

ISLEHAM PARISH COUNCIL

Clerk: Mr Richard Liddington The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



Notice of Meeting: Full Council

Time: 7.15pm

Date: Monday 9th April 2018

Venue: 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mr Richard Liddington – Clerk to Isleham Parish Council

Tuesday 3rd April 2018

		Action
17-18/284	APOLOGIES FOR ABSENCE LGA 1972s95	
17-18/285	DECLARATION OF INTEREST	
17-18/286	OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)	
17-18/287	TO APPROVE MINUTES OF MEETING HELD & 5th February 19th February	
17-18/288	MATTERS ARISING / CLERKS REPORT (also see appendix 1)	
(a)	Parish Precept	
(b)	Parish Trees	
17-18/289	COUNTY & DISTRICT COUNCILLORS REPORT & BUSINESS	
(a)	County Councillors	
(b)	District Councillors Report	
17-18/290	PLANNING MATTERS	
(a)	Planning Applications:	
	18/00328/FUL Erection of six foot fence at front of property. 2 Mill St Isleham. Mrs A Palmer	
	18/00347/FUL Change of use from B1 to B2. 4 Hall Barn Rd Isleham Uber Tuning Ltd	
	18/00363/OUM. Outline planning permission with all matters reserved except for access for the erection of up to 125 dwellings including affordable housing, land to be reserved for nursery use (Use Class D1) open space including an extension to the recreation ground, play areas, sustainability drainage features and associated infrastructure including foul sewerage pumping station . Land accessed between 2 and 4 Fordham Rd Isleham. Bloor Homes Eastern	
(b)	Planning Approvals:	
	17/01249/RMM Application for reserved matters approval for the erection of 14 dwellings and new access pursuant to outline planning permission 16/00055/OUM Land adjacent to 8 Hall Barn Rd Isleham Cloughmore Homes Ltd	
	17/02147/FUL Proposed detached two storey dwelling with internal garage. Site east of Appleyard Farm Houghtons Lane. Isleham. Mr & Mrs Beckett	
(c)	Planning Refusals:	
(d)	Other Planning Matters:	
	18/00213/FUL Alterations and extensions to alter existing bungalow to house. 19 Church St Isleham. Proposal withdrawn	
17-18/291	POLICE MATTERS	
17-18/292	PLAY AREA & SKATEPARK	
17-18/293	RECREATION GROUND MATTERS	

(a)	Joint Sports / IPC Memorandum of Understanding	
(b)	Steel Bones Event	
(c)	Funfair Request	
17-18/294	CEMETERY & CHURCHYARD MATTERS Right of interment of cremated remains Right of interment - Mr Long	
17-18/295	ICA REPORT/THE BEECHES	
(a)	Drain & Block Paving Problems	
(b)	Car Park Request	
17-18/296	MONTHLY FINANCIAL MATTERS	
(a)	Pay Accounts April 2018 – see appendix 2	
(b)	To Approve Bank Reconciliation for February 2018	
(c)	Letting charges	
(d)	Tractor Shed	
17-18/297	HIGHWAYS/FOOTPATH MATTERS	
(a)	Grass cutting Charge 2018-19	
(b)	Isleham Marina Residents Association	
17-18/298	PARISH COUNCIL POLICY UPDATES AND REVIEW	
	Annual Parish Meeting	
17-18/299	CORRESPONDENCE/MATTERS FOR INFORMATION ONLY	
	Councillor Resignation	
	Orchard	
	Civic Reception	
	Local Plan	
	Neighbourhood Watch	
	Lucy Frazer Visit	
	Fordham Neighbourhood Plan	
	ECDC Highways Letter	
	Cemetery Thefts	
17-18/300	ALLOTMENT MATTERS	
17-18/301	ORCHARD MATTERS	
17-18/302	WASH MATTERS	
17-18/303	MOTION TO EXCLUDE THE PUBLIC AND PRESS	
	That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).	
17-18/304	DATE OF MEETINGS FOR 17-18 YEAR	
	Interim planning meeting - Monday 23 rd April 2018 (tbc) Parish meeting - Monday 14 th May Parish meeting - Monday 4 th June Interim planning meeting - Monday 18 th June Parish meeting - Monday 2 nd July Interim planning meeting - Monday 16 th July	
17-18/305	AGENDA ITEMS FOR NEXT MEETING	
	<i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i>	



Appendix 1 March 2018 Actions

Agenda No	Action Point	Responsible	Comments on Progress
17-18	Write and distribute minutes	Clerk	6.3.18 - Draft min s emailed to councillors
264	Organise a tree survey of Cemetery & Recreation field	Clerk	19.3.18 – emailed Cathy White re full scale survey. see PG quote
265	Publish April mins		19.3.18 – emailed to CP
266	Prepare spreadsheet of all costs/income associated with changing rooms	Clerk	<i>Postpone until May agenda</i>
	Contact residents of Jubilee close re tree responsibilities	Clerk	19.3.18 – letter sent
	Contact resident in relation to allotment lease	Clerk	20.3.18 – resident emailed instructing him of decision
268	Respond to planning applications	Clerk	6.3.18 – submitted
271	Liaise with IYFC re CCTV cameras	Clerk	22.3.18 – included as part of joint IPC/sports leaders mtg
272	Liaise with Mrs Barrett re cemetery plaque	Clerk	6.3.18 – confirmed via email
	Organise timetable for copying of records onto database	Clerk	<i>Establish in May / June after year end</i>
273	Inform CP of any amendments to Beeches acknowledgement board	Councillors	
274	Post Pay Accounts onto Rialtus software	Clerk	6.3.18 – completed
	Approve BACS payments	CP & RR	6.3.18 – completed
	Prepare end of year accounts / Complete internal audit	Clerk	Ongoing throughout the month
	Contact Parish church re floodlight timing	Clerk	19.3.18 – Informer via email
275	Contact English Heritage re use of The Priory	Clerk	6.3.18 - Informed via email
	Inform Sparkes Close residents of reporting arrangements.	BM	20.3.18 – Letters sent
	Liaise with CCC re possibility of safety barriers at Maltings Lane / Beck Rd.	DB	19.3.18 – Email correspondence with highways team. The money can only be used for the original purposes of speed watch + _ 1x VAS
	Write informer article expressing appreciation to local farmers.	RR	6.3.18 – Emailed to councillors
	Write to relevant public house regarding 'best practice'	Clerk	20.3.18 – Letters sent
276	Publish data protection policy on website	Clerk	20.3.18 – emailed to CP for posting
Other actions / Issues			
8.3.18 - Reported fly tipping FS-Case-69875315			
19.3.18 – advertised replacement for Councillor Wightman			
6.3.18 & 20.3.18 – submitted article for the Informer			
29.3.18 - Reported fly tipping 71610215			
29.3.18 - Reported (again) unemptied Veolia bins			

Appendix 2 Pay Accounts

ISLEHAM PARISH COUNCIL						
TO PAY ACCOUNTS April 9th 2018						
Cheque No;	Payee	Item	Net	VAT	Total	Power
Payments made since the last meeting						
BACS	Staff	March Salaries	£1,793.15	£0.00	£1,793.15	LGA 1972 s112
Direct Debit	PWLB	Loan	£3,040.20	£0.00	£3,040.20	LGA 1972ss50 LGA 2003 s1 p2
Direct Debit	British Telecom	Broadband services	£41.80	£8.36	£50.16	Open spaces act 1906 ss9 &10 LGA 1972 s214
Direct Debit	Welplan	Pension contribution 4.4.18	£10.62	£0.00	£10.62	LGA 1972 s112
Direct Debit	Statement 19.3.18 *					
	Lloyds Bank multi-pay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 SS50
BACS Payments for authorisation at tonight's meeting:						
126PB000080191812	HMRC	Tax & NI	£82.56	£0.00	£82.56	LGA 1972 s 112
72854	Barnwell Electrical Company	Car park bollard repairs	£80.40	£16.08	£96.48	Open spaces act 1906 ss9 &10 LGA 1972 s214
	ACRE	Membership fee	£55.50	£0.00	£55.50	LGA 1972 s144
3753	ICA	Water charge (outside tap)	£15.00	£0.00	£15.00	LGA 1972 s50
3752	ICA	Car park lighting charge March - June	£132.00	£6.60	£138.60	LGA 1972 s50
SBO1074855	Veolia	Bin collection	£178.64	£35.73	£214.37	Local Authorities cemeteries Orders 1977 & 1986
SM18667	Rialtus Business Solutions	Software Support	£360.00	£72.00	£432.00	Open spaces act 1906 ss9 &10 LGA 1972 s214
60068018	Cambs County Council	3 Trees allotment Half yearly rent	£285.00	£0.00	£285.00	Open spaces act 1906 ss9 &10 LGA 1972 s214
1087652667/2	NFU Mutual	Tractor insurance	£284.92	£0.00	£284.92	Open spaces act 1906 ss9 &10 LGA 1972 s214
609	J Sheldrick	March payroll services	£19.67	£3.93	£23.60	LGA 1972 s 112

£6,382.46 £142.70 £6,525.16

* includes £76.78 refund from Land Search UK (**credited to Lloyds multi-pay card**). See March Pay accounts