

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 15th May 2023

Venue: The Beeches

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK A MINIMUM OF 5 WORKING DATES BEFORE ANY MEETING IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THIS MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council Wednesday 10th May 2023

		Action
23-24/001	Annual Elections	
23-24/002	APOLOGIES FOR ABSENCE LGA 1972s95	
23-24/003	DECLARATION OF INTEREST	
23-24/004	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
23-24/005	TO APPROVE MINUTES OF MEETINGS HELD: Monday 3rd April 2023	
23-24/006	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
23-24/007	PLANNING MATTERS	
(a)	Planning Applications:	
	23/00098/FUL Two storey side extension and single story rear extension. 1 Ellwoods Close Isleham. Amendment to boundary line	
	23/00200/FUL Change of use of annexe to holiday let – retrospective. 14 East Fen Road Isleham The amendment involves: Revisions to the block plan and floorplans to clarify the proposed holiday let and demonstrate proposed parking provision on the site. The application has now been supported by an additional planning statement with further details of the proposal.	
	23/00267/TPO T1 Yew - Reduce crown by 3m to clear property. 2 Mill Street Isleham	
	23/00296/FUL Retrospective buildings (tractor store, stables, field shelter) and associated works. Land Adj Larkhall Farm 38 Prickwillow Road Isleham	
	23/00305/FUL Proposed 3 bed chalet dwelling, outbuildings and associated works 22 Mill Street Isleham	
	23/00514/FUL Proposed external porch. 9 Beech Close Isleham Ely	
(b)	Planning Approvals	
	23/00202/DEM Pattersons Stores 11 Mill Street Isleham Ely Cambridgeshire Proposal: Demolish barn and reinstate boundary walls with local clunch wall construction	
	23/00160/FUL Proposed single storey front extensions, new 1st floor dormer window, new UPVC windows throughout, installation of solar panels and construction of garden store in rear garden. 18 Hall Barn Road Isleham	
(c)	Planning Refusals	
	22/01433/OUT Proposed erection of 4No private detached 2 bedroom bungalows, new access and associated works. Site West Of 45 East Fen Road Isleham	
(d)	Other Planning Matters	

	23/00169/TRE T1 Yew Tree - Remove due to cracks in boundary wall. 2 Mill Street Isleham. I am writing to inform you that the above proposal has been considered and it was resolved to serve a TPO to protect the tree.	
23-24/008	POLICE MATTERS	
(a)	Reported crimes – February 2023 x4 <ul style="list-style-type: none"> - Burglary x1 - Public order x1 - Violence and sexual offence x1 - All other crime x1 	
23-24/009	PLAY AREA & SKATEPARK	
23-24/010	RECREATION GROUND MATTERS	
(a)	Aspland Memorial Bench	
(b)	Davison Bench	
23-24/011	CEMETERY & CHURCHYARD MATTERS	
(a)	Interments/Burials:	
(b)	Gap in Hedge / Vandalism	
23-24/012	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts – see appendix 2	
(b)	To Approve Bank Reconciliation for March 2023 – see appendix 3	
23-24/013	HIGHWAYS/FOOTPATH MATTERS	
(a)	TTRO Road closure – East Fen Rd USRN: 12001337	
(b)	TTRO Road closure - Sheldricks Rd USRN: 12000821	
(c)	No Mow May	
23-24/014	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
23-24/015	DATE OF NEXT MEETINGS	
	Monday 5 th June	
	Monday 3 rd July	
23-24/016	EXCLUDED MATTERS	
	PREAPP/00038/23	
23-24/017	AGENDA ITEMS FOR NEXT / FUTURE MEETING	
	June meeting to consider <ul style="list-style-type: none"> - Working Parties - Code of conduct - Acceptance of terms of office - Budget - Parish Improvement Plan - Council roles and responsibilities 	

R. D. Liddington

Agenda No	Action Point	Responsible	Action undertaken
248	Respond to BM question	Clerk	5.4 emailed BM and SI
249	Post March mins	Clerk	24.4 emailed to CP
250a	Write to SN2S group	Clerk	12.4 Sent to SN2S group 13.4 sent to Parish alliance
250b	Contact Bloor again re land	Clerk	12.4 answerphone message left for Oliver Hurlock 17.4 answerphone message to Ruby Lord & Oliver Hurlock (again) 19.4 email from Ruby Lord – to chase up 24.4 emailed Ruby Lord again Dialogue with planning enforcement
250c	Contact Aspland family re bench	Clerk	12.4 letter sent requesting contact details 18.4 site meeting – see agenda
250d	Org site meeting with Bob Rossiter	Clerk	20.4 Scheduled for 19.5 @ 11.00am Notified highways WP
250e	Inform Steel bones re no dogs	Clerk	5.4 Informed via email
252a	Submit planning responses	Clerk	4.4. Completed via email
255	Tree grant applications and land	Clerk	
256	Burial paperwork	Clerk	12.4 completed
257a	Proposals for concrete patio	ICA	
257a	Contribution towards Aspland wake	JH	
257c	Establish telecom costs	JH	
257d	Construct and install display frame	ICA	Fordham Rd frame installed
258a	Complete pay accounts	JH	
259a	Submit 20 mph applications	Clerk	13.4. Submitted via email cc'd to MG
259b	Church Lane – signs Station Rd - Overhanging tress	Clerk	13.4. reported to CCC ref 00427754 Images emailed to PW 17.4 Letter to resident 21.4 Phone conv with resident: disputed it is an issue but will relook. Matter in hand
259c	Inform WG re bunting	Clerk	5.4 confirmed via email
259d	Confirm LHI proposals	Clerk	5.4 confirmed via email
260a	PiP responsibilities	Clerk	See agenda
260b	Confirm APM date with FB	Clerk	18.4 Confirmed
262	Confirm shed approval	Clerk	5.4 Confirmed via email
262	Allotment working party meeting	Clerk	18.4 Site visit held see agenda
Carried forward from previous meetings			
220c	Contact Sanctuary Housing and ECDC		
211b	Share maintenance schedule with FB		Shared via GP

	Established ownership of parcel of verge on Church Lane		
	Contact CCC re parking on land adjacent to East Rd bus shelter		
236e	Update charity commission website	Clerk	To be done post council elections

Appendix 2 Pay Accounts

Pay Accounts 2nd May 2023

Payments made since last meeting									
Log	Payee	Invoice Date	Invoice Number	Item	Net	VAT	Total	Power	Payment
23	IAE	28/03/2023	QUOTE 179577-3	Knee Rail Fence	£5,832.98	£1,126.59	£6,959.58		BACS - 03/04/2023
24	Smart Pensions	31/03/2023		Pension March 2023	£22.06	£0.00	£22.06	LGA 1972 S112	DD - 31/03/2023
28	PWLB	04/04/2023	PW503419	Loan 2	£3,040.20	£0.00	£3,040.20	LGA 1972 S50	DD - 02/05/2023
34	NFU Mutual	20/03/2023	1154316025/2	Tractor Insurance	£851.11	£0.00	£851.11	LG Finance Act 1992 S50	BACS - 17/04/2023
37	Isleham Parish Council	31/03/2023		Salaries March 2023	£2,016.91	£0.00	£2,016.91	LGA 1972 S112	BACS - 30/04/2023
Paid Prior to Meeting							£12,889.83		
Payments for authorisation at tonight's meeting									
	Payee	Invoice Date	Invoice Number	Item	Net	VAT	Total	Power	
16	JCS Bookkeeping and Payroll	26/03/2023	1152	March Salary Preparation	£50.00	£0.00	£50.00	LGA 1972 S112	
17	HMRC	31/03/2023	Month 12	Salaries Tax/Ni	£105.68	£0.00	£105.68	LGA 1972 S112	
18	East Cambridgeshire District Council	01/05/2023	907813439	Non Domestic Rates 2023/25 South Side	£30.00	£0.00	£30.00	OSA 1908 S9/S10 and LGA 1972 S214	
19	East Cambridgeshire District Council	01/05/2023	907813442	Non Domestic Rates 2023/25 North Side	£13.00	£0.00	£13.00	OSA 1908 S9/S10 and LGA 1972 S214	
20	Clarke Farms (Isleham)	31/03/2023	1035	Diesel Supplied	264.22	52.84	317.06	OSA 1908 S9/S10 and LGA 1972 S214	
21	Cambridgeshire Acra			Annual Membership	£60.00	£0.00	£60.00	LG Misc Provisions Act 1978 S19(d)	
22	Gipping Press	30/03/2023	71497	Isleham Informer Print	£678.00	£0.00	£678.00	LGA 1972 S142	
25	Veolia	31/03/2023	5801197645	Cemetery Bin Rental	£108.13	£21.29	£127.36	LACO 1977/1986	
26	Veolia	31/03/2023	5801197646	Cemetery Bin Excess Weight	£1.44	£0.29	£1.73	LACO 1977/1986	
27	Jeanette Borderick	04.04.23	Expenses	Clerk Duties	£89.11	£0.00	£89.11	LGA 1972 S112	
29	Collings Brothers	31/03/2023	173635	AFT2 KRJ Fit Data Tag	£188.00	£33.00	£198.00	LGA 1976 S19	
30	Collings Brothers	31/03/2023	173636	AFT2 KRJ Power Feed and Plugs	£462.33	£92.45	£554.78	LGA 1976 S19	
31	Wave	02/04/2023	11843407	Water - Burial Ground	£13.53	£0.00	£13.53	OSA 1908 S9/S10 and LGA 1972 S214	
32	Cambridgeshire County Council	08/04/2023	423009835879	Three Trees Allotment 1/2 Annual Rent	£285.00	£0.00	£285.00	OSA 1908 S9/S10 and LGA 1972 S214	
33	Free Online Surveys	08/04/2023	FOS-08042023-56189	Annual Subscription	£155.88	£31.18	£187.06	LGA 1972 S144	
35	Richard Liddington	14/04/2023	Expenses	Leaving Gift for Jeanette Borderick	£78.50	£0.00	£78.50	LGA 1972 S139	
36	Earl Contracting	16/04/2023	75	Recreation Ground Labour	£500.00	£100.00	£600.00	LGA 1976 S19	

Paid After Meeting £3,366.79
Total Expenditure £16,076.62

Authorisation 1	Signature:	Name:	Date:
Authorisation 1	Signature:	Name:	Date:

Date: 05/04/2023

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Time: 15:48

Bank Reconciliation Statement as at 31/03/2023
for Cashbook 1 - Current Bank Account - New

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current (710)	31/03/2023	120	13,518.00
Unity Trust Account (723)	31/03/2023	93	99,500.91
			<u>113,018.91</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			113,018.91
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			113,018.91
		Balance per Cash Book is :-	113,018.91
		Difference is :-	0.00

Date: 05/04/2023

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Time: 15:49

Bank Reconciliation Statement as at 31/03/2023
for Cashbook 2 - Redwood Bank

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Redwood Bank	31/03/2023	32	85,000.00
			<u>85,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			85,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			85,000.00
		Balance per Cash Book is :-	85,000.00
		Difference is :-	0.00