

# ISLEHAM PARISH COUNCIL

Clerk: Mrs Helen Dunn The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



## Notice of Meeting: Full Council

**Time:** 7.15pm

**Date:** Monday 8<sup>th</sup> January 2024

**Venue:** The Beeches

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK A MINIMUM OF 5 WORKING DATES BEFORE ANY MEETING IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

**THIS MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)**

Mrs Helen Dunn– Clerk to Isleham Parish Council – January 2024

		Action
23-24/178	<b>APOLOGIES FOR ABSENCE LGA 1972s95</b> DB	
23-24/179	<b>DECLARATION OF INTEREST</b>	
23-24/180	<b>OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)</b>	
23-24/181	<b>TO APPROVE MINUTES OF MEETINGS HELD: Monday 4<sup>th</sup> December 2023</b>	
23-24/182	<b>MATTERS ARISING / CLERK'S REPORT</b>	
(a)	Bloor Homes Gifted Land Update	
(b)	Funding and Grants	
(c)	Church Lane Parking	
(d)	Priory Parking	
(e)	Planning application for new Staploe Medical Centre to be submitted in the new year	
23-24/183	<b>COUNTY &amp; DISTRICT COUNCILLORS REPORT &amp; BUSINESS</b>	
(a)	County Councillors Report (MG) – see appendix 4	
(b)	District Councillors Report (JH / KP)	
23-24/184	<b>MONTHLY FINANCIAL MATTERS</b>	
(a)	Pay Accounts January 2023– see appendix 2	
(b)	To Approve Bank Reconciliation for November 2023 – see appendix 3	
(c)	Precept proposal (RFO)	
(d)	Increase of Credit Card limit	
(e)	Dunstall Grant application – Owen Jones	
23-24/185	<b>ICA REPORT/THE BEECHES</b>	
(a)	Trustee Report (MT)	
(b)	Hot Water Tank (MC)	
(c)	Insurance Renewal and claim (AD)	
(d)	Roof/gutters report (MC)	
(e)	Exterior Fire Escape doors quotes	
23-24/186	<b>RECREATION GROUND, PLAY AREA &amp; SKATEPARK MATTERS</b>	
(a)	Isleham Cricket Club	
(b)	Tender for Rec Ground cutting update	
(c)	Rotten Tree stump in play area	
(d)	Wicksteed inspection reminder – February	
(e)	Tractor shed	
(f)	Command Pest Control	

(g)	Installation cost for Aspland Bench	
(h)	MUGA plans	
23-24/187	<b>ALLOTMENT AND ORCHARD MATTERS</b>	
(a)	Chain and lock replaced	
23-24/188	<b>ENVIRONMENT &amp; THE WASH MATTERS</b>	
(a)	Planting update (AN)	
(b)	Wash Gateway (AB)	
(c)	Over grown boundaries	
23-24/189	<b>CEMETERY &amp; BURIAL MATTERS</b>	
(a)	Burials	
(b)	Inscriptions approved by Cemetery WP	
(c)	Old Cemetery gates	
23-24/190	<b>PLANNING MATTERS</b>	
	<b>Planning Applications</b>	
(a)	23/01084/FUL Single storey building for physio treatment room and gym. Solar PV panels to south facing roof of bungalow 2 Houghtons Lane, Mr T Froud	Ext 10.01
(b)	23/01267/FUL Installation of roller shutter to side elevation display window The Co-operative Food 2 West Street	Ext 10.01
(c)	23/01326/FUL Replacement dwelling - revised scheme of previously refused 22/00837/FUL 25 The Pits, Mr I Walker	Ext 10.01
(d)	23/01309/FUL Construction of timber steps and decking (retrospective), log store and mesh fence with timber poles. River View Marina 26A Prickwillow Road, Mr Edward Baptist	12.01
	<b>Planning Approvals</b>	
(e)	23/01169/LBC Replacement timber windows and doors to side and rear, secondary glazing to front windows, repair of front door and windows, repairs to rear roof, removal of various attachments, replacement of cement render with lime render, repair front boundary wall and reinstatement of chimney 17-19 The Causeway	
(f)	23/00989/FUL - Single storey rear extension and exterior alterations to the front elevation 2 Houghtons Lane	
(g)	23/01282/TRE T1 Sycamore - Prune to clear building by 1.5-2m 7 Church Street	
	<b>Plannings Refusals</b>	
(h)	23/00305/FUL - Proposed 3 bed chalet dwelling, outbuildings and associated works 22 Mill Street	

	<b>Other Planning Matters</b>	
(i)	23/01357/CLP To cover the lawful development of the installation of a heat pump at the right rear of the property (which is in addition to an existing air condition unit already installed at the property) 14 Church Lane, Mr Peter Bishop No comment required.	
(j)	Pound Lane Development	
23-24/191	<b>HIGHWAYS/FOOTPATH MATTERS</b>	
(a)	LHI Pound Lane/Prickwillow Road Traffic Calming proposal and Fordham Road update	
(b)	Application for 20mph zone through Isleham update	
(c)	Speed watch update (AN)	
(d)	Beck Road/ Station Road speed camera replacement (AN)	
(e)	Disposal of 3 redundant speed cameras (AD)	
(f)	Bus/Walk/Cycle update from ECDC	
(g)	24-198 East Fen Road, Isleham - Speed Limit Reduction 12/02/2024 to 12/08/2025 -	
23-24/192	<b>POLICE MATTERS</b>	
(a)	Crime Data October 23	
(b)	Isleham Community Safety Forum	
23-24/193	<b>PARISH COUNCIL POLICY UPDATES AND REVIEW</b>	
(a)	Policy review update and Set Policy meeting	
23-24/194	<b>CORRESPONDENCE/MATTERS FOR INFORMATION ONLY</b>	
	Nil Matters	
23-24/195	<b>EXCLUDED MATTERS</b>	
23-24/196	<b>DATE OF NEXT MEETINGS</b>	
	Working Party Meetings	
	Monday 5 <sup>th</sup> February	
	Monday 4th March	
23-24/197	<b>AGENDA ITEMS FOR NEXT / FUTURE MEETING</b>	

Appendix 2 – January Pay Accounts

## Pay Accounts January 8th 2023

### Payments made since last meeting

Log	Payee	Invoice Date	Invoice Number	Item	Net	VAT	Total	Power	Payment
193	Business Services at CAS Ltd	11/29/2023	8260909	The Beeches Insurance	£2,471.25	£0.00	£2,471.25	LGA 1972 S102	PAID 24/11/2023
196	Lloyds Bank	11/17/2023	Credit Card	Credit Card Fee	£3.00	£0.00	£3.00	LGA 1972 S111	PAID 01/12/2023
197	Unity Bank	12/4/2023	Bank Charge	Charges 04/09-04/12/23	£29.70	£0.00	£29.70	LGA 1972 S112	PAID 31/12/2023
199	John Allen Contracting	11/18/2023	700	1.5 Days Hire Digger for Blackthorn Hedge Removal	£750.00	£0.00	£750.00	OSA 1906 S9/S10 and LGA 1972 S214	PAID 08/12/2023
200	Isleham Parish Council	11/30/2023		Salaries November 2023	£3,326.97	£0.00	£3,326.97	LGA 1972 S112	PAID 30/11/2023
222	Isleham Parish Council	12/31/2023		Salaries December 2023	£2,575.00	£0.00	£2,575.00	LGA 1972 S112	PAID 31/12/2023
						Paid Prior to Meeting	<b>£9,155.92</b>		

### Payments to be made after this meeting

	Payee	Invoice Date	Invoice Number	Item	Net	VAT	Total	Power	
163	C Winters			Allotments Clear & Tidy	£700.00	£0.00	£700.00	SH&A 1908 S23	

194	Boston Bulbs	11/17/2023	20613	250 Crocus Bulbs	£23.32	£4.67	£27.99	OSA 1906 S9-10
195	Boston Bulbs	11/14/2023	20464	20Kg Daffodil Bulbs	£29.16	£5.83	£34.99	OSA 1906 S9-10
198	Wave	11/17/2023	12807840	Water - Recreation Ground - 17/08/23-16/11/23	£17.51	£0.00	£17.51	OSA 1906 S9/S10
199	John Allen Contracting	11/18/2023	700	1.5 Days Hire Digger for Blackthorn Hedge Removal	£750.00	£0.00	£750.00	OSA 1906 S9/S10 and LGA 1972 S214
201	Alan Dennis	12/18/2023	Expenses	Hose Clips for Speed Cameras	£32.48	£6.50	£38.98	HA 1980 S274
202	Tim Wilding	12/18/2023	Expenses	Fuel/Refuse Sacks/Gloves/Lock & Chain	£65.18	£11.68	£76.86	OSA 1906 S9 & S10
203	Sentinel Lightning	10/31/2023	21760	Test and Inspect Lightning Protection	£265.00	£53.00	£318.00	LGA 1972 S133
204	Alan Dennis	12/18/2023	Expenses	Padlocks	£46.37	£9.27	£55.64	HA 1980 S274
205	Cam Alarms	11/28/2023	107818	Call Out to Investigate System Fault	£166.00	£33.20	£199.20	LGA 1972 S133
206	Gipping Press	11/29/2023	73356	Isleham Informer Print	£690.00	£0.00	£690.00	LGA 1972 S142
207	Business Services CAS Ltd (Hiscox insurance)	11/29/2023	8260909	The Beeches Insurance Additional Premium	£385.28	£0.00	£385.28	LGA 1972 S102

208	PWLB	12/28/2023	PW502414	Loan PW502414	£15,995.34	£0.00	£15,995.34	LGA 1972 S50
209	Veolia	11/30/2023	CBG1214062	Cemetery Bin Excess Weight November	£10.44	£2.09	£12.53	LACO 1977/1986
210	Veolia	11/30/2023	CBG1214061	Cemetery Bin Rental November	£105.60	£21.12	£126.72	LACO 1977/1986
211	Geoxpher Ltd - Parish Online)	12/11/2023	12UC014-0006	Digital Mapping Annual Subscription	£135.00	£27.00	£162.00	LGA 1972 S112
212	Isleham Community Enterprises	10/31/2023	7717	Recharge of Barnwell Electrical invoice 75991 - Supply and Fit New Kitchen Extractor Fan	£427.58	£0.00	£427.58	LGA 1972 S133
213	S P Landscapes & Tree Contractors	11/30/2023	22608	Cutting Grass around Rec and Village	£99.45	£19.89	£119.34	OSA 1906 S9 & S10 LGA 1972 S214
214	Clarke Farms (Isleham)	11/30/2023	1079	Diesel Supplied 14/07/23-24/11/23	£468.48	£93.69	£562.17	OSA 1906 S9/S10 and LGA 1972 S214
215	Cam Alarms	12/12/2023	107931	Replaced Door Contact	£139.14	£27.83	£166.97	LGA 1972 S133
216	Newmarket GMS	12/8/2023	92580	Service Handheld Garden Machinery	£91.60	£18.32	£109.92	OSA 1906 S9/S10 and LGA 1972 S214
217	Newmarket GMS	12/8/2023	92585	Service Ride on Lawnmower	£296.55	£59.31	£355.86	OSA 1906 S9/S10 and LGA 1972 S214
218	Newmarket GMS	12/13/2023	92640	Service Hayter Rotary Lawnmower	£103.05	£20.61	£123.66	OSA 1906 S9/S10 and LGA 1972 S214
219	Newmarket GMS	12/13/2023	92641	Service MF Rotary Lawnmower	£119.70	£23.93	£143.63	OSA 1906 S9/S10 and LGA 1972 S214
220	Newmarket GMS	12/15/2023	92672	Oil	£12.50	£2.50	£15.00	OSA 1906 S9/S10 and LGA 1972 S214

221	Southgate Funeral Services	12/19/2023	REFUND	Overpayment of Sales Invoice 23/2106	£170.00	£0.00	£170.00		
223	Earl Contracting	12/21/2023	208	Recreation Ground Labour	£522.77	£104.55	£627.32	PHA 1875 S164	
224	Helen Dunn	12/1/2023	Expenses	Postage	£6.00	£0.00	£6.00	LGA 1972 S111	
225	S P Landscapes & Tree Contractors	12/20/2023	22667	Fencing around Recreation Ground	£14,975.00	£2,995.00	£17,970.00	OSA 1906 S9 & S10 LGA 1972 S214	
226	Lloyds Bank	12/18/2023	Credit Card	Credit Card Fee	£3.00	£0.00	£3.00	LGA 1972 S111	
227	East Cambridgeshire District Council	11/1/2023	907813439	Non Domestic Rates 2023/25 South Side Cemetery	£30.00	£0.00	£30.00	OSA 1906 S9/S10 and LGA 1972 S214	
228	East Cambridgeshire District Council	11/1/2023	907813439	Non Domestic Rates 2023/25 South Side Cemetery	£30.00	£0.00	£30.00	OSA 1906 S9/S10 and LGA 1972 S214	
229	East Cambridgeshire District Council	12/1/2023	907813442	Non Domestic Rates 2023/25 North Side Cemetery	£13.00	£0.00	£13.00	OSA 1906 S9/S10 and LGA 1972 S214	
230	East Cambridgeshire District Council	12/1/2023	907813442	Non Domestic Rates 2023/25 North Side Cemetery	£13.00	£0.00	£13.00	OSA 1906 S9/S10 and LGA 1972 S214	
231	East Cambridgeshire District Council	1/1/2024	907813439	Non Domestic Rates 2023/25 South Side Cemetery	£30.00	£0.00	£30.00	OSA 1906 S9/S10 and LGA 1972 S214	
232	East Cambridgeshire District Council	1/1/2024	907813442	Non Domestic Rates 2023/25 North Side Cemetery	£13.00	£0.00	£13.00	OSA 1906 S9/S10 and LGA 1972 S214	
233	JCS Bookkeeping and Payroll	11/22/2023	1214	Salary Preperation November 2023	£90.00	£0.00	£90.00	LGA 1972 S112	
234	JCS Bookkeeping and Payroll	12/20/2023	1221	Salary Preperation December 2023	£40.00	£0.00	£40.00	LGA 1972 S112	
235	HMRC	11/30/2023		Salaries Tax/Ni November 2023	£430.26	£0.00	£430.26	LGA 1972 S112	
236	HMRC	12/31/2023		Salaries Tax/Ni December 2023	£221.73	£0.00	£221.73	LGA 1972 S112	
237	Barnwell Electrical Company	12/1/2023	76151	Emergency Lighting System Repairs	£966.00	£193.20	£1,159.20	LGA 1972 S133	
238	Nick Sharp			Tree Works at Recreation Ground	£800.00	£0.00	£800.00	LGA 1972 S214	

239	Wayne Knappett			Cemetery Wall Repair	£950.00	£0.00	£950.00	LACO 1977/1986	
240	Cam Alarms	1/1/2024	108097	Annual Monitoring	£321.00	£64.20	£385.20	OSA 1906 S9/S10 and LGA 1972 S214	
						Paid After Meeting	<b>£44,596.88</b>		
						<b>Total Expenditure</b>	<b>£53,752.80</b>		



**Appendix 3 – November Bank Reconciliations**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current (710)	30/11/2023	130	49,467.78
Unity Trust Account (723)	30/11/2023	101	125,043.18
			174,510.96
<b><u>Unpresented Payments (Minus)</u></b>		<b><u>Amount</u></b>	
		0.00	
			0.00
			174,510.96
<b><u>Unpresented Receipts (Plus)</u></b>			
		0.00	
			0.00
			174,510.96
		<b>Balance per Cash Book is :-</b>	<b>174,510.96</b>
		<b>Difference is :-</b>	<b>0.00</b>

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Redwood Bank	30/11/2023	39	85,000.00
			85,000.00
<b><u>Unpresented Payments (Minus)</u></b>		<b><u>Amount</u></b>	
		0.00	
			0.00
			85,000.00
<b><u>Unpresented Receipts (Plus)</u></b>			
		0.00	
			0.00
			85,000.00
		<b>Balance per Cash Book is :-</b>	<b>85,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

#### **Appendix 4 – CCC report from Cllr Mark Goldsack**

What an amazing festive period in Isleham, with wonderful activities of many kinds. Well done to all involved and best wishes for 2024.

I hope to update next week on pothole completion as agreed.

I was saddened at the loss of Cllr Mac MacQuire, a county councillor for many years and father of the house for CCC.

The feedback from public verbally and online appears to be improvement in social behaviour since our community meeting and less issues of bad driving from those identified and visited by the police. I will chase community safety partnership for an update and report.

Other than normal case load to support local residents, that is it for December. January is budget setting month and I am sure we are looking at a maximum rise by CCC of 4.99% but more will unfold in the next few weeks.