL Erection of conservatory to the side following removal of existing. 3 Sun Street Isleham. Mr L Wightman | |
| | 19/01178/OUT Demolition of agricultural barns and residential development of five residential dwellings. garaging, parking access road and associated works. Appleyard farm 1 Houghtons Lane Isleham Mr Derrick Beckett | |
| | 19/01132/TRE G1 Conifers x3 trees – Fell. 8 The Pitts Isleham Mrs S Lee-McCloud | |
| | 19/00781/DISA To discharge condition 4 (Tree Protection) of decision dated 26.7.19 for Extension and alterations (revisions to previously approved 18/01710/FUL) 35 Beck Rd Isleham. Mr & Mrs Butcher | |
| (b) | Planning Approvals | |
| | 19/00366/FUL Construction of 3 no dwellings, parking, garaging, access road and associated site works. 72 West Street Isleham. The executors of Joan Reed | |
| | 19/00781/FUL Extension and alterations (revisions to previously approved | |

| | | |
|------------------|---|--|
| | 18/01710/FUL 35 Beck Rd Isleham Mr & Mrs Butcher | |
| | 178/00798/VAR To vary condition 16 P(pedestrian crossing) of previously approved 17/00851/FUL for 4 no. detached dwelling houses and 4no. detached garages. Site rear of 30 Church Lane Isleham | |
| | 18/01461/ARN Prior notification of change of proposed change of use from agricultural buildings to form three residential properties. Appleyard Farm 1 Houghtons Lane Isleham. Mr D Beckett | |
| | 19/00895/TPO Trees at The Walnuts 23 Limestone Close Isleham . Mr P Goldsack | |
| (c) | Planning Refusals: | |
| | Nil | |
| (d) | Other Planning Matters: | |
| | PREAPP/00113/19 Erection of 6 No dwellings following demolition of store buildings. Pattersons Stores 11 Mill Street Isleham (Not yet for public viewing) | |
| 19-20/96 | POLICE MATTERS | |
| | Illegal Parking | |
| 19-20/97 | PLAYAREA & SKATEPARK MATTERS | |
| 19-20/98 | RECREATION GROUND MATTERS | |
| | Football Fun Factory | |
| 19-20/99 | CEMETERY & CHURCHYARD MATTERS | |
| (a) | Cemetery Wall (CE) | |
| (b) | Memorial Stone - Mr Sidney Cox | |
| 19-20/100 | ICA REPORT/THE BEECHES | |
| (a) | Beeches Car Park | |
| (b) | Dogs on Recreation Field | |
| 19-20/101 | MONTHLY FINANCIAL MATTERS | |
| | Pay Accounts September 2019 – see appendix 2 | |
| | To Approve Bank Reconciliation for August 2019 | |
| | Finance Working Party | |
| 19-20/102 | HIGHWAYS/FOOTPATH MATTERS | |
| | LHI bid 19-20 | |
| | Community Gritting Scheme | |
| 19-20/103 | PARISH COUNCIL POLICY UPDATES AND REVIEW | |
| | Finance Regulations Policy | |
| | Isleham Informer | |
| | Allotment Rules | |
| 19-20/104 | CORRESPONDENCE/MATTERS FOR INFORMATION ONLY | |
| | ECDC Review of polling Districts, Polling Places and Polling Stations | |
| | Textile Bank Request | |
| | Isleham Marina | |
| | Local Plan | |
| | War Memorial work | |
| 19-20/105 | ALLOTMENT MATTERS | |
| | 3 Trees allotment | |
| | Greenhouse Request | |
| 19-20/106 | ORCHARD MATTERS | |
| 19-20/107 | WASH MATTERS | |
| 19-20/108 | MOTION TO EXCLUDE THE PUBLIC AND PRESS | |
| | That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended). | |
| 19-20/109 | DATE OF NEXT MEETINGS | |
| | Parish Council meeting – | |
| | - Monday 7 th October 2019 | |
| | - Monday 4 th November 2019 | |
| | Interim planning meeting (tbc) | |

| | | |
|------------------|---|--|
| | <ul style="list-style-type: none">- Monday 16th September 2019- Monday 18th November 2019 | |
| 19-20/110 | AGENDA ITEMS FOR NEXT MEETING | |
| | <i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i> | |

R. D. Liddon

Appendix 1

| Agenda No | Action Point | Responsible | Comments on Progress |
|----------------------|--|-------------|--|
| 69b | Mrs Clarke complaint on Sept agenda | Clerk | Added 6.8.19 |
| 70 | Publish July mins | Clerk / CP | Sent to CP 6.8.19 |
| 71a | Contact local organisations re VE day | Clerk | Email sent 12.8.19 |
| 71b | Contact USAF re plaque subsidy | Clerk | Emailed request for financial support 12.8.19 |
| 72b | Publish dementia article in Informer | GP | |
| 73a | Complete and return planning responses | Clerk | Completed 6.8.19 |
| 73d | Undertake work and record hours spent on Local Plan | Clerk | Ongoing |
| 75 | Facebook / Informer article on recreation ground issues | Clerk GP | Posted 12.8.19 |
| 76a | Respond to paramotoring request | Clerk | Response emailed 12.8.19 |
| 76b | Respond to request from EA re use of rec | Clerk | Completed 6.8.19 |
| 76c | Contact Colin Stebbards re cutting hedges | Clerk | Requested by TW 12.8.19 |
| 76d | Respond to Beeches entertainers | Clerk | Response emailed 12.8.19 |
| 76e | Liaise with Greenwood trees re watering | DB | |
| 76f | Liaise with sports clubs and MUGA users re-equipment and nets | Clerk | S Newman texted 12.8.19 |
| 77 | Complete burial paperwork and issue ERB certificate | Clerk | ERB issued 12.8.19 |
| 78 | Establish agreement and liaise with Beeches re fish & chip van | Clerk | Draft agreement made 19.8.19 |
| 79a | Complete Pay accounts payments | JB | Completed |
| 79c | Follow up Dunstall application | Clerk | Agreement issued 12.8.19 |
| 79d | Finance working party meeting | JB | Agenda item |
| 80a | Complete Balfour Beatty contract | Clerk | Emailed to confirm contract 12.8.19 |
| 80b | Order footpaths signs | JM and JB | Emailed JM and JB to suggest they do this between themselves |
| 80c | Plan and cost Priory car park work incl liaise with conservation officer | JM and RL | Met with JM 7.8.19 12.8.19 Dialogue with conservation officer 13.8.19 Email to planning department and requests for contractors site visit Awaiting quote from Greenwoods PS Landscapes not interested |
| 80d | Contact local farmers re hedgerows | DB and JM | |
| 81a | Purchase and install windows 10 | CP | |
| 81b | Post questionnaire on website | Clerk | Posted 12.8.19 |
| 82b | Contact other councils re Sunica consultations | Clerk RR | Request emailed 7.8.19 |
| 83a | Contact residents re 3 trees plots | Clerk | Letters hand delivered 12.8.19 |
| 83b | Commission RS re cutting 3 trees site | Clerk | Requested on 12.8.19 |
| 83b | Response to J Reynolds email | Clerk | Response emailed 12.8.19 |
| 83d | Contact S Ambler re picket fencing | Clerk | Response emailed 12.8.19 |
| Other actions | | | |
| i | Campervan H476 DKH illegally parked overnight on wash | | Reported to police ref 2628Aug |
| ii | New Dunstall allotment plot | | Allocated 101 and invoiced |
| iii | Beeches Car park | | Locked / unlocked |
| iv | Station Rd speed sign | | Ongoing adjustments required |
| v | Draft mins of Aug mtg | | Emailed to councillors 12.8.19 |
| vi | tractor shed storage | | Scouts and gala contacted re used space |
| vii | MUGA letting | | Possible Football Fun Factory letting |

Appendix 2

Pay Accounts 2nd September 2019

| Cheque No | Payee | Item | Net | Vat | Total | Power |
|--|---------------------------|---|-----------|--------|-----------|---|
| Payments made since last meeting | | | | | | |
| BACS | Staff Salaries | August 2019 | £1,859.29 | £0.00 | £1,859.29 | LGA 1972 s112 |
| Direct Debit | Lloyds Bank multipay card | Monthly fee | £3.00 | £0.00 | £3.00 | LGA 1972 ss50 |
| | | Fuel | £18.30 | £3.66 | £21.96 | Open spaces act 1906 ss9 & 10LGA 1972 s214 |
| | | Postage Stamps | £7.32 | £0.00 | £7.32 | Open spaces act 1906 ss9 & 10LGA 1972 s214 |
| | | Statement total | | | £32.28 | |
| | | | | | | |
| Direct Debit | Welplan | Pensions June & July 2019 | £35.86 | £0.00 | £35.86 | LGA 1972 s12 |
| Direct Debit | BT Group | Phone & Broadband | £167.70 | £33.54 | £201.24 | Open spaces act 1906 ss9 & 10 LGA 1972 s214 |
| Payments for authorisation at tonight's meeting | | | | | | |
| 126PB000080 | HMRC | Tax & NI- August/Month 5/Credit £45.70 | £0.00 | £0.00 | £0.00 | LGA 1972 s112 |
| INV-0822 | Greenwood Tree Surgery | Watering of trees 19/26 July and 2nd August | £225.00 | £45.00 | £270.00 | Open Spaces Act 1906 ss9 & 10 LGA 1972 s214 |
| SBO1102192 | Veolia | Cemetery bin | £59.88 | £11.98 | £71.86 | Local Authorities Cemetery Orders 1977 & 1986 |
| | R Palmer & Sons | | | | £0.00 | Open Spaces Act 1906ss9 & 10 |
| T10906 | Truelink Ltd | Grass cutting | £420.55 | £84.11 | £504.66 | Open Spaces Act 1906 ss9 & 10 LGA 1972 s214 |

| | | | | | | |
|--|----------------|--|-----------|---------|-----------|---|
| IEN2019014348299/ IEN2019011542465/ IEN2019008804456 | C Patterson | Adobe In - design licence- Ref editing of Isleham Informer | £49.92 | £9.99 | £59.91 | LG Misc Provisions Act 1976 s 19 (d) |
| INV-63091 | Gipping Press | Printing of Isleham Informer- August Edition | £578.00 | £0.00 | £578.00 | LGA 1972 s 142 |
| 778 | Jane Sheldrick | Prepare salaries August 2019 | £20.75 | £4.15 | £24.90 | LGA 1972 s112 |
| | Tim Wilding | Expenses | £12.89 | £2.06 | £14.95 | LG Misc Provisions Act 1976 s 19 (d) |
| | | | £3,458.46 | £194.49 | £3,652.95 | |