

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 6th February 2023

Venue: The Beeches

All members of the Council are hereby summoned to participate in a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK A MINIMUM OF 5 WORKING DATES BEFORE ANY MEETING IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THIS MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council Tuesday 31st January 2023

		Action
22-23/200	APOLOGIES FOR ABSENCE LGA 1972s95	
22-23/201	DECLARATION OF INTEREST	
22-23/202	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
22-23/203	TO APPROVE MINUTES OF MEETINGS HELD: Monday 9th January 2023	
22-23/204	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	Sunnica - Response to E05 site - Additional / issue specific meetings 14-17 th Feb meeting - Site visit 15th Feb - Statement of Common Ground	
(b)	Beeches Solar Project Update - Formal approval of Caplar energy invoice	
(c)	Beeches Kitchen Project - Invoices to date	
(d)	Bloor Site Meeting Update Land condition - EY land - Fencing / Hedging	
(e)	Parish Elections	
(f)	Knee Rail Fencing	
(g)	New RFO	
22-23/205	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors	
(b)	District Councillors Report	
22-23/206	PLANNING MATTERS	
(a)	Planning Applications:	
	23/00008/FUL Roof lift to accommodate a loft conversion, chimney removal, exterior material change and associated works. 22 East Fen Road Isleham. Mr & Mrs S Clark	
	23/00031/FUL Demolition of agricultural barns and construction of 1no. five bedroom two storey dwelling and 2no. two bedroom single storey dwellings, garaging, parking, access road and associated works. 3 East End Farm Sheldricks Road Isleham Mr C McGreavy	

	22/00612/FUL An amended plan/additional information has been received for this application on 25th January 2023. The amendment involves Removal of the additional land, change of use and outbuilding from the proposal. The application now seeks only a replacement dwelling. " The Lowes 36 Prickwillow Road Isleham	
	22/01185/FUL Proposed new porch, remove the existing front door and widen the old Entrance 2 Croft Road Isleham Mr C Grove	
(b)	Planning Approvals	
	22/00867/ERN Change of use to dwelling house. 4A - 4B Church Street Isleham	
	22/01469/TRE T1 Large Oak - Raise crown clearance to approx. 4m from ground level including removal of 3 lowest limbs to trunk, reduce crown spread by 2m on lower 3rd of canopy. 2A Church Street Isleham	
	22/01062/VAR Variation of condition 1 (Approved plans) , 3 (Road construction), 4 (On-site Parking /Turning Areas), 7 (Street Maintenance), 8 (Boundary Treatments), 10 (Lighting), 11 (Phasing), 12 (Landscaping & Implementation) and 13 (Landscape Maintenance) of previously approved 20/01594/RMA for Reserved matters of appearance, landscaping, layout and scale of previously approved 18/01482/OUT for residential development of nine single storey dwellings, garaging, parking, access road and associated site works - phased development. Site North Of 4 Fordham Road Isleham	
	22/01185/FUL Proposed new porch, remove the existing front door and widen the old Entrance 2 Croft Road Isleham	
(c)	Planning Refusals	
	Nil refusals	
(d)	Other Planning Matters	
	Application withdrawn 22/01366/FUL Proposed two storey timber framed cabin to provide an annexe to the main house: River View 26 Prickwillow Road Isleham	
22-23/207	POLICE MATTERS	
	<u>Reported crimes - December Data</u>	
22-23/208	PLAY AREA & SKATEPARK	
22-23/209	RECREATION GROUND MATTERS	
(a)	Feedback from ISRC meeting - Approval of Indicative Charges to Clubs - Agreement regarding ICC Maintenance Invoice	
(b)	MUGA Renovations & Overflow Parking	
22-23/210	CEMETERY & CHURCHYARD MATTERS	
(a)	Memorial approvals: - AL	
(b)	Interments/Burials:	
22-23/211	ICA REPORT/THE BEECHES	
(a)	Trustee Report (GP)	
(b)	Maintenance Schedule	
(c)	Use of garden area	
22-23/212	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts	
(b)	To Approve Bank Reconciliation for December 2022 – see appendix 3	
22-23/213	HIGHWAYS/FOOTPATH MATTERS	
(a)	Reinstatement of footpaths	
(b)	Street Naming and Numbering – Site South East of Hall Barn Road Industrial Estate Isleham. The above development requires 1 new named Business Park. The following name has been proposed: Isleham Business Park. The suggested name has met the Street Naming Conventions in accordance with the ECDC Street Naming and Numbering Policy.	

(c)	Grass Cutting Contract	
22-23/214	PARISH COUNCIL POLICY UPDATES AND REVIEW	
22-23/215	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
(a)	MUGA & Skatepark – Mr Bennett	
(b)	River Lark Planning Concerns - Mrs Osgathorp	
22-23/216	ALLOTMENT MATTERS	
22-23/217	ORCHARD MATTERS	
	Councillor Report (JM)	
22-23/218	WASH MATTERS	
	Councillor Report (DB/RR)	
22-23/219	DATE OF NEXT MEETINGS	
	Monday 6 th March 2023	
	Monday 3 rd April 2023	
22-23/220	EXCLUDED MATTERS	
	Clerk additional hours – January	
22-23/223	AGENDA ITEMS FOR NEXT / FUTURE MEETING	

R. D. Liddington

Appendix 1

Agenda No	Action Point	Responsible	Action undertaken
180	Prov repairs to Kissing Gate ground	Clerk	11.1 Emailed TW requesting repairs. Small scale repairs undertaken.
	Contact Env agency re further repairs		30.1. Emailed EA
181	Publish December minutes		10.1.23 emailed to CP. Added to the facebook page
182 e /f	Site visit 20.1.23 <ul style="list-style-type: none"> - Consider replace existing fence and hedge - Bloor land and fence 	RR, CC, DB. MC, GP, JM	Site visit held – see Feb agenda
184	Submit planning responses	Clerk	10.1.23 Completed
	Contact agents for East Fenn Rd site re cutting back hedges	Clerk	11.1 email sent to AJ architecture, who has duly forwarded to land owner
185	Provide ongoing totalling of crime data	Clerk	See Feb agenda 22-23/207
187	Commision repalcement of knee rail fencing	Clerk	11.1 Emailed TW& SE for updated tender 25.1.23 emailed Palmers for updated tender See February agenda
188a	Confirm memorial approval	Clerk	11.1 Confirmed
188b	Complete burial paperwork	Clerk	11.1 Completed
189	Forward & pay kitchen invoices	GP /JB	
	Obtain tenders for relocation of defrillator/ external lighting	DB	
190a	Complete pay accounts	JB	
191a	Write informer article re coronation	Clerk	17.1 Submitted to GP
191b	Commision refurb of Pound Lane noticeboard	Clerk	Notified TW on 16.1.23
191c	Commission tree surgery work / involve tree officer	Clerk	11.1 Email sent to Nick Sharp re tendering. accepted his offer of £300 but realised that permission not yet approved. Permission appd Work to be carried out 7.2.23
191e	Commission repairs to Priory Mound fence (incl stantions)	Clerk	16.1 Confirmed with Palmers (requested inclusion of stanchion bar)
192	Launch Facebook site	Clerk	10.1.23 added to Informer article Details postd on Isleham News Facebook page
193	Notify clerk of intentions re elections	Councillors	Se25.1.23 Nomination packs emailed to councillors. Also see Feb agenda
194	Establish rules for sheep meadow	Clerk	16.1 draft sent to MT / allotment working party. 25.1 re emailed for approval 30.1 contract issued
198	Appoint RFO	RR, CC, GP Clerk	11.1 Invites to interview sent 20.1 Interviews held Janet Hall offered post Contract issued
	<u>Other action:</u> <ul style="list-style-type: none"> - Building Maintenance Plan - Report fly tipping East Fen Drove ref 482361013 		

Appendix 2 Pay Accounts

Pay Accounts 6th February 2023						
Cheque No	Payee	Item	Net	VAT	Total	Power
Payments made since last meeting						
BACS	Staff Salaries	January 2023	£2,093.68	£0.00	£2,093.68	LGA 1972 s112
DD	Lloyds Bank Multipay Card JB	Monthly Fee	£3.00	£0.00	£3.00	LGA 1972 s50
		SGS-Tools	£133.89	£26.78	£160.67	LGA 1972 s50
		Ben Burgess-Tools	£39.07	£7.81	£46.88	LGA 1972 s50
					Total £210.55	
DD	Lloyds Bank Multipay Card RR	Monthly Fee	£3.00	£0.00	£3.00	LGA 1972 s50
		Microsoft Personal	£49.99	£10.00	£59.99	LGA 1972 s50
					Total £62.99	
DD	Smart	January 2023	£0.00	£0.00	£0.00	LGA 1972 s112
8109	Caplor Engery	Solar Panels	£33,588.59	£6,717.72	£40,306.31	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
Payments for authorisation at tonight's meeting						
126PB00008019	HMRC	January 2023	£4.66	£0.00	£4.66	LGA 1972 s112
SBO1191586	Veolia	Cemetery Bin	£90.90	£18.18	£109.08	Local Authorities Cemetery Orders 1977 & 1986
1133	Jane Sheldrick	Prepare January 2023 Salaries	£30.00	£0.00	£30.00	LGA 1972 s112
6860	The Beeches	Kitchen Equipment	£8,251.49	£1,635.90	£9,887.39	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
146	Doortech	Doors	£136.99	£0.00	£136.99	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
88449	GMS Newmarket	Billy Goat Bag- Vacuum	£157.50	£31.50	£189.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
1565	AT Consultants	The Beeches Kitchen	£12,451.93	£2,490.37	£14,942.30	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
17591	R Palmers & Son	Mower Blades	£391.31	£78.27	£469.58	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
SI54374	Glasdon	2 Phoenix Seats	£1,170.00	£234.00	£1,404.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
114535377	WAVE	Water Burial Ground	£12.16	£0.00	£12.16	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	V Bright	Expenses	£55.69	£0.00	£55.69	LGA 1972 s50
88181	GMS Newmarket	Winter Service- Rotary Mower	£114.75	£22.95	£137.70	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
104728	Cam Alarms	Annual Monitoring	£321.00	£64.20	£385.20	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
	Dunstall	Half of Income	£806.18	£0.00	£806.18	Open Spaces Act 1906 ss9 &10 LGA 1972 s214
			£59,905.78	£11,337.68	£71,243.46	

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, Mill Street, Isleham, Ely, Cambridgeshire, CB7 5RY

01638 781687

Date: 06/01/2023

Isleham Parish Council

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Time: 12:32

**Bank Reconciliation Statement as at 31/12/2022
for Cashbook 1 - Current Bank Account - New**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current (710)	31/12/2022	116	112,336.12
Unity Trust Account (723)	31/12/2022	90	91,209.28
			<u>203,545.40</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			203,545.40
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			203,545.40
		Balance per Cash Book is :-	203,545.40
		Difference is :-	0.00

Redwood Account

Date: 03/01/2023

Isleham Parish Council

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Time: 11:02

**Bank Reconciliation Statement as at 31/12/2022
for Cashbook 2 - Redwood Bank**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Redwood Bank	31/12/2022	29	85,000.00
			<u>85,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			85,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			85,000.00
		Balance per Cash Book is :-	85,000.00
		Difference is :-	0.00