

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 2nd December 2019

Venue: 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL
THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council
 Tuesday 26th November 2019

19-20/170	APOLOGIES FOR ABSENCE LGA 1972s95	Action
19-20/171	DECLARATION OF INTEREST	
19-20/172	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
19-20/173	TO APPROVE MINUTES OF MEETING HELD 4.11.19	
19-20/174	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	USAF Plaque Ceremony	
(b)	Car Park Signs	
(c)	Priory Car Park Bollards	
(d)	London Bridge	
19-20/175	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors	
(b)	District Councillors Report	
19-20/176	PLANNING MATTERS	
(a)	Planning Applications:	
	19/00447/RMM Reserved Matters for the construction of 121 dwellings and associated works following approval of outline planning permission	
	18/00363/OUM Land accessed between 2 & 4 Fordham Rd Isleham Bloor Homes Change in layout, specifically northwest corner in order to provide additional bungalows along the properties of Hall Barn Rd	
	19/00447/RMM Reserved Matters for the construction of 121 dwellings and associated works following approval of outline planning permission	
	18/00363/OUM Land accessed between 2 & 4 Fordham Rd Isleham Bloor Homes Revision to Landscape Strategy	
	19/012024/FUL Outbuilding for use by mowers for storage. 37 Prickwillow Rd Isleham Mr & Mrs Mutton	
	19/01315/LBC Alterations to kitchen along with external alterations. 18 little London Isleham. Mr Warburton & Ms Wilkinson	
	19/01482/FUL Proposed side extension. (Amendment) 15 Church Lane Isleham. Change from grey aluminium windows and doors to all new windows and doors to match existing brown timber windows and doors. Mr & Mrs Qayum-Millard	
	19/01586/FUL Erection of greenhouse. Greenhouse is of painted aluminium and wood construction and fully glazed. 16a Hall Barn Rd Isleham Mr S Rolfe	
(b)	Planning Approvals	

	19/01030/FUL Construction of 4 bedroom detached dwelling with new vehicular access and associated works. Land adjacent to 58 West Street Isleham. Mr D Clarke	
	19/01294/FUL Proposed rear extension. 39 Hall Barn Rd Isleham. Mr Straiton	
	19/01178/OUT Demolition of agricultural barns and residential development of five residential dwellings garaging, parking, access road and associated works. Appleyard Farm, 1 Houghtons Lane Isleham Mr D Beckett	
(c)	Planning Refusals 19/01326/LBC Replacement of existing rear conservatory. 13 Church St Isleham. Mrs Farr	
(d)	Other Planning Matters:	
	19/01321/OUT Proposed dwelling and garage for horticultural manager. Floral Farm Fordham Rd Isleham – Application withdrawn	
	ECDC Planning Committee Meeting: 4.12.19	
	Lady Peyton Charity Application	
19-20/177	POLICE MATTERS	
	Anti-Social Behaviour (PW)	
19-20/178	PLAYAREA & SKATEPARK MATTERS	
	Recreation Ground Report	
19-20/179	RECREATION GROUND MATTERS	
(a)	Hardstanding Between MUGA and Tractor Shed (MC)	
(b)	Request For Use of Recreation Ground	
19-20/180	CEMETERY & CHURCHYARD MATTERS	
(a)	Cemetery Wall Repairs (CE)	
(b)	Memorial Stone Mrs PB	
(c)	Memorial stone Mrs JR (additional inscription)	
19-20/181	ICA REPORT/THE BEECHES	
(a)	Trustee Report	
(b)	Christmas Tree Power Supply	
(c)	Beeches Electrical Testing	
(d)	Steel Bones Celebration Day Request	
(e)	Annual IPC / ICC Meeting	
(f)	Disabled Lift (GP)	
19-20/182	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts December 2019 – see appendix 2	
(b)	To Approve Bank Reconciliation for November 2019	
(c)	Draft Budget	
(d)	Friends of Isleham Nature Reserve Grant	
(e)	Beeches Insurance	
(f)	CiL Expenditure – Beeches Car Park (GP)	
(g)	Dunstall Charity Grant	
19-20/183	HIGHWAYS/FOOTPATH MATTERS	
(a)	LHI Proposals	
(b)	St Andrew’s Social Centre Footpath (JM)	
(c)	Wheelie Bin Signs	
19-20/184	PARISH COUNCIL POLICY UPDATES AND REVIEW	
(a)	Sunnica Update (GP)	
(b)	Lady Peyton Charity – PC Representative	
19-20/185	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
(a)	Invitation to USAF Yultide Friendly Invasion	
19-20/186	ALLOTMENT MATTERS	
(a)	Request for Chickens on 3 Trees Allotment. Mrs Margaret Davis	
19-20/187	ORCHARD MATTERS	
19-20/188	WASH MATTERS	
	Drainage Issue	

19-20/189	MOTION TO EXCLUDE THE PUBLIC AND PRESS	
	That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).	
19-20/190	DATE OF NEXT MEETINGS	
	Parish Council meeting: <ul style="list-style-type: none"> - Monday 6th January 2020 - Monday 3rd February 2020 	
	Interim planning meeting (tbc) <ul style="list-style-type: none"> - Monday 18th November 2019 - Monday 16th December 2019 	
19-20/191	AGENDA ITEMS FOR NEXT MEETING	
	<i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i>	

Appendix 1 November Actions

Agenda No	Action Point	Responsible	Comments on Progress
	Draft Minutes	Clerk	5.11.19 Draft completed and emailed to councillors
150b	Chase up sped sign repairs Seek approval from Balfour Beatty	Clerk	12.11.19 Finally resolved software issue 25.11.19 - Ordered new bracket for HBR
150c	Seek clarification from Sunnica	Clerk	Agenda item for Dec mtg
151	Post mins on website	Clerk/CP	12.11.19 emailed to CP
154a	Submit planning responses	Clerk	5.11.19 Submitted
154d	Commission Acre re housing survey	RR / Clerk	5.11.19 – completed by RR
	Attend planning committee meeting	DB	DB attended
156	Commission Bury Turf Care to clean MUGA	Clerk / JB	5.11.19 commissioned / 19.11.19 Completed
157	Consider removal of Blackthorn bushes & extension of wire fencing	ISRC	
158a	Approve memorial stone	Clerk	5.11.19 – approval posted
158	Pursue tenders for cemetery wall repairs	CE	
159a	Purchase one-way signs for car park	Clerk	12.11.19 Purchased
159b	Commission lightning protection survey	Clerk	5.11.19 – commissioned. 19.11.19 - test undertaken
159c	Pursue tenders for fixed electrical test	Clerk	5.11.19 Avocet & Chris Hall contacted Avocet visited 11.11.19
159d	Liaise with Beeches re USAF plaque	Clerk	Agenda item
159e	Forward grant info to tennis club	Clerk	5.11.19 shared
160a	Complete pay accounts	JB / RR / CP	
160c	Liaise with CCC re LHI bid	Cler+k	5.11.19 & 25.11.19 Requested proposals 13.11.19 – further site visit
161d	Liaise with Community payback	Clerk	12.11.19 & 24.11.19 – emailed (no problem with creosote) – await date
	Purchase wild flower seeds	MC	
162a	Contact Parish Church re London Bridge	Clerk	5.11.19 – emailed (agenda item)
162b	Attend Remembrance Sunday service	RR	10.11.12 – RR attended on behalf of IPC
163	Publicise: NW, fundraising event, CCVS training & transport survey	Clerk	5.11.19 – posted on Facebook
	CAB donation	JB	5.11.19 Notified JB
164a	Write to allotment holders & issue invoices	Clerk JB	12.11.19 – Invoices, new rules and GDPR sent to all plot holders
164b	Confirm approval of chickens, poly-tunnel/ green house & ducks	Clerk	5.11.19 – notified Mrs Hall
164c			5.11.19 – notified Ms McDonald
Other actions			
i	12.11.19 Met with English Heritage re Limestone signs		
i	12.11.19 Vandalism (x3) reported ref 35/80968/19 Follow up visit from PCSO		
iii	9.11.19 Purchased hi vis jackets & marshalled Remembrance Day parade		
iv	12.11.19 Reported excessive mud 18/00819 Houghtons Lane		
v	12.11.19 Requested survey of street lights on Beck Rd		
vi	11.11.19 Burial enquiry		
vii	12.11.19 Chased up Greenwoods re Priory bollards		
viii	12.11.19 Liaison with cricket club re nets		
ix	12.11.19 Allotment issue with Mr A		
x	13.11.19 Facebook posting and letters to residents re Priory Car park work		
xi	13.11.19 Election notices posted on Facebook / 19.11.19 on noticeboards		
xii	18.11.19 Further damage to the Beeches building and car park signage reported to the police ref CRI/35/BGZZ/18112019		
xiii	26.11.19 Dunstall allotment plots staked		

Appendix 2

Pay Accounts 2nd December 2019

Cheque No	Payee	Item	Net	Vat	Total	Power
Payments made since last meeting						
BACS	Staff Salaries	November 2019	£2,427.21	£0.00	£2,427.21	LGA 1972 s112
	Lloyds Bank multipay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
		Airmen plaque	£119.53	£23.91	£143.44	Open spaces act 1906 ss9 & 10LGA 1972 s214
		Barrow cart	£16.46	£3.29	£19.75	Open spaces act 1906 ss9 & 10LGA 1972 s214
		Key safe	£16.66	£3.33	£19.99	Open spaces act 1906 ss9 & 10LGA 1972 s214
		High viz waistcoats	£10.00	£2.00	£12.00	Open spaces act 1906 ss9 & 10LGA 1972 s214
		Stationary	£27.08	£5.42	£32.50	LGA 1972 ss50
		Signs	£157.40	£31.48	£188.88	Open spaces act 1906 ss9 & 10LGA 1972 s214
					Statement total £ 419.56	
Direct Debit	BT	Phone and broadband	£167.95	£33.59	£201.54	LGA 1972 ss50
Direct Debit	Welplan	Pension 2019	£0.00	£0.00	£0.00	LGA 1972 s12
Payments for authorisation at tonight's meeting						
126PB000080	HMRC	Tax & NI-September 2019	£0.00	£0.00	£118.60	LGA 1972 s112
731912	Barnwell Electrical	Testing and repair of exterior church lights	£166.00	£33.20	£199.20	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214

SBO1107114	Veolia	Cemetery Bin	£86.10	£17.22	£103.32	Local Authorities Cemetery Orders 1977 & 1986
T11087	Truelink	Cutting of village grass	£457.80	£91.56	£549.36	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
30050	Bussen & Parkin	Yard brush and WD40	£16.79	£3.36	£20.15	LG Misc Provisions Act 1976 s 19 (d)
5238	ICE	Cleaning of changing rooms	£2,100.00	£420.00	£2,520.00	LGA 1972 s50
8248	Mildenhall Memorials	Cleaning and painting of war memorial	£540.00	£108.00	£648.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
795	Jane Sheldrick	Prepare salaries November 2019	£25.75	£5.15	£30.90	LGA 1972 s112
Cheque No 300457	Citizens Advice Bureau	Donation	£140.00	£0.00	£140.00	LGA 1972 s50
Cheque No 300458	R Sheldrick	Work on the recreation ground	£162.00	£0.00	£162.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
824	Clarke Farms	Diesel	£101.46	£20.29	£121.75	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
Cheque No 300459	Royal British Legion	Poppy wreath	£35.00	£0.00	£35.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
INV-0931	Green Wood Tree Surgery	Install grid pavers	£3,397.50	£679.50	£4,077.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
455	Isleham Agricultural Contractors Ltd	Hedge cutting	£562.50	£112.50	£675.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	Pooley Bendall & Watson	Land Registry	£15.00	£0.00	£15.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	Business Services at CAS	Village Hall Insurance	£2,016.99	£0.00	£2,016.99	LGA 1972 s50

£12,768.18 £1,593.80 £14,480.58