

# ISLEHAM PARISH COUNCIL

Clerk: Mrs Jeanette Borderick The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY

Email: islehampc@gmail.com

Chairman: Mr Richard Radcliffe



## Notice of Meeting: Full Council

**Time:** 7.15pm

**Date:** Monday 3<sup>rd</sup> June 2019

**Venue:** 'The Beeches'

All members of the Council are hereby summoned to attend a meeting of Isleham Parish Council for the purpose of transacting the business as set out below.

Members: 11 Quorum: 4

IN ORDER TO REDUCE THE LENGTH OF MEETINGS IT WOULD BE APPRECIATED IF YOU WOULD CONTACT THE CLERK BEFORE MONDAY IF YOU HAVE ANY QUERIES OR NEED FURTHER INFORMATION THAT WOULD BE HELPFUL

### THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Jeanette Borderick – Clerk to Isleham Parish Council  
Tuesday 28<sup>th</sup> May 2019

		Action
19-20/25	<b>APOLOGIES FOR ABSENCE LGA 1972s95</b>	
19-20/26	<b>DECLARATION OF INTEREST</b>	
19-20/27	<b>OPEN FORUM FOR PUBLIC PARTICIPATION (15mins)</b>	
19-20/28	<b>TO APPROVE MINUTES OF MEETING HELD May 13<sup>th</sup> 2019</b>	
19-20/29	<b>MATTERS ARISING / CLERKS REPORT</b> (also see appendix 1)	
(a)	Angus Irvine Fund.	
(b)	Renewal of Parish Council Insurance.	
(c)	Clean it up.	
(d)	Email from Joshua Schumann.	
(e)	Request for Dunstall Grant.	
(f)	VE Day.	
(g)	<b>Issues arising from the Parish Meeting 20<sup>th</sup> May 2019.</b>	
(a1)	Speedwatch.	
(a2)	Footpaths.	
(a3)	Priory.	
(a4)	Bulb planting.	
(a5)	Speed cameras.	
(a6)	Dunstall Charity.	
19-20/30	<b>COUNTY &amp; DISTRICT COUNCILLORS REPORT &amp; BUSINESS</b>	
(a)	County Councillors.	
(b)	District Councillors.	
19-20/31	<b>PLANNING MATTERS</b>	
(a)	<b>Planning Applications:</b>	
	19/00668/FUL. Two storey side extension and single storey rear extension. 9 Beck Road, Isleham. Mr & Mrs Beswick.	
	19/00376/OUM. Outline planning application for the erection of 215 buildings with public open space, landscaping, sustainable drainage system (SuDs) and vehicular access points from Station Road and Fordham Road. All matters reserved except for means of main vehicular access. Land off Station Road, Isleham-Gladmans and C Harvey.	
	18/01375/FUL. Proposed Erection of 6 Dwellings Following Demolition of Store and Outbuildings. Patterson's Stores, 11 Mill Street, Isleham- Mr Sleightholme. Alteration to layout and elevations.	
	19/00349/FUL. Change of use from residential to business. 31 Croft Road, Isleham-J	

	Reynolds.	
	19/00447/RMM-Reserved matters for the construction of 121 dwellings and associated works following approval of outline planning permission 18/00363/OUM. Land accessed between 2 & 4 Fordham Road, Isleham-Bloor Homes Eastern.	
(b)	<b>Planning Approvals:</b>	
	19/00424/FUL-Single storey rear bedroom extension. 9 Festival Road, Isleham-Mrs A Harlow.	
	16/00629/OUM Erection of buildings to accommodate up to 4,160 square metres for B1, B2 and B8 uses and associated development on land allocated by policy ISL6 of the adopted Local Plan, adjacent to Hall Barn Road Industrial Estate. Land adjacent to Hall Barn Road industrial estate, Hall Barn Road Isleham. Mr A Clarke:	
	19/00309/FUL Full application for the change of house types for plots 4& 5 granted consent under planning approval 17/00510/FUM. 7 Fordham Road, Isleham, CB7 5QU-K & J Carpenter & Sons.	
(c)	<b>Planning Refusals:</b>	
	None.	
(d)	<b>Other Planning Matters:</b>	
	19/00551/TRE-Felling/pruning of trees at 41 Mill Street Isleham-P Haine.	
	19/00510/FUL-Construction of 1 no three bedroom single storey detached dwelling. Site north east of 41 West Street Isleham-Mr T French-Application withdrawn.	
<b>19-20/32</b>	<b>POLICE MATTERS</b>	
	Anti-Social behaviour.	
<b>19-20/33</b>	<b>PLAYAREA &amp; SKATEPARK MATTERS</b>	
<b>19-20/34</b>	<b>RECREATION GROUND MATTERS</b>	
(a)	Request to hold IYF tournament 16 <sup>th</sup> /17 <sup>th</sup> May 2020.	
(b)	Youth Work Provision.	
(c)	Scouts.	
<b>19-20/35</b>	<b>CEMETERY &amp; CHURCHYARD MATTERS</b>	
	Lawnmower quotes.	
<b>19-20/36</b>	<b>ICA REPORT/THE BEECHES</b>	
<b>19-20/37</b>	<b>MONTHLY FINANCIAL MATTERS</b>	
(a)	Pay Accounts May 2019– see appendix 2	
(b)	To Approve Bank Reconciliation for April 2019.	
(c)	Approve End of Year Accounts.	
<b>19-20/38</b>	<b>HIGHWAYS/FOOTPATH MATTERS</b>	
<b>19-20/39</b>	<b>PARISH COUNCIL POLICY UPDATES AND REVIEW</b>	
(a)	Policies, procedures and risks.	
(b)	Internal Audit.	
(c)	Annual Governance and Accountability Return.	
<b>19-20/40</b>	<b>ALLOTMENT MATTERS</b>	
<b>19-20/41</b>	<b>ORCHARD MATTERS</b>	
<b>19-20/42</b>	<b>WASH MATTERS</b>	
	Lark lease.	
<b>19-20/43</b>	<b>MOTION TO EXCLUDE THE PUBLIC AND PRESS</b>	
	That the public (including representatives of the press) be excluded during the consideration of the remaining item No 68 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).	
<b>19-20/44</b>	<b>DATE OF NEXT MEETINGS</b>	
	Parish Council meeting - Monday July 1 <sup>st</sup> 2019.	
<b>19-20/45</b>	<b>AGENDA ITEMS FOR NEXT MEETING</b>	
	<i>Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.</i>	

R. D. Liddington

**Appendix 1**

Agenda No	Action Point	Responsible	Comments on Progress
19-20/05	Weeds on Church Street	Clerk	Reported- Highways response is weeds are dealt on a cyclic program during the year
	Hedge Beck Road	Clerk	Reported-Highways response is The issue you raised with us is the responsibility of the landowner. Unfortunately we do not have records of who is responsible for this location and we are therefore unable to take any action.
19-20/07	Update working parties	Clerk	Updated.
	Councillor's in house training	Clerk	CAPALC contacted.
19-20/09	Respond to planning applications	Clerk	Emails sent
	Bloor contacted to arrange meeting	Clerk	Waiting for response
19-20/13	War memorial	Clerk	Contact Mildenhall Memorials
19-20/16	Malting Lane/ Croft Road footpath	Clerk	Hedge trimmed back
	Letter to Co-op manager ref bench	Clerk	Sent.
19-20/12	Car park fencing quotes	Clerk	Email sent to all bidders.
19-20/15	Pay accounts	Clerk	Completed
19-20/16	Signs	Clerk	Ordered
19-20/19	Generator	Clerk	Cheque paid to Mr Boneham
	Send email refusing request for pigeons	Clerk	Email sent
	Send email refusing request for shed	Clerk	Email sent
19-20/20	Signs	Clerk	Email sent
	<b>Other Actions</b>		
	Annual Parish Meeting	Clerk/RR	Minuted by clerk.
	Letter to be sent ref Vine overhanging recreation ground	Clerk	Sent
	Half of income transferred to Dunstall Charity	Clerk	Monies transferred.

**Appendix 2**

Pay Accounts June 2019						
Cheque No	Payee	Item	Net	Vat	Total	Power
<b>Payments made since last meeting</b>						
BACS	Staff Salaries	Apr-19	£1,679.13	£0.00	£1,679.13	LGA 1972 s112
Direct Debit	Bank Statement					
	Lloyds Bank multipay card	Monthly fee	£3.00	£0.00	£3.00	LGA 1972 ss50
		Petrol for mower	£18.76	£3.75	£22.51	Local Authorities Cemeteries Orders 1977 & 1986
		Stationary	£11.17	£2.23	£13.40	LGA misc provisions act 1976 s19(d)
		Postage and stamps	£13.26	£0.00	£13.26	LGA misc provisions act 1976 s19(d)
Direct Debit	Welplan	Pensions-	£22.93	£0.00	£22.93	LGA 1972 s12
Direct Debit	BT Group	Phone & Broadband	£165.85	£33.17	£199.02	Open spaces act 1906 ss9 &10 LGA 1972 s214
<b>Payments for authorisation at tonight's meeting</b>						
126PB000080	HMRC	Tax & NI	£49.00	£0.00	£49.00	LGA 1972 s112
4777	ICE	Car Park Electric June to September 2019	£132.00	£6.60	£138.60	LGA 1972 s50
4778	ICE	Water June to September 2019	£15.00	£0.00	£15.00	LGA 1972 s50
4779	ICE	MUGA Electric January-May 2019	£132.12	£6.61	£138.73	LGA 1972 s50
INV-0716	Greenwood Tree Surgery	Watering of trees on the rec ground	£75.00	£15.00	£90.00	Open Spaces Act 1906 ss9 &10 LGA 1972 s214

	CAS/RSA	Parish Council Insurance- <b>To be confirmed at June Meeting</b>	£1,460.20	£0.00	£1,460.20	Open Spaces Act 1906 ss9 & 10LGA 1972 s214
851476	ECDC	Parish Council Elections	£200.00	£0.00	£200.00	LGA misc provisions act 1976 s19(d)
14835	R Palmer & Sons	Tractor repair and galvanised gate	£3,400.77	£680.15	£4,080.92	Open Spaces Act 1906ss9 & 10
192	Simpsons Nurseries	Trees	£470.86	£94.17	£565.03	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
	CAPALC	Membership renewal 2019/2020	£502.05	£0.00	£502.05	LGA 1972 s144
406	JE Harvey & Son	Hard standing	£1,000.00	£200.00	£1,200.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s14
T10730	Truelink Ltd	Grass Cutting	£400.55	£80.11	£480.66	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300453	P Boneham	Allotment generator-agreed at May Meeting	£100.00	£0.00	£100.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
26830	Rialtas	End of year accounts	£708.65	£141.73	£850.38	LG Misc Provisions Act 1976 s 19 (d)
	Trevor Boyd	Internal Audit of accounts	£119.40	£0.00	£119.40	LG Misc Provisions Act 1976 s 19 (d)
12618	JD Glass Ltd	Replacement Glass	£14.36	£2.87	£17.23	LG Misc Provisions Act 1976 s 19 (d)
	Dunstall Charity	Half of income-Trf 22/05/2019	£638.50	£0.00	£638.50	LGA 1972bs. 139
751	Jane Sheldrick	Prepare Salaries May 2019	£20.75	£4.15	£24.90	LGA 1972 s112
INV-0734	Greenwood Tree Surgery	Watering of trees on the rec ground	£75.00	£15.00	£90.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
	Tim Wilding	Petrol	£12.60	£0.00	£12.60	LG Misc Provisions Act 1976 s 19 (d)
			<b>£11,440.91</b>	<b>£1,285.54</b>	<b>£12,726.45</b>	

