

ISLEHAM PARISH COUNCIL

Clerk: Mrs Helen Dunn The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 4th March 2024

Venue: The Beeches

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK A MINIMUM OF 5 WORKING DATES BEFORE ANY MEETING IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THIS MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Helen Dunn– Clerk and Proper Officer to Isleham Parish Council – Wednesday 31st January 2024

Helen Dunn

	APOLOGIES FOR ABSENCE LGA 1972s95
	DECLARATION OF INTEREST
	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)
	TO APPROVE MINUTES OF MEETINGS HELD: Monday 5th February 2024
	Funding and Grants Update (RR)
	IPC Website development Aubergine (CC)
	Office IT upgrade (CC)
	Staff Job Evaluation Scheme
	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS
	County Councillors Report (MG) – see appendix 4
	District Councillors Report (JH / KP)
	MONTHLY FINANCIAL MATTERS
	Approve Pay Accounts March 2024– see appendix 2
	Approve Bank Reconciliation for January 2024 – see appendix 3
	Fixed Asset register
	ICA REPORT/THE BEECHES
	Trustee Report (MT)
	RECREATION GROUND, PLAY AREA & SKATEPARK MATTERS
	Tree Survey overdue
	ENVIRONMENT & THE WASH MATTERS
)
	Wash Gateway and link to EA proposed work (AB)
)

	CEMETERY & BURIAL MATTERS
	Burials –
	Inscriptions approved by Cemetery WP
	Burial costs comparison and increase
	PLANNING MATTERS
	Planning Applications
	23/00996/FUL Boundary fence – retrospective. Plan submitted showing reduction of 1.8 metre section of fence to 1.3 metres 7 Beech Close. Mrs Geraldine Roberts
	Planning Approvals
	Other Planning Matters
	HIGHWAYS/FOOTPATH MATTERS
	LHI Pound Lane/Prickwillow Road Traffic Calming proposal
	LHI Fordham Road Traffic Calming proposal
	PARISH COUNCIL POLICY UPDATES AND REVIEW
	Notes of Policy Review Group
	**** policy for update and approval
	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY
	EXCLUDED MATTERS
	Training course approval – Data Protection 12 th Feb £35 AN
	DATE OF NEXT MEETINGS
	Working Party Meetings:
	Monday 8 th April
	AGENDA ITEMS FOR NEXT / FUTURE MEETING

Agenda	Action Points for Clerk	Progress
	Complete and distribute draft mins	
	Forward Dec mins for posting	
23-24/203	Organise removal of Notice board and repurpose old WI board	
23-24/209a	Send invite for IPC/ICA meeting	
23-24/210a	Obtain quotes for tree survey	
23-24/210b	Inform Steel bones of approval	Completed
23-24/210c	Inform Cricket Club of approval	Completed
23-24/210d	Accept tender for Groundsman role	Completed
23-24/211c	Contact ECDC regarding Coronation Oak	
23-24/211d	Commission village hedge cutting	Completed
23-24/212a/b	Complete all outstanding burial paperwork	

23-24/212c	Add burial comparison to next agenda	Completed
23-24/212d	Book skip	
23-24/213	Submit planning responses	
23-24/215a	Respond to planning developer for Chalkpit	
23-24/216a/b	Arrange further LHI meeting	
23-24/217b	Correctly document and file approved H&S policy	
23-24/218a	Contact CCC re. grit bins in Bloor homes	
	Other and Ongoing	
	Exploring Log Tunnel replacement/repair for playground	
	Order no dog sign	
	ICE net request	
	Investigate using burial plots over 100 years old	
	Contact residents near Cemetery to establish boundary	
	Explore making speed reduction permanent – Beck Road	
	Contact residents regarding over grown areas	
	Acknowledge IR service and seek volunteers	
	Explore Kings Award system and Freedom of the Parish	
	Apply for Zebra crossing on Maltings Lane	
	Organise working party meetings	
23-24/168h	Add agenda item to next Rec Ground WP meeting to discuss future use of Bloor Home land	
23-24/180a	Request Beck Rd Street Lighting	
23-24/180b	Contact CCC re. Beck Rd Hedge	
23-24/182a	Contact ECDC re legal representation for Bloor Homes transfer	
23-24/184a	Create procedure/Contract for C Winters	
23-24/186a	Arrange Rec Ground meeting for March	
23-24/186d	Commission playground inspection	
23-24/186e	Limit access and establish access procedure for Tractor Shed	
23-24/191d	Request replacement speed cameras	
23-24/192b	Explore CCTV funding	

Appendix 2 – February Pay Accounts

Appendix 3 – November Bank Reconciliations