

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 3rd July 2023

Venue: The Beeches

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK A MINIMUM OF 5 WORKING DATES BEFORE ANY MEETING IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THIS MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 27th June 2023

		Action
23-24/046	APOLOGIES FOR ABSENCE LGA 1972s95	
23-24/047	DECLARATION OF INTEREST	
23-24/048	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
23-24/049	TO APPROVE MINUTES OF MEETINGS HELD: Monday 6th June 2023	
23-24/050	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	Parish Improvement Plan	
(b)	Bloor Update	
(c)	Nature Reserve and Orchard Survey	
(d)	Picnic Benches	
(e)	Gutter Clearing	
23-24/051	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors Report	
(b)	District Councillors Report	
23-24/052	PLANNING MATTERS	
(a)	Planning Applications:	
	23/00451/FUL Retention of livestock barn and stable block with external cladding, porta cabin and completion of implements store in association with farm holding - Retrospective. Land North East Of 29A Prickwillow Road Isleham. Mr & Mrs Mackinnion	
	22/00612/DISA To discharge conditions 4 (site characterisation), 8 (soft and hard landscaping works schedule), 9 (boundary treatments), 10 (Arboricultural impact assessment), 12 (piling method) and 13 (biodiversity scheme) of decision dated 15/02/2023 for 22/00612/FUL for a replacement dwelling The Lowes 36 Prickwillow Road Isleham	
(b)	Planning Approvals	
	23/00260/FUL Construction of 3 bedroom, 1.5 storey detached dwelling and detached double garage. 45 East Fen Road Isleham	
	22/00984/FUL Extension above existing single storey extension to rear, garage conversion and part car port conversion. 11 Jubilee Close Isleham	
	23/00488/FUL Installation of PVCU conservatory to the side. 120 The Causeway Isleham	
(c)	Planning Refusals	

(d)	Other Planning Matters	
23-24/053	POLICE MATTERS	
23-24/054	PLAY AREA & SKATEPARK	
23-24/055	RECREATION GROUND MATTERS	
(a)	Letting Request	
(b)	ICC Request	
(c)	Recreation Ground Fence.	
23-24/056	CEMETERY & CHURCHYARD MATTERS	
(a)	Memorial Approvals:	
23-24/057	ICA REPORT/THE BEECHES	
(a)	Trustee Report (MT)	
23-24/058	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts – see appendix 2	
(b)	To Approve Bank Reconciliation for May 2023 – see appendix 3	
(c)	FINR Contribution	
23-24/059	HIGHWAYS/FOOTPATH MATTERS	
(a)	STREET NAMING AND NUMBERING – Addition of new property name	
(b)	Solar Speed Cameras (AN)	
(c)	Church Lane (Coates Drove end) - no through road sign stolen.	
(d)	Parking enforcement at the Priory. (CC)	
(e)	Grass cutting. (CC)	
(f)	Nature Reserve Footpath	
23-24/060	PARISH COUNCIL POLICY UPDATES AND REVIEW	
(a)	IPC Meetings and Protocols	
23-24/061	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
(a)	Sutton Neighbourhood Plan Sutton Neighbourhood Plan (sutton-in-the-isle.org.uk)	
(b)	Reach Neighbourhood Plan Reach Neighbourhood Plan East Cambridgeshire District Council (eastcambs.gov.uk)	
(c)	Community Ownership Fund	
(d)	Sanctuary Housing	
(e)	Mr Bishop Email	
23-24/062	ALLOTMENT MATTERS	
23-24/063	ORCHARD MATTERS	
	Councillor Report	
23-24/064	WASH MATTERS	
	Councillor Report (DB/RR)	
23-24/065	EXCLUDED MATTERS	
23-24/066	DATE OF NEXT MEETINGS	
	Monday 7 th August	
	Monday 4 th September	
23-24/067	AGENDA ITEMS FOR NEXT / FUTURE MEETING	

R. D. Liddington

Appendix 1 June action

Agenda No	Action Point	Responsible	Action undertaken
	Complete and distribute draft mins	Clerk	6.6. Completed
028a	Consider reduction in paper documentation. Add to July agenda	Council Clerk	12.6 Added to July agenda
	Complete pecuniary interests / GDPR documents	DB, MC, CC	6.6 & 26.6 Pec Int forms re sent to MC&DB
028b	Liaise with ECDC and GR re Bloor estate cleaning	Clerk	See July agenda
030a	Complete planning responses Share 'Called in' applications with JH	Clerk	6.6. Planning responses submitted 6.6 Applications shared with JH and RR
032	Complete rope swing repairs	TW	
033	Clarify purchase of fertiliser and seeds	Clerk	Ongoing emails – see July agenda
034	Confirm memorial approval	Clerk	9.6 Memorial approved
035	Organise and complete identified work at The Beeches: <ul style="list-style-type: none"> - Canopy - Guttering - Block paving - Cracks - Service hatch - Cladding - Wood stain 	Clerk	15.6 completed 15.6 re requested quote 28.6. Site visit 9.6 Hatch lock replaced 5.6 & 11.6 Emailed TA. Await delivery date
	Organise and complete identified work at The Beeches <ul style="list-style-type: none"> - Stain fencing - Reposition post box - Window clean - Wash patio 	ICA	
	Purchase picnic tables	MC	Two tables provided
	Repay CC and AD for power room purchases	Clerk	12.6 Submitted to RFO
036a	Complete Pay Accounts	RFO	
	Post AGAR details and advertise public dates	Clerk	12.6.23 Posted on facebook, parish website and parish noticeboards
036e	Add a/c unit to pay accounts	RFO	
037a	Contact CCC Farms re footpath	Clerk	12.6 and 26.6 requested update
036c 037d & 038b	Establish working party dates to consider Parish Improvement Plan + <ul style="list-style-type: none"> - Asset register - No Mow May options 	Clerk	12.6.23 proposed dates sent to councillors. See July agenda

037c	Share details of AGAR results and public access	Clerk	12.6. Posted on Facebook page and Parish noticeboards
038	Update working party membership	Clerk	9.6 Completed – see July agenda
040	Follow up allotment letters & CM complaint	Clerk	12 Site visit. Second letters sent to JE, LW, CB, TB & DB
041	Survey residents re Nature Reserve and Community Orchard	Clerk AN	13.6 survey established. Posted on Facebook
Other	Fordham Rd VAS (change batteries and adjust radar beam) 8.6 Batteries changed		
	Reported overhanging trees and bushes in The Pitts 00434802 and 00434803		
Carried forward from previous meetings			
220c	Contact Sanctuary Housing and ECDC		26.6 emailed for register of all their properties in Isleham
	Established ownership of parcel of verge on Church Lane		
	Contact CCC re parking on land adjacent to East Rd bus shelter		26.6. Highways contacted requesting clarification. Technically a police matter but going to look into installing bollards
257c	Establish telecom costs		Completed – contract switched to Trooli
	Tree grant applications for Bloor land		Ongoing
	Proposals for concrete patio	ICA	
236e	Update charity commission website	Clerk	26.6 Completed

Appendix 2 Pay Accounts

Pay Accounts July 3rd 2023

Payments made since last meeting									
Log	Payee	Invoice Date	Invoice No	Item	Net	VAT	Total	Power	Payment
67	Ansvar Insurance (CAS Ltd)		Quotation	Village Insurance Policy Number 2381097	£1,554.99	£0.00	£1,554.99	LGA 2000 S101	Paid 14/06/2023
69	PWLB	31/05/2023	PW502414	Loan 1	£15,995.34	£0.00	£15,995.34	LGA 1992 S50	DD 28/06/2023
74	East Cambridgeshire District Council	01/07/2023	907813442	Non Domestic Rates 2023/25 North Side Cemetery	£13.00	£0.00	£13.00	OSA 1906 S9/S10 and LGA 1972 S214	Paid 01/06/2023
75	East Cambridgeshire District Council	01/07/2024	907813439	Non Domestic Rates 2023/25 South Side Cemetery	£30.00	£0.00	£30.00	OSA 1906 S9/S10 and LGA 1972 S214	Paid 30/05/2023
76	Unity Bank	03/06/2023		Charges	£28.95	£0.00	£28.95	LGA 1972 S112	DD 30/06/2023
77	Isleham Community Enterprises	21/04/2023	7103	Correction to June Pay Account	£167.33	£0.00	£167.33	LGA 1972 S112	Paid 12/06/2023
91	Lloyds Bank	19/06/2023	Credit Card	Stationery	£43.55	£8.11	£51.66	LGA 1972 S112	DD 30/06/2023
92	Isleham Parish Council	24/06/2023		Salaries June 2023	£2,399.18	£0.00	£2,399.18	LGA 1972 S112	Paid 30/06/2023
							Paid Prior to Meeting	£20,240.45	Page 1/2

Payments to be made after this meeting									
	Payee	Invoice Date	Invoice No	Item	Net	VAT	Total	Power	
68	Michelle Bolger Expert Landscape Consultancy	31/05/2023	424	Sumica Development Consent Order Process	£1,500.00	£300.00	£1,800.00	LGA 1976 S19	
70	Newmarket GMS	01/05/2023	89621	Helmet and Strimming Cable	£43.33	£4.17	£47.50	OSA 1906 S9/S10 and LGA 1972 S214	
71	East Cambridgeshire District Council	01/06/2023	868078	Admin Costs for Election	£250.00	£0.00	£250.00	LGA 1972 S112	
72	Veolia	31/05/2023	SBO1200749	Cemetery Bin Rental May	£86.33	£17.27	£103.60	LACO 1977/1986	
73	S P Landscapes & Tree Contractors	31/05/2023	21848	Cutting Grass around Rec and Village	£298.35	£59.67	£358.02	OSA 1906 S9 and LGA 1972 S214	
78	Alan Dennis	01/06/2023	Expenses	Replace lock on power room door - Cathedral Locksmiths Invoice 2740	£95.00	£0.00	£95.00	LGA 1972 S111	
79	Chris Corbin	01/06/2023	Expenses	Signs for power room - The Sign Shed	£9.60	£1.92	£11.52	LGA 1972 S111	

80	Adcock Refrigeration Air Conditioning	15/06/2023	695784	Supply, install and commission air conditioning system to Solar Inverter Room	£2,921.00	£584.20	£3,505.20	LGA 1972 S111
81	Earl Contracting	05/06/2023	162	Recreation Ground Labour	£990.00	£198.00	£1,188.00	LGA 1976 S19
82	Clarke Farms (Isleham)	11/06/2023	1049	Diesel Supplied	£226.21	£45.24	£271.45	OSA 1906 S9/S10 and LGA 1972 S214
83	Doortech	12/06/2023	33	Escape door and serving hatch locks	£148.67	£29.73	£178.40	OSA 1906 S9/S10 and LGA 1972 S214
84	Gipping Press	12/06/2023	9093	Isleham Informer Print	£678.00	£0.00	£678.00	LGA 1972 S142
85	R Palmer & Sons	31/05/2023	17936	Awap blades on mower	£68.75	£13.75	£82.50	OSA 1906 S9/S10 and LGA 1972 S214
86	Tim Wilding	16/06/2023	Expenses	Fuel and Mileage	£24.62	£4.39	£29.01	OSA 1906 S9 & S10 LGA 1972 S214
87	Engage Crop Solutions	21/06/2023	4739	Fertiliser	£2,863.90	£572.78	£3,436.68	OSA 1906 S9 & S10 LGA 1972 S214
88	AD Window Cleaning and Cleaning Services	15/06/2023	446811-0089	Canopy Clean	£60.00	£0.00	£60.00	LGA 1972 S111
89	Richard Liddington	16/06/2023		Payment from Sebastian Pieczonka Received in error			£50.00	
64	HMRC			Pay a further £4.00 as payments £105.66 (30/05/2023)/£2.21 (12/06/2023) paid in error (used on account against Invoice £111.87			£4.00	
90	Glasdon	23/06/2023	S1865613	Phoenix Jubilee Seat (Aspland)(Clarke)	£2,115.25	£423.05	£2,538.30	OSA 1906 S9/S10 and LGA 1972 S214

Page 2/2

Paid After Meeting £14,687.18

Total Expenditure £34,927.63

Authorisation 1 Signature: Name: Date:

Authorisation 1 Signature: Name: Date:

Date: 09/06/2023

Isleham Parish Council

Page 1

Time: 13:45

**Bank Reconciliation Statement as at 31/05/2023
for Cashbook 1 - Current Bank Account - New**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current (710)	31/05/2023	122	49,160.55
Unity Trust Account (723)	31/05/2023	95	120,261.33
			169,421.88
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			169,421.88
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			169,421.88
		Balance per Cash Book is :-	169,421.88
		Difference is :-	0.00

Redwood


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Account transactions

Manage your account

Notice Account 80068381 95 Day Notice Account - annual interest Isleham Parish Council 608301 20354710 Re-name account	Balance: £85,000.00 Available: £35,000.00 Interest rate: 2.95% Tax paid: Gross
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Date	Description	In (£)	Out (£)	Balance (£)
-- none --				

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