

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 4th November 2019

Venue: 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL
THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council
 Tuesday 29th October 2019

19-20/148	APOLOGIES FOR ABSENCE LGA 1972s95	Action
19-20/149	DECLARATION OF INTEREST	
19-20/150	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
19-20/151	TO APPROVE MINUTES OF MEETING HELD 7.10.19 & 21.10.19	
19-20/152	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	Dog Warden	
19-20/153	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors	
(b)	District Councillors Report	
19-20/154	PLANNING MATTERS	
(a)	Planning Applications:	
	19/01178/OUT Demolition of agricultural barns and residential development of five residential dwellings, garaging, parking, access road and associated works. Appleyard Farm 1 Houghtons Lane Isleham Mr D Beckett	
	DC/19/1654/FUL Planning application – To allow operational times for motocross circuit: all Saturdays and Sundays September to May (80 days) 10.00am to 18.00pm; every other Sunday June to August inclusive (7 days) 10.00 to 18.00 tree Saturdays June to August inclusive (3 days) with prior notification to the LPA not less than 48 hours in advance 10.00am to 18.00pm Tuesday and Thursday January to December (104 days) 10.00am to 16.00pm	
	19/01482/FUL Proposed side extension and replace all existing windows. 15 Church Lane Isleham. Mr & Mrs Qayum-Millard	
(b)	Planning Approvals	
	19/01380/TRE T1-Plum tree crown reduced by 1.5metres in height and spread. Church Barn, 9 Church Lane Isleham. Mrs R George	
	19/00271/TRE T1-Plum tree crown width reduced by 1.5metres with ongoing 2 years cyclic pruning approval. Church Barn, 9 Church Lane Isleham. Mrs R George	
(d)	Other Planning Matters:	
	19/00447/RMM Reserved matters for the construction of 121 dwellings and associated works following approval of outline planning permission 18/00363/OUM Land accessed between 2 & 4 Fordham Rd Isleham. Bloor Homes. Correction / classification of 77% rented / 23% shared ownership. Information purposes only.	
	Housing Needs Survey	

19-20/155	POLICE MATTERS	
	Drugs Reported	
19-20/156	PLAYAREA & SKATEPARK MATTERS	
	MUGA Clean	
19-20/157	RECREATION GROUND MATTERS	
	Proposed use of new (Bloor Homes) land	
19-20/158	CEMETERY & CHURCHYARD MATTERS	
(a)	Memorial Stone – Mr Birch	
(b)	Infant Burial Fees	
(c)	Cemetery Wall Repairs (CE)	
(d)	Church Lighting Repairs	
19-20/159	ICA REPORT/THE BEECHES	
(a)	Lightning Protection	
(b)	Beeches Electrical Survey	
(c)	USAF Plaque	
(d)	Community Grant Fund	
19-20/160	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts November 2019 – see appendix 2	
(b)	To Approve Bank Reconciliation for October 2019	
19-20/161	HIGHWAYS/FOOTPATH MATTERS	
(a)	Litter Picker	
(b)	Street Naming & Numbering - 20a Little London - Houghtons Lane	
(c)	Local Highways Initiative	
(d)	Community Payback	
19-20/162	PARISH COUNCIL POLICY UPDATES AND REVIEW	
(a)	Operation London Bridge	
(b)	Remembrance Sunday	
(c)	Training Feedback	
(d)	Neighbourhood Plan Update	
19-20/163	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
(a)	Steel Bones	
(b)	CiL money	
(c)	Neighbourhood Watch	
(d)	Organising and Running a Fundraising Event	
(e)	CCVS Programme of Training & Events	
(f)	CAB Funding Request	
(g)	Community Transport Scheme	
19-20/164	ALLOTMENT MATTERS	
(a)	Working Party Visit	
(b)	Request for Chickens & Poly-Tunnel on Dunstall Allotment. Mrs Hall	
(c)	Request for Chickens, 2 ducks & 6' x 8' Polycarbonate Greenhouse On 3 Trees Allotment. Ms McDonald	
19-20/165	ORCHARD MATTERS	
19-20/166	WASH MATTERS	
19-20/167	MOTION TO EXCLUDE THE PUBLIC AND PRESS	
	That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).	
19-20/168	DATE OF NEXT MEETINGS	
	Parish Council meeting –	

	<ul style="list-style-type: none"> - Monday 2nd December 2019 - Monday 6th January 2020 	
	<p>Interim planning meeting (tbc)</p> <ul style="list-style-type: none"> - Monday 18th November 2019 - Monday 16th December 2019 	
19-20/169	AGENDA ITEMS FOR NEXT MEETING	
	<i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i>	

Appendix 1 October Actions

Agenda No	Action Point	Responsible	Comments on Progress
	Draft Minutes	Clerk	8.10.19 Emailed to councillors
120b	Notify Staploe and advertise flue jobs Advertise on Facebook	Clerk	8.10.19 Confirmed with Jackie Spruce Posters weren't ever delivered
121	Post mins of meetings on website	Clerk / CP	8.10.19 emailed to CP
122a	Purchase USAF plaque	Clerk	8.10.19 ordered
122b	Accept Priory tender Establish programme of works Notify Local residents of work Pursue signage for Mill St / The Priory	Clerk	8.10.19 bollards ordered. Made 2 nd request for quote for new timber for raised bed
122c & 131a	Liaise with Community pay back re projects	Clerk	9.10.19 with team leader proposals to interim mtg
122d	Commission LHI grant	Clerk	14.10.19 Commissioned
124a	Submit responses to planning applications	Clerk	8.10.19 Responses submitted
124b	Submit letter to JH and associated officers re planning 19/01074/FUL	Clerk	14.10.19 letter sent / lots of subsequent emails
124d	Establish date for RM committee meeting re 18/00363/DISB	Clerk	8.10.19 Email sent – provisionally scheduled for 6.11.19
127a	Distribute car park rota	Clerk	8.10.19 /14.10.19 emailed
127b	Commission Palmers to construct and install car park barrier	Clerk	8.10.19 Commissioned subject to clarification of ht and position 22.10.19 approved amended version
127c	Consider possible use of Bloor land	ISRC	Due to meet 28.10.19
128 a-c	Complete stone and burial paperwork	Clerk	8.10.19 Completed
128d	Obtain further quotes for cemetery wall	CE	
128e	Tree survey to PD	Clerk	
128f	Purchase watering cans	Clerk	
129a	Notify Beeches of decisions Clarify responsibility for electrical test	Clerk	8.10.19 confirmation emailed
130a	Complete Payments	JB	
130c	Clear overdue accounts Rialtus payment for digital VAT Amend Finance policy Agenda & docs for Finance mtg	JB JB Clerk JB	
130d	Subscription for magazine	JB	24.10.19 Confirmed
131c	Obtain seeds	MC	
131d	Appoint litter picker Purchase resources Pursue sponsorship of trolley	Clerk RR, VBS	9.10.19 SP appointed 14.10.19 Jacket, grabber, gloves, vest, boots purchased 24.10.19 Trolley ordered
131e	Discuss parking at ISRC meeting Send photos, fixture list & request police presence at future games	Clerk	9.10.19 – discussed 8.10.19 photos and request for police involvement sent
131f	Pursue sponsorship of Christmas tree Liaise with WG & DM re lights	PW Clerk	8.10.19 Notified WG
133b	Post details of Sunica proposals on social media		8.10.19 requested better copy of map 21.10.19 Posted
133c	Attend Community Safety meeting	RR	
133e	Confirm training date Attend training	Clerk RR, GP, CE, AD, PW, VBS & JM	8.10.19 Training confirmed. Mtg room requested
134b	Notify approval of Poly tunnel	Clerk	8.10.19 Notified SA
134c	Purchase and install allotment stakes	Clerk	14.10 stakes purchased
Other actions			

i	Liaison with WSDC re Sunnica map	
i	Burial enquiry for MJ	
iii	Requested tenders to -electrically test Beeches - clean MUGA - repair church floodlights - electrical supply for Christmas tree	
iv	Prep for interim planning meeting	
v	Prep for NP mtg	
vi	Responses made to planning considered at Interim mtg	
vii	Allotment holders site visit, meeting and mins	
viii	Research on creosote and allotment rules	
ix	28.10.19 Drug use reported to police ref 28.10.167	
x	28.10.19 Responded to request for Armistice day flags	
xi	29.10.19 Meeting with LHI officer	

Appendix 2

Pay Accounts 4th November 2019						
Cheque No	Payee	Item	Net	Vat	Total	Power
Payments made since last meeting						
BACS	Staff Salaries	October 2019	£1,622.44	£0.00	£1,622.44	LGA 1972 s112
	Lloyds Bank multipay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
		Tesco-A4 paper	£9.83	£1.97	£11.80	Open spaces act 1906 ss9 & 10LGA 1972 s214
		Co-op-Postage Stamps	£14.64	£0.00	£14.64	Open spaces act 1906 ss9 & 10LGA 1972 s214
		Rainbow-Hi-vis jacket for litter picker	£22.95	£0.00	£22.95	Open spaces act 1906 ss9 & 10LGA 1972 s214
		BTL Timber-Wooden stakes for allotment plots	£110.00	£0.00	£110.00	Open spaces act 1906 ss9 & 10LGA 1972 s214
		Urban Intern-Work shoes for litter picker	£18.99	£0.00	£18.99	Open spaces act 1906 ss9 & 10LGA 1972 s214
		Spot on line-Work gloves for litter picker	£2.99	£0.00	£2.99	Open spaces act 1906 ss9 & 10LGA 1972 s214
		NNT-Hi vis vest for litter picker	£5.85	£0.00	£5.85	Open spaces act 1906 ss9 & 10LGA 1972 s214
		PJW-Litter grabber for litter picker	£14.46	£0.00	£14.46	Open spaces act 1906 ss9 & 10LGA 1972 s214
					Statement total £ 204.68	
Direct Debit	Unity Trust Bank	Charges June to September	£28.35	£0.00	£28.35	LGA 1972 ss50
Direct Debit	Welplan	Pension September 2019	£11.73	£0.00	£11.73	LGA 1972 s12

Payments for authorisation at tonight's meeting						
126PB000080	HMRC	Tax & NI- September 2019	£8.49	£0.00	£8.49	LGA 1972 s112
	Clerks & Councils Direct	Annual Subscription	£72.00	£0.00	£72.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
SBO1105547	Veolia	Cemetery Bin	£59.68	£11.94	£71.62	Local Authorities Cemetery Orders 1977 & 1986
INV-63548	Gipping Press	Printing Isleham Informer October Edition	£578.00	£0.00	£578.00	LGA 1972 s 142
124900	Pear Technology	Maplink Support	£85.00	£17.00	£102.00	LGA 1972 s50
5173	ICE	Printing-Plans	£2.33	£0.47	£2.80	LGA 1972 s50
423001056283	Cambridgeshire County Council	3 Trees half year rent	£285.00	£0.00	£285.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
795	Jane Sheldrick	Prepare salaries October 2019	£20.75	£4.15	£24.90	LGA 1972 s112
	Tim Wilding	Padlock & mileage Newmarket and return	£21.76	£1.83	£23.59	LG Misc Provisions Act 1976 s 19 (d)
76910	GMS	Service Mountfield Rotary	£88.74	£17.75	£106.49	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
76999	GMS	Service Hayter Rotary	£79.86	£15.98	£95.84	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
76972	GMS	Service Honda Strimmer	£64.08	£12.82	£76.90	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
77077	GMS	Fuel fit	£4.00	£0.80	£4.80	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
15134	R Palmer & Sons	Repair fuel leak on tractor and Fordham Road gate	£175.26	£35.05	£210.31	Open Spaces Act 1906 ss9 &10 LGA 1972 s214

1689	CAPALC	Councillors training	£350.00	£0.00	£350.00	LGA 1972 s112
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£3,760.18 £119.76 £3,879.94