

# ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



## Notice of Meeting: Full Council

**Time:** 7.15pm

**Date:** Monday 3<sup>rd</sup> April 2023

**Venue:** The Beeches

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK A MINIMUM OF 5 WORKING DATES BEFORE ANY MEETING IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

### THIS MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 28<sup>th</sup> March 2023

		Action
22-23/246	<b>APOLOGIES FOR ABSENCE LGA 1972s95</b>	
22-23/247	<b>DECLARATION OF INTEREST</b>	
22-23/248	<b>OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)</b>	
22-23/249	<b>TO APPROVE MINUTES OF MEETINGS HELD: Monday 6<sup>th</sup> March 2023</b>	
22-23/250	<b>MATTERS ARISING / CLERKS REPORT (also see appendix 1)</b>	
(a)	Sunnica	
(b)	Bloor Site Update	
(c)	Aspland Correspondence	
(d)	Highways Correspondence	
(e)	Steel Bones Update	
22-23/251	<b>COUNTY &amp; DISTRICT COUNCILLORS REPORT &amp; BUSINESS</b>	
(a)	County Councillors Highways issues: - Bob Rossiter visit - Beck Rd and Church Lane issues - Sheldricks Rd	
(b)	District Councillors Report	
22-23/252	<b>PLANNING MATTERS</b>	
(a)	<b>Planning Applications:</b> 23/00260/FUL Construction of 3 bedroom, 1.5 storey detached dwelling and detached double garage. 45 East Fen Road Isleham Mr & Mrs M Earl 23/00326/FUL Single storey rear extension to replace conservatory and replace windows for fire escape. 9 Limestone Close Isleham Ms Meleuc	
(b)	<b>Planning Approvals</b> 23/00008/FUL Roof lift to accommodate a loft conversion, chimney removal, exterior material change and associated works. 22 East Fen Road Isleham 22/00439/FUL Proposed outdoor swimming pool with the installation of pool surround and associated works. 79 The Causeway Isleham 23/00198/TRE T1 Apple - Remove to ground level. 16 Pound Lane Isleham 22/01064/FUL Single storey side extension, partial conversion of existing garage and alterations to driveway and dropped kerb. 27 Robins Close Isleham	
(c)	<b>Planning Refusals</b>	
	Nil matters	

(d)	<b>Other Planning Matters</b>	
	Application withdrawn 23/00031/FUL Demolition of agricultural barns and construction of 1no. five bedroom two storey dwelling and 2no. two bedroom single storey dwellings, garaging, parking, access road and associated works. 3 East End Farm Sheldricks Road Isleham	
22-23/253	<b>POLICE MATTERS</b>	
(a)	Graffiti	
(b)	Reported crimes – January 2023	
22-23/254	<b>PLAY AREA &amp; SKATEPARK</b>	
22-23/255	<b>RECREATION GROUND MATTERS</b>	
22-23/256	<b>CEMETERY &amp; CHURCHYARD MATTERS</b>	
(a)	Memorial approvals:	
(b)	Interments/Burials: - PA	
22-23/257	<b>ICA REPORT/THE BEECHES</b>	
(a)	Trustee Report (GP)	
(b)	Feedback from combined ICA/IPC meeting	
(c)	Internet/ Telephone connections (CC)	
(d)	Display Frame Request	
(e)	Coronation Events (JM)	
22-23/258	<b>MONTHLY FINANCIAL MATTERS</b>	
(a)	Pay Accounts – see appendix 2	
(b)	To Approve Bank Reconciliation for February 2023 – see appendix 3	
22-23/259	<b>HIGHWAYS/FOOTPATH MATTERS</b>	
(a)	20mph Zone Consultation	
(b)	Misc issues (CC) - Co-Op pavement / car park repair - Fly-tipping - Potholes (review) - Church Lane / Coates Drive sign	
(c)	Gala / Coronation Bunting	
(d)	LHI - Fordham Road Traffic Calming	
22-23/260	<b>PARISH COUNCIL POLICY UPDATES AND REVIEW</b>	
(a)	PIP Priorities	
22-23/261	<b>CORRESPONDENCE/MATTERS FOR INFORMATION ONLY</b>	
22-23/262	<b>ALLOTMENT MATTERS</b>	
	Shed Request	
22-23/263	<b>ORCHARD MATTERS</b>	
	Councillor Report (JM)	
22-23/264	<b>WASH MATTERS</b>	
	Councillor Report (DB/RR)	
22-23/265	<b>DATE OF NEXT MEETINGS</b>	
	Monday 3 <sup>rd</sup> April 2023	
	<b>Tuesday 2<sup>nd</sup> May</b>	
	Monday 4 <sup>th</sup> May (annual meeting of IPC)	
22-23/266	<b>EXCLUDED MATTERS</b>	
	Staff holiday c/f	
22-23/267	<b>AGENDA ITEMS FOR NEXT / FUTURE MEETING</b>	

Agenda No	Action Point	Responsible	Action undertaken
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	Letter to the Aspland family	Clerk	13.3 letter sent. Response of appreciation
	Card and gift for Jeanette Borderick	Clerk / RR	
227	Post mins of meetings	Clerk	13.3 Sent to CP
228b	Payment for purchase of battery	RFO	
228c	Contact Bloor again re land	Clerk	8.3.23 requested update
228d	Deliver election nomination papers	Clerk	28.3 Scheduled
228e	Confirm bench instalation	Clerk	7.3 Family notified – await confirmation of exact size and model
	Purchase and install bench	Clerk	27.3 Spoke withTW re installation. Matter in hand
228f	Purchase and install fencing	Clerk	13.3.23 Requested updated invoice 28.3 – fencing ordered / TW aware of delivery period
229b	Publise the need for id at forthcoming elections	Clerk	23.3 re-posted on Facebook 24.3. posgted on noticeboards
230	Submit planning responses	Clerk	7.3 Responses submitted
232	Contact Wicksteed re tunnel repairs	Clerk	13.3 emailed Wicksteed to refer to maintenance team
233a	Confirm ICC re celebration event and side screens	Clerk	7.3 Completed
233b	Contact Steel Bones re animals	Clerk	7.3 emailed
233c	Confirm Boot Camp request	Clerk	7.3 emailed confirmation/ CC'd to AH
234	Confirm memorial approval	Clerk	10.3 Confirmed via email
234c	Contact commonwealth war graves	Clerk	14.3 emails
235a	Note grant issues and confirm CiL Reserves	RFO	
	Clarify ECDC grant situation and clarify current ICA reserves	GP	
235b	Confirm use of Beeches Garden on 21.10.23	Clerk	7.3 emailed confirmation
236a	Pay Accounts	RFO	
236c	Forward D&LR support to Lady Maynard Charity	Clerk	No longer need as family circumstamnces have changed
236d	Contact Ethan Weston again re Make-A-Wish charity	Clerk	
236e	Update charity commision website	Clerk	To be done post councill elections
237a	Confirm Litter Pick date	Clerk	6.3.23 NF at meeting
237b	Estb cost of replacement barriers on Maltings lane	Clerk	Only one post required but not available via Glasdons tbc
237c	Establish consultation and contact ECDC re 20mph zones	Clerk	7.3 Consultation document posted on Facebook
237d	Write to CCC re state of roads and footpaths	Clerk	13.3.23 emailed leter to Stephen Muir & MG See April agenda
	Issue GR with snips and request removal of flyposts	Clerk	29.3 confirmed with GR
238a	Meeting to consider PIP	Clerk / RR	29.3 Undertaken see April agenda
238b	Advertise and prepare for the Annual Parish Meeting Monday 15 <sup>th</sup> May	Clerk	24.3 email inviting contributions sent to local groups
Carried forward from previous meetings			
220c	Contact Sanctuary Housing and ECDC		
211b	Share maintenance schedule with FB		Shared via GP
<u>Other action:</u> 3rd report re Fly Tipping FS-Case-493681732			

Cutting back of overgrowth on Buggs Alley – commissioned TW

Established ownership of parcel of verge on Church Lane

Contact CCC re parking on land adjacent to East Rd bus shelter

## Appendix 2 Pay Accounts

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, Mill Street, Isleham, Ely, Cambridgeshire, CB7 5RY

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## PAY ACCOUNTS 3RD APRIL 2023

### PAYMENTS MADE SINCE LAST MEETING

Log	PAYEE	INVOICE DATE	INVOICE NUMBER	ITEM	NET	VAT	TOTAL	Power	PAYMENT DATE
1	Staff Salaries		BACS	March 2023	£1,974.16	£0.00	£1,974.16	LGA 1972 S112	31/12/2023
2	Caplor Engery	21/02/2023	8227	Solar Panels	£20,482.17	£4,096.43	£24,578.60	OSA 1906 S9/S10 LGA 1972 S214	08/03/2023
3	Unity Bank	04/03/2023	20354710	Bank Charge	£29.25		£29.25	LGA 1972 S112	31/03/2023
							Paid Prior to Meeting £26,582.01		
Payments for authorisation at tonight's meeting									
	PAYEE	INVOICE DATE	INVOICE NUMBER	ITEM	NET	VAT	TOTAL	Power	PAYMENT DATE
4	Barnwell Electrical Company	03/03/2023	75778	Electrical Works	3242.00	648.40	3890.40	LGA 1972 S112	
5	Cam Alarms	28/02/2023	105374	Quarterly Fire Alarm Maintenance	£548.99	£109.79	£658.78	OSA 1906 S9/S10 LGA 1972 S214	
6	Peterborough Association of Local Council	20/03/2023	3813	Understanding AGAR Training	30.00	0.00	30.00	LGA 1972 S102	
7	Earl Contracting	13/03/2023	60	Recreation Ground Labour	£720.00	£144.00	£864.00	LGA 1976 S19	
8	East Cambridgeshire District Council	01/04/2023	9.08E+08	Non Domestic Rates 2023/25 South Side Cemetery	29.40	0.00	29.40	OSA 1906 S9/S10 LGA 1972 S214	
9	East Cambridgeshire District Council	01/04/2023	9.08E+08	Non Domestic Rates 2023/25 North Side Cemetery	13.99	0.00	13.99	OSA 1906 S9/S10 LGA 1972 S214	
10	Newmarket GMS	28/02/223	88897	Repair Mountfield	£20.00	£4.00	£24.00	OSA 1906 S9/S10 LGA 1972 S214	
11	Rialtas Business Solutions	01/03/2023	SM27268	Software and Maintenance Support	541.66	108.34	650.00	LGA 1972 S112	
12	St Andrews Church	31/12/2022	2022/1001	Floodlighting	£441.69	£22.08	£463.77	PCA 1957 S3HA 1980 S301	
13	Tim Wilding	20/03/2023	Expenses	Grass Seed/Fuel/Mileage	44.66	8.48	53.14	Open Spaces Act 1906 ss9 & 10 LGA 1972 S214	
14	Veolia	28/02/2023	SBO119518	Cemetery Bin Rental	£85.64	£17.13	£102.77	LACO 1977/1986	
15	Veolia	28/02/2023	SBO119518	Cemetery Bin Excess Weight Surcharge	£1.08	£0.22	£1.30	LACO 1977/1986	
							Paid After Meeting	£6,781.55	
							<b>Total Expenditure</b>	<b>£33,363.56</b>	

### Appendix 3 Bank Reconciliations

ISLEHAM PARISH COUNCIL

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Month 11

Date: 06/03/2023

Isleham Parish Council

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Time: 14:36

Bank Reconciliation Statement as at 28/02/2023  
for Cashbook 1 - Current Bank Account - New

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current (710)	28/02/2023	118	42,892.32
Unity Trust Account (723)	28/02/2023	92	98,648.18
			<u>141,340.50</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			141,340.50 /
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			141,340.50
		<b>Balance per Cash Book is :-</b>	<b>141,340.50</b>
		<b>Difference is :-</b>	<b>0.00</b>

Month 11

Date: 06/03/2023

Isleham Parish Council

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Time: 14:10

Bank Reconciliation Statement as at 28/02/2023  
for Cashbook 2 - Redwood Bank

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Redwood Bank	28/02/2023	31	85,000.00
			<u>85,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			85,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			85,000.00
		<b>Balance per Cash Book is :-</b>	<b>85,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>