

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY
 Email: islehampc@gmail.com
 Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 5th December 2022

Venue: The Beeches

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK A MINIMUM OF 5 WORKING DATES BEFORE ANY MEETING IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THIS MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 29th November 2022

		Action
22-23/155	APOLOGIES FOR ABSENCE LGA 1972s95	
22-23/156	DECLARATION OF INTEREST	
22-23/157	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
22-23/158	TO APPROVE MINUTES OF MEETINGS HELD: Monday 7 th November 2022	
22-23/159	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	Sunnica <ul style="list-style-type: none"> - Updates for Sunnica Energy Farm - islehampc@gmail.com - Gmail (google.com) - Representations at open forum / issue specific meetings - Statement of Common Ground 	
(b)	Beeches Solar Project Update	
(c)	Beeches Kitchen Project	
(d)	Bloor Land Update <ul style="list-style-type: none"> - Land Condition - Fencing - Early Years Unit Land 	
(e)	Recreation Ground Fencing	
(f)	Finance Officer Appointment	
22-23/160	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors	
(b)	District Councillors Report	
22-23/161	NATURE RESERVE	
	Phil Clark re Nature Reserve land	
22-23/162	PLANNING MATTERS	
(a)	Planning Applications:	
	22/01015/FUL Proposed decking/jetty - retrospective - for leisure purposes associated with commercial use 37 Prickwillow Road Isleham.	
	22/01290/TRE Proposal: T1 Mirabelle Plum - Reduce crown by 1-1.5m T2 Magnolia - Reduce left side of the tree by 1-1.5m to balance crown 5 Church Street Isleham	
	22/01324/VARM To vary Condition 1 (Approved plans) of previously approved 21/01770/VARM To vary Condition 1 (Approved plans) of previously approved	

	20/00260/OUM for Erection of 17 dwellings and new access Land Adjacent To 8 Hall Barn Road Isleham	
	22/01366/FUL Proposed two storey timber framed cabin to provide an annexe to the main house. River View 26 Prickwillow Road Isleham	
(b)	Planning Approvals	
	22/01187/FUL Enlarge window opening to create bifold doors with Juliette balcony 4 Priory Gardens Isleham	
	22/00787/CLP Certificate of Lawfulness of proposed use to prove that planning consent for 18/00467/OUT and 20/01602/RMA (Construction of nine dwellings and associated road and engineering operations) are capable of implementation and completion Wayside Farm Fordham Road Isleham	
	22/01070/CLP The fitting of 20 solar panels to the front (south) facing roof slope and side (west) facing roof slopes of the dwelling and the west facing roof slope of the Garage. The Walnuts 23 Limestone Close Isleham	
(c)	Planning Refusals	
	22/00837/FUL Proposed replacement dwelling. 25 The Pits Isleham	
	22/00921/FUL Retention of livestock barn, stable building and portacabin, and completion of implements store in association with the agricultural use of the land - Retrospective. Land North East Of 29A Prickwillow Road Isleham	
(d)	Other Planning Matters	
	Application called in 22/00806/FUL Erection of 4no. new detached dwellings and associated parking. Formation of 2no. new vehicular accesses off Pound Lane Isleham Land Northwest Of 15 Pound Lane Isleham	
	Application withdrawn 22/01158/FUL Proposed detached 3 Bedroom, one and a half storey dwelling and detached double garage. 45 East Fen Road Isleham	
22-23/163	POLICE MATTERS	
	<u>Reported crimes</u> <u>August Data</u> – 8 reported crimes <ul style="list-style-type: none"> - Burglary x1 - Criminal damage / Arson x1 - Public order x2 - Other theft x3 - Antisocial behaviour1 <u>September Data</u> – 9 reported crimes <ul style="list-style-type: none"> - Violence and sexual offences x3 - Criminal damage / Arson x2 - Public order x2 - All other crime x2 	
22-23/164	PLAY AREA & SKATEPARK	
	Vandalism	
22-23/165	RECREATION GROUND MATTERS	
	Feedback from ISRC meeting 21.11.22	
22-23/166	CEMETERY & CHURCHYARD MATTERS	
(a)	Memorial approvals: <ul style="list-style-type: none"> - A & D S 	
22-23/167	ICA REPORT/THE BEECHES	
(a)	Trustee Report (GP)	
(b)	Warmer Hub (JM)	
(c)	Maintenance Plan	
(d)	Extending the Beeches Car Park	
22-23/168	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts December 2022 – see appendix 2	

(b)	To Approve Bank Reconciliation for October 2022 – see appendix 3	
(c)	Annual Budget	
(d)	Precept 2023-24	
(e)	Proposed increase to rents and fees: - Paddock (Allotments from Oct 23) - Fishing rights -Burial fees	
22-23/169	HIGHWAYS/FOOTPATH MATTERS	
(a)	Tree Preservation Order 2 Pound Lane	
(b)	Street Naming and Numbering _ – Addition of new property Prickwillow Rd	
(c)	Street Naming and Numbering _ – Addition of two new properties Pound Lane	
(d)	Priory Mound Fencing (CC)	
(e)	Benches	
22-23/170	PARISH COUNCIL POLICY UPDATES AND REVIEW	
	IPC Facebook Page https://fb.me/g/p_bJYzbzVn3wrxLLbb/9eNjFDZH	
22-23/171	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
(a)	Zoe Leeson Email	
(b)	Making Connections 2022 Consultation - islehampc@gmail.com - Gmail (google.com)	
22-23/172	ALLOTMENT MATTERS	
	Nil matters	
22-23/173	ORCHARD MATTERS	
	Councillor Report (JM)	
22-23/174	WASH MATTERS	
	Councillor Report (DB/RR)	
22-23/175	DATE OF NEXT MEETINGS	
	Monday 9 th January	
	Monday 6 th February	
22-23/176	EXCLUDED MATTERS	
	Approve Excluded mins of meeting held 7.11.22 TW contract & scale point Clerk – additional hours November 22 TW – additional hours	
22-23/177	AGENDA ITEMS FOR NEXT / FUTURE MEETING	

R. D. Liddington

Appendix 1 November action

Agenda No	Action Point	Responsible	Action undertaken
	Distribute draft mins	Clerk	8.11 emailed out
136	Post October mins on website	Clerk	10.11 emailed to CP
137a	Complete SoCG	RR	
	Submit Question 8 response	Clerk	11.11 emailed to planning inspectorate
	Submit final IPC	RR	11.11.emailed to inspectorate
137b	Continue with Solar Panel programme	CC	
137c	Explore sites for benches	Clerk	Potential sites identified see Dec powerpoint
137d	Commission surgery to Church St tree	Clerk	8 & 13.11 emailed Will ayers for quote
137e	Contact Bloor re fencing and land	Clerk	16.11 email and tel conversation with Bloor and IPC councillors. Numerous emails and phone calls to ECDC (now involving Julia Huffer as no reponses) 29.11 Quote for upgrade requested from Tom Fisher
138b	Contact CCC highways re grips & gullys	Clerk	28.11 reported
139	Submit planning responses	Clerk	8.11 completed
141	Turn off floodlights / notify clubs	Clerk	12.11 Floodlights isolated following further damage. Clubs notified
142	Org and attend ISRC mtg	Clerk,RR, DB, MC, JM, AD, CC	15.11Email sent requesting budget reoport and proposals 16.11 draft agenda sent to councillors 21.11.22 see Dec agenda
143a	Confirm memorial approval	Clerk	8.11 confirmed via email
143b	Complete burial paperwork	Clerk	21.11.22 Completed
144b	Conform Pizza visits	Clerk	8.11 Confirmed via email
144c	Confirm tender for cladding	Clerk	8.11 Confirmed via email
144d	Pursue tenders for overflow car park	Clerk	11.11 site meeting with Sam Earl Await quote before seeking other tenders from Chris Harvey & Tim Drayton
145a	Complete pay accounts	JB	
145c	Confirm approval for - tractor equipment - plants	Clerk	9.11 Sam Earl notified by email
146d	Confirm LHI details for 22-23	Clerk	9.11Emailed confirmation to James Toombs
	Discuss LHI 23-24 options	Clerk	28.11 emailed officer to estab feasibility of Pound Lane project & Mark Goldask confirming support
October action 113a	Replacement fencing for rec field (78m adjacent to cicket nets)		15.11.Emailed see 159(f) Also emailed - Palmers re steel replacement -Tom Fisher
Other action:	15.11 Contacted Palmers for second time re Priory fence repairs Reported crimes - Halloween Vandalism 31.10.22 - SD-18985-22-3535-01 - MUGA vandalism 11.11.22 DP-37643-22-3535-01 (CRIME REF 35/83284/22 Reported abandoned vehicle Reference: FS-Case-468186974 Beeches – Gutters cleaned & door hinges repaired		

Appendix 2 Pay Accounts

Pay Accounts 5th December 2022						
Cheque No	Payee	Item	Net	VAT	Total	Power
Payments made since last meeting						
BACS	Staff Salaries	November 2022	£2,431.64	£0.00	£2,431.64	LGA 1972 s112
DD	Lloyds Bank Multipay Card JB	Monthly Fee	£3.00	£0.00	£3.00	LGA 1972 s50
		TW Gloves	£19.13	£3.84	£22.97	LGA 1972 s50
					Total £25.97	
DD	Lloyds Bank Multipay Card RR	Monthly Fee	£3.00	£0.00	£3.00	LGA 1972 s50
		Small Grey Rail	£22.29	£4.46	£26.75	LGA 1972 s50
		Google Storage	£13.33	£2.66	£15.99	LGA 1972 s50
					Total £45.74	
DD	Smart	October 2022	£19.79	£0.00	£19.79	LGA 1972 s112
DD	Smart	November 2022	£49.18	£0.00	£49.18	LGA 1972 s112
DD	BT	Telephone & Broadband	£121.93	£24.38	£146.31	LGA 1972 s50
BACS	Business Services at CAS	Buildings Insurance	£1,974.86	£0.00	£1,974.86	LGA 1972 s112
Payments for authorisation at tonight's meeting						
126PB00008 019	HMRC	Tax & NI November	£25.33	£0.00	£25.33	LGA 1972 s112
SBO1188083	Veolia	Cemetery Bin	£74.92	£14.98	£89.90	Local Authorities Cemetery Orders 1977 & 1986
1121	Jane Sheldrick	Prepare November 2022 Salaries	£43.40	£0.00	£43.40	LGA 1972 s112
CHQ 300472	Royal British Legion	Poppy	£50.00	£0.00	£50.00	S137
2622	JBL Bricklaying	Cemetery Wall	£34,692.60	£6,938.52	£41,631.12	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
Si-47	Earl Contracting	Recreation Ground Works	£1,274.00	£254.80	£1,528.80	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
6692	ICE	Water Bill Contribution	£29.17	£5.83	£35.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
6691	ICE	Cleaner Salary	£248.80	£0.00	£248.80	LGA 1972 s112
1016	Clarke Farms	Tractor Fuel	£111.70	£22.34	£134.04	Open Spaces Act 1906 ss9

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						&10 LGA 1972 s214
2406	Simpsons	Bulbs	£23.98	£4.80	£28.78	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
2416	Simpsons	Bulbs	£16.64	£3.33	£19.97	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
SI-39244	Benn Lock & Safe Ltd	The Beeches Doors	£380.00	£76.00	£456.00	LGA 1972 s133
14602	Ollington Electrical	Kitchen Works	£2,863.90	£572.78	£3,436.68	LGA 1972 s133
14603	Ollington Electrical	Kitchen Works	£769.72	£153.94	£923.66	LGA 1972 s133
11281077	WAVE	Water Recreation Ground	£132.82	£0.00	£132.82	Local Authorities Cemetery Orders 1977 & 1986
87952	GMS	Hedgecutter Winter Service	£61.54	£12.31	£73.85	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
229	CSD Plumbing & Heating	Kitchen Works	£539.34	£0.00	£539.34	LGA 1972 s133
21114	SP Landscapes	Village Grass Cutting	£180.00	£36.00	£216.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
422429	Prestige	IO Unit	£174.20	£34.84	£209.04	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	Tim Wilding	Fuel for Mower	£16.67	£3.33	£20.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214

£46,366.88 £8,169.14 £54,536.02

Date: 08/11/2022

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Time: 12:26

**Bank Reconciliation Statement as at 31/10/2022
for Cashbook 1 - Current Bank Account - New**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current (710)	31/10/2022	113	169,469.00
Unity Trust Account (723)	31/10/2022	88	89,945.40
			<u>259,414.40</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			259,414.40
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			259,414.40
		Balance per Cash Book is :-	259,414.40
		Difference is :-	0.00

Redwood Account

Date: 08/11/2022

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Time: 12:07

**Bank Reconciliation Statement as at 31/10/2022
for Cashbook 2 - Redwood Bank**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Redwood Bank	31/10/2022	27	85,000.00
			<u>85,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			85,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			85,000.00
		Balance per Cash Book is :-	85,000.00
		Difference is :-	0.00