

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 7th December 2020

Venue: Due to the outbreak of Covid19 this meeting will be held using the Zoom, online conferencing platform www.zoom.us. Should any members of the public wish to participate in this online meeting then after downloading the above software, join the meeting using the following details:

Meeting ID: 811 9157 1647 Passcode: 795370

Alternately, if you simply wish to submit a written comment in relation to any of the agenda items please do so either via email or in writing to the addresses above.

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THIS ONLINE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 1st December 2020

		Action
20-21/154	APOLOGIES FOR ABSENCE LGA 1972s95	
20-21/155	DECLARATION OF INTEREST	
20-21/156	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
20-21/157	TO APPROVE MINUTES OF MEETINGS HELD:	
	2.11.20	
20-21/158	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	Covid Update	
(b)	Beeches Alarm – AD	
(c)	Street Naming: Bloor Home and Pritty Gardens	
(d)	Sunnica Consultation Response	
(e)	9a Coates Drove – Use of CCC land	
(f)	Neighbourhood Plan	
20-21/159	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors	
(b)	District Councillors Report	
20-21/160	PLANNING MATTERS	
(a)	Planning Applications:	
	20/00863/FUL Conversion of a grade II listed outbuilding into a separate 2-bed dwelling house including widening of access.41 Mill Street Isleham (Amendments to gates, access and parking layout and inclusion of access widening in description) Mr and Mrs George	
	20/01392/FUL Single storey rear extension. 9 Beck Road Isleham . Mr Beswick	
	20/01464/FUL Proposed single storey side extension and first floor extension 93 The Causeway Isleham . Mr & Mrs Hall	
	20/01547/FUL Change of use of existing garage into bungalow and associated works 49 Pound Lane Isleham. Mr & Mrs Easton	
(b)	Planning Approvals	
	19/00447/NMAB Non material amendment to application 19/00447/RMM for Reserved Matters for the construction of 121 dwellings and associated works following	

	approval of outline planning permission 18/00363/OUM seeking to reduce the entrance footpath width from 3m to 2m as previously approved under application 18/00363/OUM Land Accessed Between 2 And 4 Fordham Road Isleham	
	20/00901/VAR To vary Condition 1 (Approved Drawings) of previously approved 17/02020/FUL for Development of 2 No. three bedroom bungalows (retrospective) Land To The South Of 61 To 71 East Fen Road Isleham	
	20/00902/VAR To vary Condition 1 (Drawings and Documents) of previously approved 17/01247/FUL for Development of 3 No. three bedroom bungalows Site Between Houghtons Lane And East Fen Road Isleham	
	20/01095/FUL Change of use from from place of worship (D1) to dwelling (C3), removal of existing outbuilding to be replaced with single garage, landscaping and re-positioned vehicular access off The Causeway. Isleham High Street Baptist Church The Causeway Isleham	
	20/01132/FUL Rear single storey extension, front porch extension and loft conversion 17 The Pits Isleham.	
	20/01192/FUL Retrospective field access. Cambria Farm 29 Prickwillow Road Isleham	
	20/01304/LBC Replacement of the existing timber windows with extended chamfered frames and slimline glazing. 2 Pound Lane Isleham	
	Trees & Shrubs	
	20/01280/TRE T1 Conifer - Reduce in height by approximately 3 - 4 metres. Reduce back the garden face as hard as possible whilst maintaining an even coverage of healthy foliage. 41 West Street Isleham	
	20/01341/TRE T1 Sycamore - Fell as close to ground level as possible. Tree is growing against the old clunch wall. Whilst there isn't any damage at the moment the tree is likely to cause damage in the near future. Inisfail House 6 Mill Street Isleham	
(c)	Planning Refusals:	
	Nil	
(d)	Other Planning Matters:	
	20/01069/FUL Construction of 1no. four-bedroom two storey detached dwelling and garage/games room/gymnasium. 72B West Street Isleham going to planning committee	
20-21/161	POLICE MATTERS	
20-21/162	PLAY AREA & SKATEPARK	
20-21/163	RECREATION GROUND MATTERS	
20-21/164	CEMETERY & CHURCHYARD MATTERS	
(a)	Headstone Request: IC Plot 567	
(b)	Additional inscription: WB plot 153	
20-21/165	ICA REPORT/THE BEECHES	
(a)	Trustee Report (GP)	
(b)	Purchase of Waste Bin	
20-21/166	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts December 2020 – see appendix 2	
(b)	To Approve Bank Reconciliation for October 2020	
(c)	2021-22 Budget & Precept	
(d)	Dunstall Grant Application – KD	
20-21/167	HIGHWAYS/FOOTPATH MATTERS	
(a)	Priory Car Park – Development Proposals	
(b)	TTRO Carriageway Reconstruction	
(c)	Coates Drove Trees	
(d)	Use of Priory Car Park	
(e)	Footpath Matters (JM)	
20-21/168	PARISH COUNCIL POLICY UPDATES AND REVIEW	
	Community Fund	
20-21/169	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
20-21/170	ALLOTMENT MATTERS	
(a)	Permission for Shed / Poly Tunnel and Chickens / Geese - Three Trees plots 4&5. CM	
(b)	Permission for Shed and Chicken Coop - Dunstall plot 112 DB	
(c)	Permission to Install Fence- Dunstall plot 93. MP	

(d)	Community Plot & Shed	
20-21/171	ORCHARD MATTERS	
	Councillor Report (JM)	
20-21/172	WASH MATTERS	
	Councillor Report	
20-21/173	MOTION TO EXCLUDE THE PUBLIC AND PRESS At this point any members of the press or public must sign off the live conference	
20-21/174	DATE OF NEXT MEETINGS	
	Interim planning meeting – Monday 21 st December 2020 tbc	
	2021 Parish Council Meetings	
	Monday 4 th January 2021	
	Monday 1 st February 2021	
	Monday 1 st March 2021	
	Monday 5 th April 2021	
	Monday 3 rd May 2021	
	Monday 17th May - Annual Parish Meeting tbc	
	Monday 7 th June 2021	
	Monday 5 th July 2021	
	Monday 2 nd August 2021	
	Monday 6 th September 2021	
	Monday 4 th October 2021	
	Monday 1 st November 2021	
	Monday 6 th December 2021	
20-21/175	AGENDA ITEMS FOR NEXT / FUTURE MEETING	

R. D. Liddington

Appendix 1 November Actions

Agenda No	Action Point	Responsible	Comments on Progress
	Draft Minutes	Clerk	3.11.20 Emailed to councillors
135	Post October mins	Clerk	1.12.20 emailed to CP for posting
136a	Letter of appreciation to ICC	Clerk	4.11.20 written letter sent
136b	Consider split in Dunstall allotment plots	Clerk	3.11.20 emailed to arrange site meeting
136c	Confirm approval of Greenwood tree surgery tenders / Notify residents	Clerk	3.11.20 emailed confirmation 3..11.20 residents notified
137b	Contact ECDC refuse collection re facemasks	Clerk	3.11.20 – concern expressed via website: FS-Case-268387441te
138a	Submit planning responses	Clerk	3.11.20 submitted (except Bloor homes as await clarification)
138b	Update and distribute Sunnica objections Councillors respond by 17.11.20 Submit response before 30.11.20	Clerk	
	Contact ECDC re landscape assessment		3.11.20 Email sent to JH
141	Re-inspect rec trees (springtime)	DB&JM	
	Access topsoil for the Beeches car park	DB	
	Contact football clubs re dogs on rec	Clerk	3.11.20 email sent
142	Confirm memorial approval	Clerk	3.11.20
143a	Confirm date and transfer £5k into ICA account	JB/GP	
	Confirm IUFC tournament approval	Clerk	3.11.20 emailed confirmation
143b	Contact Greenwood trees re Christmas tree	Clerk	3.11.20 emailed request
143c	Organise lightening test	Clerk	3.11.20 emailed request for test to be undertaken early December
144a	Complete Pay Accounts	JB	
145a&b	Respond to street naming proposals	Clerk	3.11.20 responded by email
145d	Seek tenders for cutting hedges: 1. top rec field 2. other areas of village	Clerk / TW	3.11.20 email sent to Greenwoods re top hedge
	Chase up CCC re Causeway hedges		3.11.20 resubmitted fault. Case number 00351004
146	Circulate Neighbourhood Plan & amend accordingly	Clerk	3.11.20 emailed to group for their consideration by 13.11.20
147a	Respond to letter from HE	Clerk	
147b	Inform solicitors of car park proposals	Clerk	3.11.20 Notified by email
	Pursue tenders for bollards		
	Add Priory Car park to the Dec agenda	Clerk	3.11.120 Identified
148	Confirm shed approval	Clerk	3.11.20 emailed approval
149	Pursue acquisition of replacement apple tree	JM	
Other actions			
	3.11.20 - Issued warning to identified tenants re non-payment of rent		

Pay Accounts 7th December 2020

Cheque No	Payee	Item	Net	Vat	Total	Power
Payments made since last meeting						
BACS	Staff Salaries	November 2020	£1,976.88	£0.00	£1,976.88	LGA 1972 s112
	Lloyds Bank multipay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
		Diary	£3.32	£0.67	£3.99	LGA 1972 ss50
		Keys	£11.67	£2.33	£14.00	LGA 1972 ss50
		Sunnica signs	£105.76	£21.15	£126.91	LGA 1972 ss50
		Toner	£206.42	£41.28	£247.70	LGA 1972 ss50
		Copier Paper	£11.87	£2.38	£14.25	LGA 1972 ss50
					Statement total £409.85	
Transfer	ICE	The Beeches	£5,000.00	£0.00	£5,000.00	S137
DD	Smart	Pension	£68.74	£0.00	£68.74	LGA 1972 ss50
Payments for authorisation at tonight's meeting						
126PB000080	HMRC	Tax & NI- November 2020	£47.52	£0.00	£47.52	LGA 1972 s112
SBO1137085	Veolia	Cemetery bin	£86.10	£17.22	£103.32	Local Authorities Cemetery Orders 1977 & 1986
5651	ICE	Car Park Lighting	£293.33	£14.67	£308.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	T Wilding	Expenses	£22.48	£4.50	£26.98	Local Authorities Cemetery Orders 1977 & 1986
915	Jane Sheldrick	Prepare salaries- November 2020	£20.75	£4.15	£24.90	LGA 1972 s112
5650	ICE	MUGA Electricity	£47.96	£2.40	£50.36	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
SM22510	Rialtas	Making Tax Digital Annual support fee	£59.00	£11.80	£70.80	LGA 1972s 142

	CCC 423001797250	Beck Row speed bumps contribution	£5,233.76	£0.00	£5,233.76	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
80277	GMS	Service Mountfield mower	£94.56	£18.90	£113.46	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
80277	GMS	Service strimmer	£55.15	£11.03	£66.18	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
80277	GMS	Service Cub Cadet tractor	£298.52	£59.70	£358.22	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	GMS	Mulch Plug	£8.50	£1.70	£10.20	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	GMS	Service Rotary lawn mower	£100.55	£20.11	£120.66	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
1269	Greenwood Tree Surgery	Watering of trees	£75.00	£15.00	£90.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
Cheque No 300465	British Legion	Poppy Wreath	£35.00	£0.00	£35.00	LGA 1972 ss50
490	Isleham Agricultural Contractors Ltd	Hedge cutting	£250.00	£50.00	£300.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214

£14,115.84 £298.99 £14,414.83